



City of Melrose

Melrose School Committee

Regular Meeting

Tuesday, October 28, 2025, 7:00 PM
562 Main Street, Melrose, MA 02176
Council Chamber, First Floor, Melrose City Hall

AGENDA

NOTE

To watch this meeting live, visit mmtv3.org or local cable station MMTV (Comcast - Ch 3, 15, 22 or Verizon - Ch 37, 38, 39)

To speak during Public Comment, use zoom link <https://cityofmelrose-org.zoom.us/j/665001>
Meeting ID: 382 229 5129 Passcode: 665001

1. CALL TO ORDER/PLEDGE

Dorie Withey	Chair
Jennifer McAndrews	Vice Chair
Jen Grigoraitis	Mayor
Margaret Raymond Driscoll	Member
Jennifer Razi-Thomas	Member
Matt Hartman	Member
Seamus Kelley	Member
Cari Berman	Interim Superintendent

2. PUBLIC COMMENT

3. ANNOUNCEMENTS OF THE SUPERINTENDENT

1. Report: Personnel
2. Report: Technology Plan Update

4. REPORT OF THE STUDENT REPRESENTATIVES

5. CONSENT AGENDA

1. Meeting Minutes from October 14, 2025
2. Cafeteria Report
3. Concussion Report
4. Warrants

Warrants dated 10/28/2025:
FY26 School - [S26029](#)- \$426,398.06
FY26 Officials/Refunds - [S26030](#)- \$7,189.50

6. SUBCOMMITTEES (COMMITTEE OF THE WHOLE)

1. Finance and Facilities - Seamus Kelley/Jennifer McAndrew
Vote: Monthly Budget Summary/Grants
Report: Special Education Expense Update
2. Policy and Planning - Matt Hartman/Margaret Driscoll
Annual Review: Policies IJND and IJNDB
Vote: JJF Policy
Vote: CTE Policy
3. Educational Programs and Personnel - Jennifer Razi-Thomas/ Margaret Driscoll
Vote: Hoover and Lincoln School Improvement Plans
Report: METCO

7. ANNOUNCEMENTS OF THE CHAIR

1. Review: Superintendent Priorities - Progress Update
2. Vote: MASC Policies
3. Vote: School Committee Calendar for 2026
4. Report: Outreach

8. ADJOURN



MELROSE PUBLIC SCHOOLS ADMINISTRATIVE OFFICES

360 LYNN FELS PARKWAY, MELROSE, MA 02176

TELEPHONE: (781) 662-2000 FAX: (781) 979-2149

WWW.MELROSESCHOOLS.COM

CARI BERMAN, CAGS, INTERIM SUPERINTENDENT

KENNETH KELLEY, MAT, MED, INTERIM DEPUTY SUPERINTENDENT

To: Melrose School Committee
From: Ken Kelley, Interim Deputy Supt.
Date: October 28, 2025
Re: Personnel update Sept/Oct. 2025

Hiring:

Employee	Position	Location	Hire/Effective Date
Jillian Carbone	Teacher	LN	10/14/25
Elizabeth Garside	Admin. Asst.	MVMMS	10/6/25
Nicholas Gregory	Paraprofessional	MHS	10/21/25
Sydney O'Callahan	Paraprofessional	FR	10/20/25

Resignations/Separations/Retirements:

Name	Position	Location	Effective Date
Cathryn Rigby	Paraprofessional	RV	10/17/25
Timothy Walsh	Teacher	RV	10/17/25
Justin Maestranzi	Paraprofessional	MVMMS	10/20/25
Micheal Rizzo	Paraprofessional	MHS	10/20/25
Noah Hammerschmitt Le Gal	Paraprofessional	FR	10/20/25



Melrose Public Schools Administrative Offices

360 Lynn Fells Parkway, Melrose, MA 02176

Melanie Acevedo
Executive Director of Academics & Accountability
(781) 979-2108
macevedo@melroseschools.com

To: Melrose School Committee

From: Melanie Acevedo, *Executive Director of Academics & Accountability*

Subject: 2024-2027 Technology Plan Update- Year One

Date: October 23, 2025

2024-2025 Review and Analysis:

During the 2024-2025 school year, the District Technology Advisory Committee met five times to review progress and act on the goals established in the district's [3-Year Technology Road Map](#). This plan is active through the end of the 2026-2027 school year. We have completed the first year of the plan.

At the final meeting of the technology committee, each objective and indicator was reviewed for progress towards completion, next steps, and any additional notes or information to help guide work for the committee this year. The results of that analysis can be seen [here](#).

Year 1 Accomplishments & Highlights:

- K-5 Digital Literacy & Library Media combined curriculum completed
- Initial implementation of the ELlevation platform to support Multi-lingual Learners (MLLs)
- Many teachers took part in professional development opportunities to strengthen their knowledge and understanding of Generative Artificial Intelligence (AI)
- DCAP was updated to reflect the additional tools and resources that are available to all learners to support access to the curriculum
- Updated Chromebook Device Policy and Acceptable Use Policy for recommendation to the school committee
- Future planning to refresh and replace devices for students and staff has been initiated.
- Re-education of staff to consistently use the ticket system, enabling more efficient data collection and analysis

2025-2026 Focus & Next Steps:

- Family Engagement around technology safety and use, including information about updated policies.
- Acquire suitable devices for MCAS & AP Testing at MVMMS and MHS
- Developing a Resource Hub for staff
 - Resources for Problem-Solving Tech Tools
 - Resources for Professional Development
 - Resources to Use with Students
- Continue to update curriculum and work with students to include up-to-date knowledge and best practices, including working with AI tools

Thank you to the Technology Advisory Committee and the IT Department for their continued collaboration and support, ensuring that students, staff, and families have access to necessary teaching and learning resources.

