



**CITY OF MELROSE**  
**PUBLIC SERVICE COMMITTEE**  
**AGENDA • AUGUST 22, 2022**

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Council Chamber, First Floor, Melrose City Hall Committee Meeting  
562 Main Street, Melrose, MA 02176

7:30 PM

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The public should take notice that the Melrose City Council may, on certain occasions, have a quorum in attendance due to standing committees of the City Council consisting of both voting and non-voting members. Members attending this duly posted meeting are participating and deliberating only in conjunction with the business of the standing committee.

## **I. CALL TO ORDER**

Robb Stewart	Chair
John Obremski	Vice Chair
Jack Eccles	
Ryan Williams	
Manjula Karamcheti	
Christopher Cinella	President, ex officio

## **II. PUBLIC COMMENT**

Remote link for Public Comment:

<https://cityofmelrose-org.zoom.us/j/99081483447?pwd=Nm1hT3R1Z3l2cWJ3bTZkdVBzbW1Kdz09>

## **III. ORDERS**

1. **ORDER-2023-9** : Appointment of Craig Molway, 58 Gross Ave, to the Melrose Conservation Commission, for a two-year term, said term to expire on the last day of February, 2024.

*Offered by:* Mayor Paul Brodeur

*From:* City Council

ASSIGNED TO COMMITTEE

## **IV. ADJOURNMENT**

To: Mayor Brodeur and the Conservation Commission City of Melrose  
562 Main Street  
Melrose, MA 02176

Dear Mayor Brodeur and members of the Conservation Commission.

I am writing to express my strong interest in joining the Melrose Conservation Commission. I have been a resident of Melrose 16 years. In those years, I have spent many hours exploring the trails and open spaces that Melrose has to offer, some of which are steps from my house. For the past few years, I have volunteered as a trail steward for the city. During that time, I have responded to issues on the trails, organized cleanup efforts and "trail days" to reclaim overgrown trails, address trail erosion and work to mitigate invasive species such as bittersweet and knot weed. As a certified trail builder, I can be regularly found working in other cities performing trail maintenance and repair. I have been called upon by the Melrose Conservation Commission to also help with trail design and to work with the commission to identify and correct issues. I am a strong advocate for conservation while at the same time increasing the sustainable use and access to the green spaces that make Melrose so inviting. I feel as a member of the commission, I would give a valuable perspective and would be able to do more for the city to conserve our green spaces than I can as a trail steward.

I appreciate your consideration and look forward to discussing this opportunity with you at your convenience.

Please let me know if there is any other information that I can provide that will support my candidacy for the Conservation Commission.

Sincerely,

Craig

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Craig Molway

**Experience****Mount Auburn Hospital- Cambridge Massachusetts April 2018 – Present** *Applications Analyst III*

- Senior Analyst supporting the Emergency Department ASAP platform and the technical lead for Care Everywhere
- Project lead for various clinical and interoperability projects.
- Responsible for ongoing environment evaluation, testing, initiatives and upgrades.
- Technical expert for the hospital's web portal connection for non-Epic trading partners.
- Haiku/Canto (Epic mobile applications) lead for the application team.
- Responsible for ongoing development and validation of associated reports including Reporting Workbench, Crystal and Excel.
- Responsible for Radar Dashboard development to drive provider performance and enhance the user experience.
- Provide end-user clinical application on-call support for Epic ASAP, Care Everywhere and associated reporting analytic tools.
- Contributing member of the Onboarding, Mobile Applications, Security, Printing Blood Admin and SOGI workgroups.
- Recipient of the 2022 Achievement in Patient Safety Team Award.

**Recent Projects**

- ED to Inpatient Admission Project (Project Lead): Large-scale project to change the hospital admission process in the emergency department. Project spanned 10 months and involved Inpatient, ambulatory and emergency department teams and stakeholders.
- Dementia and Delirium project (Project Lead for ED workflows): New workflows for different roles in the ED to identify, treat and follow-ups for patient who present with delirium and dementia in the ED.
- 21 Century Cures Act Project (Project Member and Interoperability Lead): Project was to insure that the hospital was able to meet the new regulatory requirements of interoperability for sharing data between patients and providers.