September 2025

Melrose Public Schools Fy2026 YTD School Foodservice Report



		September 2024		September 2025	
Days of Operation		22		23	
		Total ALL Student Lunch Counts*	38,934	41,652	
REVENUES		* lunch & ala carte student meals			
	Sales	\$17,110	8.4%	\$18,330	9.0%
	Reimbursements	\$185,925	91.6%	\$184,348	91.0%
TOTAL REVENUES		\$ 203,035	100.0%	\$ 202,678	100.0%
		Daily Sales Average	\$ 9,229	\$ 8,812	
EXPENSES		Daily Meals Average	1770	1811	
	Product Cost (Food & Paper Purchases)	\$55,328	27.3%	\$76,897	37.9%
	Total Personnel Costs	\$96,317	47.4%	\$96,382	47.6%
	Total Other Directs	\$3,888	1.9%	\$6,714	3.3%
	Rebate Credits	\$10,675	5.3%	\$11,104	5.5%
	Administrative Charges	\$13,080	6.4%	\$13,577	6.7%
	Management Fee Expense	\$2,290	1.1%	\$2,377	1.2%
TOTAL EXPENSES		\$ 170,903	84.2%	\$ 195,947	96.7%
NET PROFIT / LOSS YTD		\$ 32,132	15.8%	\$ 6,731	3.3%

Notes:

SCA funds were exhaausted in
SY25

On budget

Personnel Costs On budget

Other Direct Costs On budget

Management Fee Expense On budget

Net Profit to Program Exceeding budget

Please visit our Website:

<http://melroseschools.nutrislice.com>

MHS Athletic Concussion Document

2015 to 2024

105 CMR 201.00 was enacted on 8/4/2014

The purpose of 105 CMR 201.000 is to provide standardized procedures for persons involved in the prevention, training, management and return to activity decisions regarding students who incur head injuries while involved in extracurricular athletic activities, including but not limited to interscholastic sports, in order to protect student health and safety.

The requirements of 105 CMR 201.000 shall apply to all public middle and high schools, however configured, serving grades six through high school graduation, and other schools subject to the official rules of the Massachusetts Interscholastic Athletic Association. The requirements of 105 CMR 201.000 shall apply to students who participate in any extracurricular athletic activity.

Approximately 300,000 concussions occur in high school athletes per year. About a third of the concussions occur at practice, two thirds occur during games. Sports that have both genders participating, females are more likely to be concussed than the males.

MHS Co-Curricular Incidence of Concussions

School Year	2024	2023	2022	2021	2020	2019	2018	2017	2016
Incidence	21	10	11	16	4	8	11	10	16

PRELIMINARY CITY OF MELROSE WARRANT REPORT

DATE: 10/28/2025
WARRANT: S26029
AMOUNT: 426,398.06

Kerriann Golden
CFO/City Auditor

To the Accounting Office:
The following named bills of the School Department amounting in the
agreed to total above are hereby approved and you are requested to
place them on a warrant payment.

Approved: _____

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26029 10/28/2025

CASH ACCOUNT: 00 104200		EASTERN VENDOR 1132								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
20661	KING BRIAN TRANSPORTA	0002	265333	INV	10/28/2025	687		339168	464286	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53450 3300	SPED	IN TRAN			6,575.00				
							6,575.00			
20661	KING BRIAN TRANSPORTA	0002	265333	INV	10/28/2025	690		339351	464474	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53450 3300	SPED	IN TRAN			5,260.00				
							5,260.00			
						CHECK TOTAL	11,835.00			
18325	AMAZON CAPITAL SERVIC	0004	26301067	INV	10/28/2025	1T9L-Q9QT-L4Y7		339049	464160	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 12002 520000	SCHLUN EXPPURCH SVCS				386.22				
							386.22			
18325	AMAZON CAPITAL SERVIC	0004	26331018	INV	10/28/2025	1WL3-RMPH-79GR		339108	464223	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1131128 55500 2415	HS SCI	HS SCI SUP			942.73				
							942.73			
18325	AMAZON CAPITAL SERVIC	0004	26399010	INV	10/28/2025	1QK4-HGW6-JWRQ		339109	464225	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1199122 55502 2410	S-WIDE MUSTEXTBOOKS				875.78				
							875.78			
18325	AMAZON CAPITAL SERVIC	0004	26331045	INV	10/28/2025	1FCH-T6T3-3C11		339110	464226	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1131128 55500 2415	HS SCI	HS SCI SUP			354.84				
							354.84			
18325	AMAZON CAPITAL SERVIC	0004	26396052	INV	10/28/2025	1PNQ-JYD9-M1TV		339183	464302	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1196000 55502 2410	CUR&PDEV	CR INS MAT			530.49				
							530.49			
18325	AMAZON CAPITAL SERVIC	0004		CRM	10/14/2025	11YG-MQLX-V6CG		339184	464303	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1196000 55502 2410	CUR&PDEV	CR INS MAT			-34.19				
							-34.19			
18325	AMAZON CAPITAL SERVIC	0004	26396058	INV	10/14/2025	1R3V-TXYD-1YR3		339185	464304	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1196000 55502 2410	CUR&PDEV	CR INS MAT			35.70				
							35.70			

Report generated: 10/22/2025 14:44:59
 User: Kim Candilieri (kcandilieri)
 Program ID: apwarnt

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26029 10/28/2025

CASH ACCOUNT: 00		104200		EASTERN VENDOR 1132								
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
18325	AMAZON CAPITAL SERVIC			0004		CRM	10/14/2025	1WYN-6HDX-79CF		339186	464305	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1196000	55502	2410	CUR&PDEV	CR INS MAT		-35.70				
									-35.70			
18325	AMAZON CAPITAL SERVIC			0004	26396062	INV	10/28/2025	1QWK-XLHC-MR96		339277	464400	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1498255	55500	2410	FY25SUPMAT	FY25SUPMAT		215.05				
									215.05			
18325	AMAZON CAPITAL SERVIC			0004	26307037	INV	10/28/2025	1MD9-CHRQ-NC9K		339278	464401	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	18512	55500	6300	ED STAT	GEN SUPP		25.97				
									25.97			
18325	AMAZON CAPITAL SERVIC			0004	26341105	INV	10/28/2025	1QCX-9X16-6HR9		339320	464443	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1141400	55500	2430	SPED	GENERAL SU		19.56				
									19.56			
18325	AMAZON CAPITAL SERVIC			0004	26321012	INV	10/28/2025	1CND-TWD1-YHLM		339325	464449	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1121000	55500	2430	M.S.	MS GEN SUP		81.12				
									81.12			
18325	AMAZON CAPITAL SERVIC			0004	26321022	INV	10/28/2025	1JLN-CQQK-DQKD		339328	464451	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1121126	55500	2415	MS PHYS EDMS PE SUP			444.38				
									444.38			
18325	AMAZON CAPITAL SERVIC			0004	26307034	INV	10/28/2025	1LXG-HH7L-4C3M		339345	464468	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	18512	55500	6300	ED STAT	GEN SUPP		37.98				
									37.98			
18325	AMAZON CAPITAL SERVIC			0004	26301026	INV	10/28/2025	1T7V-94GM-XY9Y		339381	464505	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1121128	55500	2415	MS SCIENCEMS SCI SUP			1,526.87				
									1,526.87			
18325	AMAZON CAPITAL SERVIC			0004	26301026	INV	10/28/2025	11JH-CL7W-4FMQ		339382	464506	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1121128	55500	2415	MS SCIENCEMS SCI SUP			252.92				
									252.92			

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VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
18325	AMAZON CAPITAL SERVIC	0004	26301026	INV	10/28/2025	19TV-V3K1-QGC9		339383	464507	
	ACCOUNT DETAIL					LINE AMOUNT				
1	1121128 55500 2415		MS SCIENCEMS SCI SUP			1,140.82				
							1,140.82			
18325	AMAZON CAPITAL SERVIC	0004	26301026	INV	10/28/2025	14TV-4KCP-WRRL		339384	464508	
	ACCOUNT DETAIL					LINE AMOUNT				
1	1121128 55500 2415		MS SCIENCEMS SCI SUP			32.00				
							32.00			
						CHECK TOTAL	6,832.54			
15554	BRIAN ANTONELLI	0000	26341108	INV	10/28/2025	0825-0925		339380	464504	
	ACCOUNT DETAIL					LINE AMOUNT				
1	1141400 53450 3300		SPED IN TRAN			459.20				
							459.20			
						CHECK TOTAL	459.20			
33300	APPLE INC.	0000	26341103	INV	10/28/2025	MC15942345		339279	464402	
	ACCOUNT DETAIL					LINE AMOUNT				
1	1141400 55500 2410		SPED SPEECH			1,249.80				
							1,249.80			
						CHECK TOTAL	1,249.80			
20317	SHEILA ANN BARRY	0000	26341087	INV	10/28/2025	MEL2601		339346	464469	
	ACCOUNT DETAIL					LINE AMOUNT				
1	1141400 52400 2320		SPED OTH COST			2,148.00				
							2,148.00			
						CHECK TOTAL	2,148.00			
631300	NRT BUS INC	0003	26390002	INV	10/28/2025	INV177907		339481	464606	
	ACCOUNT DETAIL					LINE AMOUNT				
1	1577264 52400 3300		CONT SRV TRANSPORT			5,185.00				
							5,185.00			
						CHECK TOTAL	5,185.00			
22373	BLOOMSBURY PUBLISHING	0000	26396056	INV	10/28/2025	BUS92107		339398	464524	
	ACCOUNT DETAIL					LINE AMOUNT				
1	1196000 55502 2410		CUR&PDEV CR INS MAT			5,054.95				
							5,054.95			

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CASH ACCOUNT: 00 104200		EASTERN VENDOR 1132								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	5,054.95			
102225	BRANDON RESIDENTIAL T	0000	26341046	INV	10/28/2025	26736		339347	464470	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53901 9300	SPED		NON-PUBLIC		9,469.79				
						CHECK TOTAL	9,469.79			
128180	CAPITAL LEASE GROUP L	0000	26335119	INV	10/28/2025	105021 - A		339229	464348	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135700 53450 3510	ATHL		AT TRANS		2,397.00				
							2,397.00			
128180	CAPITAL LEASE GROUP L	0000	265317	INV	10/28/2025	105021		339249	464368	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53450 3300	SPED		IN TRAN		5,887.00				
							5,887.00			
128180	CAPITAL LEASE GROUP L	0000	26335119	INV	10/28/2025	115022 - A		339396	464522	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135700 53450 3510	ATHL		AT TRANS		2,397.00				
							2,397.00			
128180	CAPITAL LEASE GROUP L	0000	265317	INV	10/28/2025	115022 - N		339397	464523	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53450 3300	SPED		IN TRAN		5,887.00				
							5,887.00			
						CHECK TOTAL	16,568.00			
17779	CJ'S TRANSPORTATION	0001	265323	INV	10/28/2025	202526-02		339050	464161	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53450 3300	SPED		IN TRAN		712.50				
							712.50			
						CHECK TOTAL	712.50			
10744	CLIFTON LARSON ALLEN	0000	26301037	INV	10/28/2025	L251624069		339372	464495	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1199000 52400 1410	SYS-WIDE		CONSULT SW		6,804.00				
							6,804.00			
						CHECK TOTAL	6,804.00			

PRELIMINARY CITY OF MELROSE WARRANT REPORT

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CASH ACCOUNT: 00		104200		EASTERN VENDOR 1132							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
24329	COLLABORATIVE LEARNIN	0000	26341082	INV	10/28/2025	2025SD-1		339123	464241		
	ACCOUNT DETAIL					LINE AMOUNT					
1	1141400 53901 9300	SPED	NON-PUBLIC			2,817.66					
							2,817.66				
						CHECK TOTAL	2,817.66				
166100	THE COLLEGE BOARD	0009	26396039	INV	10/28/2025	CV-10224-0077-0082		339297	464420		
	ACCOUNT DETAIL					LINE AMOUNT					
1	1196000 57617 2357	CUR&PDEV	CR PROFDEV			150.00					
							150.00				
166100	THE COLLEGE BOARD	0009	26396039	INV	10/28/2025	CV-10271-0020-0020		339298	464421		
	ACCOUNT DETAIL					LINE AMOUNT					
1	1196000 57617 2357	CUR&PDEV	CR PROFDEV			45.00					
							45.00				
166100	THE COLLEGE BOARD	0009	26396039	INV	10/28/2025	CV-10286-0007-0008		339300	464423		
	ACCOUNT DETAIL					LINE AMOUNT					
1	1196000 57617 2357	CUR&PDEV	CR PROFDEV			45.00					
							45.00				
						CHECK TOTAL	240.00				
169250	COLLINS SPORTS MEDICI	0000	26335124	INV	10/28/2025	452279		339494	464621		
	ACCOUNT DETAIL					LINE AMOUNT					
1	1135733 55500 3510	AT TRAINER	AT TRAINER			346.10					
							346.10				
						CHECK TOTAL	346.10				
169793	COMCAST	0001	26301024	INV	10/28/2025	10092025		339495	464622		
	ACCOUNT DETAIL					LINE AMOUNT					
1	1199000 53614 4130	SYS-WIDE	PHONE SW			12.62					
							12.62				
						CHECK TOTAL	12.62				
23720	CONSTELLATIONS BEHAVI	0000	26341022	INV	10/28/2025	12060903		339489	464617		
	ACCOUNT DETAIL					LINE AMOUNT					
1	1141400 52400 2320	SPED	OTH COST			11,334.00					
							11,334.00				
						CHECK TOTAL	11,334.00				