**Boston Medical Center – Boston Massachusetts August 2015 – April 2018** *Applications Analyst II*

- Epic certified Ambulatory analyst. Certified Epic Regulatory analyst. MyChart (patient portal) analyst. Detailed knowledge of the Centers of Medicare & Medicaid (CMS) Meaningful Use (MU) incentive and Quality Payment Program (QPP) programs. Performed analysis on multiple aspects of the CMS program including measure detail, CHPL certification, hardship exemptions, review and analysis of new and changing regulations covered in the federal register. Authoring of BMC's interpretation and attestation documents for audit.
- Lead for MU/QPP-related projects, environment evaluation and upgrade build attestation submissions, audit risk analysis and mitigation. Performance overview and mitigation of over 700 eligible clinicians in the MU program and over 1200 providers in the QPP program.
- Responsible for the build and maintenance of all outpatient clinical quality measures (CQM) reported out of the EHR.
- Provide end-user clinical application on-call support for Epic Ambulatory, MyChart and associated reporting analytic tools.

**Dana Farber Cancer Institute- May 2014 – August 2015** *Applications Analyst (Consultant)*

- Provide adult and pediatric clinical application IS support
- Member of the LMR (EHR), Pediatric Oncology, eScripton, Dragon and Dawn AC support teams.
- Provide support, in person and over the phone to clinical staff on a variety of clinical applications.
- Facilitate the design and implementation of Meaningful Use (MU) Standards within EHR.
- Author and update business and technical documents and give end-user training.
- Identify, develop and train clinical workflow for new applications to meet MU standards.
- Regression, integration and HL7 interface testing for multiple software releases.
- Work with users and developers to identify and track software bugs.

**Boston Children's Hospital - Boston Massachusetts Jan 2014 - Mar 2014** *Applications Specialist (Consultant)*

- Providing IT and Laboratory Information System support (LIS) for BCH department of Pathology
- Regression and integration testing for new LIS upgrade in advance of ICD-10 requirements.
- Perform database queries and perform statistical analysis on results.
- Author and update technical documentation for end-user training.
- Manage department SharePoint team site and Sitecore CMS website.
- Provide desktop support for the department.

## Education

### **University of Massachusetts Boston**

Bachelor of Arts in History. *Magna Cum Laude*  
Golden Key International Honor Society.

### **Mount Auburn**

Mount Auburn Interdisciplinary Professional Leadership Academy (IPLA) - 2022 class.

## **Epic Certifications**

- EpicCare Ambulatory
- Care Everywhere
- ASAP Emergency Department
- MyChart
- Advanced Care Everywhere Badge
- Epic Regulatory Badge
- Advanced Analyst Badge



# CITY OF MELROSE

## OFFICE OF THE MAYOR

PAUL  
BRODEUR  
*Mayor*

City Hall, 562 Main Street  
Melrose, Massachusetts 02176  
Telephone - (781) 979-4440  
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### MEMORANDUM

To: Melrose City Council  
From: Mayor Paul Brodeur  
Re: Melrose Conservation Commission Appointment  
Date: August 9, 2022

I respectfully request the Honorable City Council confirm the appointment of Craig Molway, 58 Gross Ave, to the Melrose Conservation Commission, for a two-year term, said term to expire on the last day of February 2024. Mr. Molway's appointment will replace the membership of Gwendolyn Orford, who resigned from the Commission on July 13, 2022.

Mr. Molway has been a resident of Melrose for the past 16 years. During this time, he has dedicated himself to exploring the many trails and open spaces that Melrose has to offer and taken the initiative to serve Melrose as a trail steward and a certified trail builder. As a steward for Melrose trails, he has used his event planning skills and experience to organize various trail cleanup efforts, and "trail days" — all with the intention of protecting Melrose's conservation spaces.

In addition, Mr. Molway's preexisting relationship with the Melrose Conservation Commission, developed through co-trail building, has set a strong foundation for him to serve as a Commission team member.

Thank you for your consideration.