PRELIMINARY CITY OF MELROSE WARRANT REPORT

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WARRANT: S26029 10/28/2025

CASH ACCOUNT: 00 104200		EASTERN VENDOR 1132								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
186250	COTTING SCHOOL INC	0000	26341107	INV	10/28/2025	INV3155		339403	464529	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1475254 52400 2320		CONT SVC	ASSESS/TSE		1,023.75				
							1,023.75			
						CHECK TOTAL	1,023.75			
24280	CRIME SCENE INC	0000	26331044	INV	10/28/2025	98077-CRIME		339507	464635	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1131128 55500 2415		HS SCI	HS SCI SUP		111.95				
							111.95			
						CHECK TOTAL	111.95			
9295	CURRICULUM ASSOCIATES	0002	26396057	INV	10/28/2025	10013947		339223	464343	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1196000 55502 2410		CUR&PDEV	CR INS MAT		1,666.67				
							1,666.67			
						CHECK TOTAL	1,666.67			
8847	DEMOULAS SUPER MARKET	0000	26321013	INV	10/28/2025	453281		339039	464147	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1121128 55500 2415		MS SCIENCEMS	SCI SUP		23.94				
							23.94			
						CHECK TOTAL	23.94			
15213	SJ TRANSPORTATION LLC	0001	265316	INV	10/28/2025	SEPTEMBER 2025-4		339280	464403	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53450 3300		SPED	IN TRAN		6,930.00				
							6,930.00			
						CHECK TOTAL	6,930.00			
15751	EI US, LLC.	0001	26341088	INV	10/28/2025	INV271251		339402	464528	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 52400 2320		SPED	OTH COST		153.48				
							153.48			
						CHECK TOTAL	153.48			

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26029 10/28/2025

CASH ACCOUNT: 00		104200		EASTERN VENDOR 1132							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
17441	IAN EPSTEIN &/OR KELL	0000	25341174	INV	10/28/2025	SUMMER2025FINAL		339373	464496		
	ACCOUNT DETAIL					LINE AMOUNT					
1	1475254 52400 2320		CONT SVC	ASSESS/TSE		1,720.00					
						CHECK TOTAL	1,720.00				
							1,720.00				
							1,720.00				
373500	INSECT LORE PRODUCTS	0001	26318009	INV	10/28/2025	INV2973395		339316	464439		
	ACCOUNT DETAIL					LINE AMOUNT					
1	1118350 55500 2415		FRANKLIN	FN INSTRUC		648.79					
						CHECK TOTAL	648.79				
							648.79				
							648.79				
12942	INTERNATIONAL TRANSLA	0000	26341086	INV	10/28/2025	INV-04151		339348	464471		
	ACCOUNT DETAIL					LINE AMOUNT					
1	1141400 52400 2320		SPED	OTH COST		1,047.25					
							1,047.25				
12942	INTERNATIONAL TRANSLA	0000	26396072	INV	10/28/2025	INV-04174		339352	464475		
	ACCOUNT DETAIL					LINE AMOUNT					
1	1196000 52400 2110		CUR&PDEV	CR TRANS		405.00					
						CHECK TOTAL	405.00				
							1,452.25				
394530	JUSTICE RESOURCE INST	0000	25341228	INV	10/28/2025	12450326MEL		339281	464404		
	ACCOUNT DETAIL					LINE AMOUNT					
1	1141400 53901 9300		SPED	NON-PUBLIC		7,951.02					
							7,951.02				
394530	JUSTICE RESOURCE INST	0000	25341227	INV	10/28/2025	12450326MELLC		339282	464405		
	ACCOUNT DETAIL					LINE AMOUNT					
1	1141400 53901 9300		SPED	NON-PUBLIC		7,951.02					
						CHECK TOTAL	7,951.02				
							15,902.04				
424800	LANDMARK SCHOOL OUTRE	0001	26341047	INV	10/28/2025	37129		339082	464196		
	ACCOUNT DETAIL					LINE AMOUNT					
1	1141400 53901 9300		SPED	NON-PUBLIC		10,793.38					
							10,793.38				

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26029 10/28/2025

CASH ACCOUNT: 00 104200		EASTERN VENDOR 1132								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
424800	LANDMARK SCHOOL OUTRE	0001	26341048	INV	10/28/2025	38081		339083	464197	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53901 9300	SPED	NON-PUBLIC			10,793.38				
							10,793.38			
424800	LANDMARK SCHOOL OUTRE	0001	26341049	INV	10/28/2025	36957		339084	464198	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53901 9300	SPED	NON-PUBLIC			10,793.38				
							10,793.38			
424800	LANDMARK SCHOOL OUTRE	0001	26341050	INV	10/28/2025	37461		339085	464199	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53901 9300	SPED	NON-PUBLIC			10,793.38				
							10,793.38			
424800	LANDMARK SCHOOL OUTRE	0001	26341051	INV	10/28/2025	38532		339086	464200	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53901 9300	SPED	NON-PUBLIC			10,793.38				
							10,793.38			
424800	LANDMARK SCHOOL OUTRE	0001	26341052	INV	10/28/2025	39223		339087	464201	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53901 9300	SPED	NON-PUBLIC			9,637.94				
							9,637.94			
424800	LANDMARK SCHOOL OUTRE	0001	26341053	INV	10/28/2025	39735		339088	464202	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53901 9300	SPED	NON-PUBLIC			7,555.34				
							7,555.34			
424800	LANDMARK SCHOOL OUTRE	0001	26341054	INV	10/28/2025	39104		339089	464203	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53901 9300	SPED	NON-PUBLIC			2,698.28				
							2,698.28			
424800	LANDMARK SCHOOL OUTRE	0001	26341055	INV	10/28/2025	37087		339090	464204	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53901 9300	SPED	NON-PUBLIC			5,396.56				
							5,396.56			
						CHECK TOTAL	79,255.02			
15568	GINGER LAZARUS AND OR	0000	26341042	INV	10/28/2025	0825-0925		339376	464500	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53901 9300	SPED	NON-PUBLIC			486.99				
	2 1475254 52400 9300	CONT SVC	NON PUBLIC			8,688.51				

Report generated: 10/22/2025 14:44:59
 User: Kim Candilieri (kcandilieri)
 Program ID: apwarrnt

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26029 10/28/2025

CASH ACCOUNT: 00 104200		EASTERN VENDOR 1132								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
							9,175.50			
						CHECK TOTAL	9,175.50			
435600	LEARNING PREP SCHOOL	0000	25341223	INV	10/28/2025	63617		339091	464205	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53901 9300	SPED	NON-PUBLIC				11,744.88			
							11,744.88			
435600	LEARNING PREP SCHOOL	0000	26341039	INV	10/28/2025	63518		339430	464556	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53901 9300	SPED	NON-PUBLIC				4,184.12			
							4,184.12			
						CHECK TOTAL	15,929.00			
22776	LOCA ENTERPRISES	0000	265330	INV	10/28/2025	56164		339165	464283	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53450 3300	SPED	IN TRAN				35.00			
							35.00			
22776	LOCA ENTERPRISES	0000	265330	INV	10/28/2025	56186		339250	464369	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53450 3300	SPED	IN TRAN				35.00			
							35.00			
22776	LOCA ENTERPRISES	0000	265330	INV	10/28/2025	56214		339486	464613	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53450 3300	SPED	IN TRAN				35.00			
							35.00			
						CHECK TOTAL	105.00			
810330	MACAVOY JOYCE & KOWAL	0000	26341075	INV	10/28/2025	2458		339092	464206	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1199000 53401 1430	SYS-WIDE	LEGAL SVCS				4,211.80			
							4,211.80			
						CHECK TOTAL	4,211.80			
494700	MASSACHUSETTS ASSOCIA	0001	26396071	INV	10/28/2025	Dues2526-MelanieAcev		339353	464476	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1196000 57613 2210	CUR&PDEV	CR DUES				1,128.00			
							1,128.00			
						CHECK TOTAL	1,128.00			

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26029 10/28/2025

CASH ACCOUNT: 00 104200		EASTERN VENDOR 1132								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
15318	MA SCHOOL ADMINISTRAT	0000	26316033	INV	10/28/2025	0029039-IN		339038	464145	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1116350 55503 4220		ROOSVLT	RV OPER		8.00				
	2 1116350 57613 2210		ROOSVLT	RV DUES		112.00				
							120.00			
						CHECK TOTAL	120.00			
15447	MAXIM HEALTHCARE SERV	0001	26341074	INV	10/28/2025	V28457879		339378	464502	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53450 3300		SPED	IN TRAN		3,000.00				
							3,000.00			
						CHECK TOTAL	3,000.00			
542100	MELROSE SCHOOL FOOD S	0000	26307014	INV	10/28/2025	ES 2608		339124	464242	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 18512 53000 6300		ED STAT	SNACKS		1,173.00				
							1,173.00			
542100	MELROSE SCHOOL FOOD S	0000	26307014	INV	10/28/2025	ES 2609		339125	464243	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 18512 53000 6300		ED STAT	SNACKS		1,440.00				
							1,440.00			
542100	MELROSE SCHOOL FOOD S	0000	26307014	INV	10/28/2025	ES 2611		339126	464244	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 18512 53000 6300		ED STAT	SNACKS		1,394.00				
							1,394.00			
542100	MELROSE SCHOOL FOOD S	0000	26307014	INV	10/28/2025	ES 2607		339127	464245	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 18512 53000 6300		ED STAT	SNACKS		814.00				
							814.00			
542100	MELROSE SCHOOL FOOD S	0000	26307014	INV	10/28/2025	ES 2610		339128	464246	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 18512 53000 6300		ED STAT	SNACKS		1,568.00				
							1,568.00			
542100	MELROSE SCHOOL FOOD S	0000	26396063	INV	10/28/2025	2601		339283	464406	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1498255 55500 2410		FY25SUPMAT	FY25SUPMAT		61.20				
							61.20			

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26029 10/28/2025

CASH ACCOUNT: 00		104200	EASTERN VENDOR 1132							
VENDOR	REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
					CHECK TOTAL	6,450.20				
460320	M-F ATHLETIC COMPANY,	0000	26335135	INV	10/28/2025	INV355994	339113	464229		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 1135729 55500 3510		CC BOYS	CC BOYS	23.73					
	2 1135730 55500 3510		CC GIRLS	CC GIRLS	23.72					
						47.45				
					CHECK TOTAL	47.45				
16717	MIDDLESEX LEAGUE, INC	0001	26335133	INV	10/28/2025	FALLASSIGNOR2025	339115	464233		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 1135702 55500 3510		FOOTBALL	ATH FTBL	416.00					
	2 1135711 55500 3510		B SOCCER	B SOCCER	416.00					
	3 1135712 55500 3510		FLD HOCKEY	FLD HOCKEY	312.00					
	4 1135715 55500 3510		GYMNASTICS	GYMNASTICS	208.00					
	5 1135719 55500 3510		VOLLEYBALL	VOLLEYBALL	312.00					
	6 1135720 55500 3510		G SOCCER	G SOCCER	416.00					
						2,080.00				
16717	MIDDLESEX LEAGUE, INC	0001	26335132	INV	10/28/2025	2025-2026	339591	464720		
	ACCOUNT DETAIL				LINE AMOUNT					
	1 1135700 57613 3510		ATHL	ATH DUES	3,700.00					
	2 1135705 55500 3510		B TRACK	B TRACK	4,750.00					
	3 1135707 55500 3510		GOLF	GOLF	200.00					
	4 1135709 55500 3510		B SWIMCS	B SWIM	300.00					
	5 1135714 55500 3510		G SWIM	G SWIM	300.00					
	6 1135715 55500 3510		GYMNASTICS	GYMNASTICS	250.00					
	7 1135718 55500 3510		G TRACK	G TRACK	4,750.00					
	8 1135726 55500 3510		SCHL GF	LACROSSE B	4,750.00					
	9 1135727 55500 3510		ODTRACKBO	ODTRACBOYS	4,750.00					
	10 1135729 55500 3510		CC BOYS	CC BOYS	300.00					
	11 1135730 55500 3510		CC GIRLS	CC GIRLS	300.00					
	12 1135731 55500 3510		CHEER	CHEER	200.00					
	13 1135732 55500 3510		AT UNI BB	AT UNI BB	1,000.00					
						25,550.00				
					CHECK TOTAL	27,630.00				

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26029 10/28/2025

CASH ACCOUNT: 00 104200		EASTERN VENDOR 1132								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
14850	MARK MORGAN &/OR AMY	0000	26341084	INV	10/28/2025	JUNE16-JULY252025		339374	464497	
	ACCOUNT DETAIL					LINE AMOUNT				
1	1475254 52400 2320		CONT SVC	ASSESS/TSE		700.00				
						CHECK TOTAL	700.00			
							700.00			
598100	NCS PEARSON, INC.	0000	26341102	INV	10/28/2025	30175122		339284	464407	
	ACCOUNT DETAIL					LINE AMOUNT				
1	1141400 55508 2800		SPED	EVAL SUPP		9.00				
						CHECK TOTAL	9.00			
							9.00			
633500	NORTH SUBURBAN TRANSP	0000	26335137	INV	10/28/2025	1299		339111	464227	
	ACCOUNT DETAIL					LINE AMOUNT				
1	1135700 53450 3510		ATHL	AT TRANS		1,240.00				
						CHECK TOTAL	1,240.00			
							1,240.00			
22448	PERSPECTIVES CHILDREN	0000	26341094	INV	10/28/2025	252602		339156	464274	
	ACCOUNT DETAIL					LINE AMOUNT				
1	1141400 52400 2320		SPED	OTH COST		1,350.00				
						CHECK TOTAL	1,350.00			
							1,350.00			
22448	PERSPECTIVES CHILDREN	0000	26341094	INV	10/28/2025	252603		339349	464472	
	ACCOUNT DETAIL					LINE AMOUNT				
1	1141400 52400 2320		SPED	OTH COST		1,350.00				
						CHECK TOTAL	1,350.00			
							1,350.00			
21576	PRECISION HUMAN RESOU	0001	26341003	INV	10/28/2025	2100036620		339137	464255	
	ACCOUNT DETAIL					LINE AMOUNT				
1	1141400 52400 2320		SPED	OTH COST		1,230.00				
						CHECK TOTAL	1,230.00			
							1,230.00			
21576	PRECISION HUMAN RESOU	0001	26341003	INV	10/28/2025	2100036719		339157	464275	
	ACCOUNT DETAIL					LINE AMOUNT				
1	1141400 52400 2320		SPED	OTH COST		820.00				
						CHECK TOTAL	820.00			
							2,050.00			

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26029 10/28/2025

CASH ACCOUNT: 00			104200		EASTERN VENDOR 1132						
VENDOR			REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
703500	QUILL CORPORATION		0000	26331051	INV	10/28/2025	46092052		339379	464503	
	ACCOUNT DETAIL						LINE AMOUNT				
	1	1131000	55500	2430	H.S.	HS GEN SUP		90.45			
							CHECK TOTAL	90.45			
								90.45			
								90.45			
781400	RIBAS ASSOCIATES		0000	26396055	INV	10/28/2025	2025-7702		339037	464144	
	ACCOUNT DETAIL						LINE AMOUNT				
	1	1482255	55500	2410	FY25SUPMAT	FY25SUPMAT		188.05			
							CHECK TOTAL	188.05			
								188.05			
								188.05			
8977	RICOH USA INC		0000	26301007	INV	10/28/2025	5072167358		339197	464316	
	ACCOUNT DETAIL						LINE AMOUNT				
	1	1199000	55500	2420	SYS-WIDE	SYS EQUIP		111.78			
							CHECK TOTAL	111.78			
								111.78			
								111.78			
757861	SCHOOL SPECIALTY, LLC		0003	26331032	INV	10/28/2025	308104803028		339206	464325	
	ACCOUNT DETAIL						LINE AMOUNT				
	1	1131102	55500	2415	HS ART	HS ART SUP		634.32			
								634.32			
757861	SCHOOL SPECIALTY, LLC		0003	26317031	INV	10/28/2025	208136456741		339386	464510	
	ACCOUNT DETAIL						LINE AMOUNT				
	1	16092	55502	2410	WINTHROP	HONORARIA		1,250.64			
								1,250.64			
757861	SCHOOL SPECIALTY, LLC		0003	26314030	INV	10/28/2025	208136464915		339406	464532	
	ACCOUNT DETAIL						LINE AMOUNT				
	1	1114102	55500	2415	LN ART	LN ART SUP		56.00			
								56.00			
							CHECK TOTAL	1,940.96			
								1,940.96			
763600	SEEM COLLABORATIVE		0001	26341101	INV	10/28/2025	S19326		339116	464234	
	ACCOUNT DETAIL						LINE AMOUNT				
	1	1141400	52400	2320	SPED	OTH COST		770.00			
								770.00			
								770.00			

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26029 10/28/2025

CASH ACCOUNT: 00 104200		EASTERN VENDOR 1132									
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
763600	SEEM COLLABORATIVE	0001	26341101	INV	10/28/2025	S19341		339117	464235		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1141400 52400 2320	SPED	OTH COST			962.50					
							962.50				
763600	SEEM COLLABORATIVE	0001	26341101	INV	10/28/2025	S19362		339118	464236		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1141400 52400 2320	SPED	OTH COST			192.50					
							192.50				
763600	SEEM COLLABORATIVE	0001	26341101	INV	10/28/2025	S19367		339119	464237		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1141400 52400 2320	SPED	OTH COST			308.00					
							308.00				
763600	SEEM COLLABORATIVE	0001	26341101	INV	10/28/2025	S19374		339120	464238		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1141400 52400 2320	SPED	OTH COST			77.00					
							77.00				
763600	SEEM COLLABORATIVE	0001	26341101	INV	10/28/2025	S19383		339121	464239		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1141400 52400 2320	SPED	OTH COST			77.00					
							77.00				
763600	SEEM COLLABORATIVE	0001	26341101	INV	10/28/2025	S19369		339122	464240		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1141400 52400 2320	SPED	OTH COST			770.00					
							770.00				
763600	SEEM COLLABORATIVE	0001	265300	INV	10/28/2025	NTN5535		339285	464408		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1141400 53450 3300	SPED	IN TRAN			10,882.62					
							10,882.62				
763600	SEEM COLLABORATIVE	0001	265300	INV	10/28/2025	NTN5536		339377	464501		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1141400 53450 3300	SPED	IN TRAN			84,687.97					
							84,687.97				
						CHECK TOTAL	98,727.59				
22395	ALLEN SHAUGHNESSY OR	0000	26341040	INV	10/28/2025	FY26TUITION		339508	464636		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1475254 52400 9300	CONT SVC	NON PUBLIC			36,250.00					
							36,250.00				

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26029 10/28/2025

CASH ACCOUNT: 00 104200		EASTERN VENDOR 1132								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	36,250.00			
19299	THE WOLF SCHOOL, INC	0000	26341073	INV	10/28/2025	11576		339093	464207	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53901 9300	SPED		NON-PUBLIC		8,399.39				
							8,399.39			
						CHECK TOTAL	8,399.39			
23378	AMANDA THORPE	0000	26341090	INV	10/28/2025	25-1		339094	464208	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 52400 2320	SPED		OTH COST		390.00				
							390.00			
						CHECK TOTAL	390.00			
19176	TOBII DYNAVOK LLC	0001	26341089	INV	10/28/2025	INV00552299		339139	464257	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 52400 2320	SPED		OTH COST		4,616.80				
							4,616.80			
						CHECK TOTAL	4,616.80			
553617	VALLEY COLLABORATIVE	0000	25341233	INV	10/28/2025	2602101		339487	464615	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1141400 53900 9400	SPED		COLL TUIT		5,760.00				
							5,760.00			
						CHECK TOTAL	5,760.00			
23901	VALLEY SERVICE INC	0000	25301161	INV	10/28/2025	274397		339496	464623	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 12002 520000			SCHLUN EXPPURCH SVCS		3,197.56				
							3,197.56			
						CHECK TOTAL	3,197.56			
868855	VERIZON WIRELESS SERV	0000	26301038	INV	10/28/2025	6124968515		339078	464191	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1199000 53614 4130	SYS-WIDE		PHONE SW		632.98				
							632.98			
						CHECK TOTAL	632.98			



PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26029 10/28/2025

CASH ACCOUNT: 00		104200		EASTERN VENDOR 1132								
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
484680	WB MASON CO INC				0000	26331049	INV	10/28/2025	257351328		339052	464163
ACCOUNT DETAIL								LINE AMOUNT				
	1	1131000	55500	2415	H.S.	HS INS SUP			39.90			
									39.90			
484680	WB MASON CO INC				0000	26331049	INV	10/28/2025	257382827		339129	464247
ACCOUNT DETAIL								LINE AMOUNT				
	1	1131000	55500	2415	H.S.	HS INS SUP			1,599.60			
									1,599.60			
								CHECK TOTAL	1,639.50			
110	INVOICES				WARRANT TOTAL				426,398.06	426,398.06		

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Preliminary Warrant Summary

WARRANT: S26029 10/28/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
0111	1114102	LINCOLN- ART 0111-3-000-000-14-102-00-30-55500 -2415	LN ART INSTRUCTIONAL 56.00	18,337.59
0111	1116350	ROOSEVELT ALL ELEMENT 0111-3-000-000-16-350-00-30-55503 -4220	RV OPERATIONS 8.00	2,541,992.87
0111	1116350	ROOSEVELT ALL ELEMENT 0111-3-000-000-16-350-00-30-57613 -2210	RV MEMBERSHIPS/DUES 112.00	8,841.44
0111	1118350	FRANKLIN ALL ELEMENTA 0111-3-000-000-18-350-00-30-55500 -2415	FN INSTRUCTIONAL SUPP 648.79	12,400.86
0111	1121000	MIDDLE SCHOOL 0111-3-000-000-21-000-00-40-55500 -2430	MS GENERAL SUPPLIES 81.12	34,822.98
0111	1121126	M.S.PHYSICAL EDUCATIO 0111-3-000-000-21-126-00-40-55500 -2415	MS WELLNESS INST SUPP 444.38	34,822.98
0111	1121128	M.S.SCIENCE 0111-3-000-000-21-128-00-40-55500 -2415	MS SCIENCE INSTR SUPP 2,976.55	34,822.98
0111	1131000	HIGH SCHOOL 0111-3-000-000-31-000-00-50-55500 -2415	HS INSTRUCTIONAL SUPP 1,639.50	101,500.94
0111	1131000	HIGH SCHOOL 0111-3-000-000-31-000-00-50-55500 -2430	HS GENERAL SUPPLIES 90.45	101,500.94
0111	1131102	H.S. ART 0111-3-000-000-31-102-00-50-55500 -2415	HS ART INSTRUCTIONAL 634.32	101,500.94
0111	1131128	HIGH SCHOOL SCIENCE 0111-3-000-000-31-128-00-50-55500 -2415	HS SCIENCE INSTR SUPP 1,409.52	101,500.94
0111	1135700	ATHLETICS 0111-3-000-000-35-700-00-50-53450 -3510	AT TRANSPORT 6,034.00	369,611.96
0111	1135700	ATHLETICS 0111-3-000-000-35-700-00-50-57613 -3510	AT DUES 3,700.00	369,611.96
0111	1135702	ATHLETICS FOOTBALL 0111-3-000-000-35-702-00-50-55500 -3510	AT FOOTBALL 416.00	369,611.96
0111	1135705	ATHLETICS TRACK 0111-3-000-000-35-705-00-50-55500 -3510	AT TRACK BOYS 4,750.00	369,611.96
0111	1135707	ATHLETICS GOLF 0111-3-000-000-35-707-00-50-55500 -3510	AT GOLF 200.00	369,611.96
0111	1135709	ATHLETICS SWIMMING 0111-3-000-000-35-709-00-50-55500 -3510	AT SWIM BOYS 300.00	369,611.96
0111	1135711	ATHLETICS SOCCER 0111-3-000-000-35-711-00-50-55500 -3510	AT SOCCER BOYS 416.00	369,611.96
0111	1135712	ATHLETICS GIRLS FIELD 0111-3-000-000-35-712-00-50-55500 -3510	AT FIELD HOCKEY 312.00	369,611.96
0111	1135714	ATHLETICS GIRLS SWIMM 0111-3-000-000-35-714-00-50-55500 -3510	AT SWIM GIRLS 300.00	369,611.96
0111	1135715	ATHLETICS GIRLS GYMNA 0111-3-000-000-35-715-00-50-55500 -3510	AT GYMNASTICS 458.00	369,611.96
0111	1135718	ATHLETICS GIRLS TRACK 0111-3-000-000-35-718-00-50-55500 -3510	AT TRACK GIRLS 4,750.00	369,611.96
0111	1135719	ATHLETICS GIRLS VOLLE 0111-3-000-000-35-719-00-50-55500 -3510	AT VOLLEYBALL 312.00	369,611.96
0111	1135720	ATHLETICS GIRLS SOCCE 0111-3-000-000-35-720-00-50-55500 -3510	AT SOCCER GIRLS 416.00	369,611.96
0111	1135726	SCHOOL GENERAL FUND 0111-3-000-000-35-726-00-00-55500 -3510	AT LACROSSE BOYS 4,750.00	369,611.96
0111	1135727	AT OUTDOOR TRACK BOYS 0111-3-000-000-35-727-00-00-55500 -3510	AT OUTDOOR TRACK BOYS 4,750.00	369,611.96
0111	1135729	AT CROSS COUNTRY BOYS 0111-3-000-000-35-729-00-00-55500 -3510	AT CROSS COUNTRY BOYS 323.73	369,611.96
0111	1135730	AT CROSS COUNTRY GIRL 0111-3-000-000-35-730-00-00-55500 -3510	AT CROSS COUNTRY GIRL 323.72	369,611.96
0111	1135731	AT CHEER 0111-3-000-000-35-731-00-50-55500 -3510	AT CHEER 200.00	2,541,992.87
0111	1135732	AT UNIFIED BBAL 0111-3-000-000-35-732-00-50-55500 -3510	AT UNIFIED BBAL 1,000.00	4,100.00
0111	1135733	AT TRAINER 0111-3-000-000-35-733-00-50-55500 -3510	AT TRAINER 346.10	65,552.66
0111	1141400	SPED 0111-3-000-000-41-400-00-00-52400 -2320	SP RELATED COSTS 27,596.53	1,486,619.77
0111	1141400	SPED 0111-3-000-000-41-400-00-00-53450 -3300	SP TRANSPORATION MPS 130,386.29	1,486,619.77
0111	1141400	SPED 0111-3-000-000-41-400-00-00-53900 -9400	SP TUITION COLLABORAT 5,760.00	1,486,619.77
0111	1141400	SPED 0111-3-000-000-41-400-00-00-53901 -9300	SP TUITION NON-PUBLIC 132,259.89	1,486,619.77
0111	1141400	SPED 0111-3-000-000-41-400-00-00-55500 -2410	SP SPEECH/HEARING SUP 1,249.80	1,486,619.77
0111	1141400	SPED 0111-3-000-000-41-400-00-00-55500 -2430	SP GENERAL SUPPLIES 19.56	1,486,619.77
0111	1141400	SPED 0111-3-000-000-41-400-00-00-55508 -2800	SP EVALUATION SUPPLIE 9.00	1,486,619.77
0111	1196000	CURRICULUM & PROF DEV 0111-3-000-000-96-000-00-00-52400 -2110	CR TRANSLATION SERVIC 405.00	9,104.75
0111	1196000	CURRICULUM & PROF DEV 0111-3-000-000-96-000-00-00-55502 -2410	CR INSTR MATERIALS 7,217.92	13,007.81

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0111	1196000	CURRICULUM & PROF DEV	0111-3-000-000-96-000-00-00-57613 -2210	CR MEMBERSHIPS AND DU	1,128.00	13,007.81
0111	1196000	CURRICULUM & PROF DEV	0111-3-000-000-96-000-00-00-57617 -2357	CR PROF DEVELOPMENT	240.00	13,007.81
0111	1199000	SYSTEM-WIDE	0111-3-000-000-99-000-00-00-52400 -1410	SW CONSULTANTS	6,804.00	171,138.94
0111	1199000	SYSTEM-WIDE	0111-3-000-000-99-000-00-00-53401 -1430	SW LEGAL SERVICES	4,211.80	171,138.94
0111	1199000	SYSTEM-WIDE	0111-3-000-000-99-000-00-00-53614 -4130	SW TELEPHONE	645.60	171,138.94
0111	1199000	SYSTEM-WIDE	0111-3-000-000-99-000-00-00-55500 -2420	SW MAINTENANCE OF EQU	111.78	171,138.94
0111	1199122	SYSTEM-WIDE MUSIC	0111-3-000-000-99-122-00-00-55502 -2410	SW TEXTBOOKS	875.78	171,138.94
				FUND TOTAL	361,079.13	
1200	12002	SCHOOL LUNCH - EXP	1200-3-300-300-00-000-00-02-520000-	PURCHASED SERVICES	3,583.78	171,138.94
				FUND TOTAL	3,583.78	
1475	1475254	CONTRACT SERVICES	1475-3-025-005-41-000-20-05-52400 -2320	CONTRACT SERVICES ASS	3,443.75	630.00
1475	1475254	CONTRACT SERVICES	1475-3-025-005-41-000-20-05-52400 -9300	CONTRACT SERVICES NON	44,938.51	-162,115.88
				FUND TOTAL	48,382.26	
1482	1482255	FY25Title II Supplies	1482-3-025-300-96-000-20-02-55500 -2410	FY25 Title II Supplie	188.05	3,811.95
				FUND TOTAL	188.05	
1498	1498255	FY25 Title III SUPPLY	1498-3-025-300-96-000-20-05-55500 -2410	FY25 Title III SUPPLY	276.25	0.00
				FUND TOTAL	276.25	
1577	1577264	FY26 METCO CONTRACT S	1577-3-026-005-90-000-22-05-52400 -3300	FY26 METCO TRANSPORTA	5,185.00	-62,171.00
				FUND TOTAL	5,185.00	
1609	16092	WINTHROP EXPENSE	1609-3-000-000-00-000-29-02-55502 -2410	HONORARIA	1,250.64	-4,749.94
				FUND TOTAL	1,250.64	
1851	18512	ED STATIONS - EXPENSE	1851-3-300-300-00-00 -29-02-53000 -6300	SNACKS	6,389.00	725,497.62
1851	18512	ED STATIONS - EXPENSE	1851-3-300-300-00-00 -29-02-55500 -6300	GENERAL SUPPLY	63.95	725,497.62
				FUND TOTAL	6,452.95	
WARRANT SUMMARY TOTAL					426,398.06	
GRAND TOTAL					426,398.06	

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Warrant List by Voucher

WARRANT: S26029 10/28/2025

VOUCHER	VENDOR	DOCUMENT	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
464144	781400 RIBAS ASSOCIATES	339037	2025-7702	26396055	INV	10/28/2025	188.05	MELROSE CURR - 2 MENT
464145	15318 MA SCHOOL ADMINISTRATORS	339038	0029039-IN	26316033	INV	10/28/2025	120.00	ROOSEVELT - V CRUZ PR
464147	8847 DEMOULAS SUPER MARKETS IN	339039	453281	26321013	INV	10/28/2025	23.94	BALLOONS - ACCT # 251
464160	18325 AMAZON CAPITAL SERVICES	339049	1T9L-Q9QT-L4Y7	26301067	INV	10/28/2025	386.22	FY26 FOOD SERVICE SUP
464161	17779 CJ'S TRANSPORTATION	339050	202526-02	265323	INV	10/28/2025	712.50	MELROSE FY26 STUDENT
464163	484680 WB MASON CO INC	339052	257351328	26331049	INV	10/28/2025	39.90	MELROSE HS COMPOSITE
464191	868855 VERIZON WIRELESS SERVICES	339078	6124968515	26301038	INV	10/28/2025	632.98	WIRELESS SERV SEP2 -
464196	424800 LANDMARK SCHOOL OUTREACH	339082	37129	26341047	INV	10/28/2025	10,793.38	MELROSE PPS TUITION A
464197	424800 LANDMARK SCHOOL OUTREACH	339083	38081	26341048	INV	10/28/2025	10,793.38	MELROSE PPS TUITION A
464198	424800 LANDMARK SCHOOL OUTREACH	339084	36957	26341049	INV	10/28/2025	10,793.38	MELROSE PPS TUITION A
464199	424800 LANDMARK SCHOOL OUTREACH	339085	37461	26341050	INV	10/28/2025	10,793.38	MELROSE PPS TUITION A
464200	424800 LANDMARK SCHOOL OUTREACH	339086	38532	26341051	INV	10/28/2025	10,793.38	MELROSE PPS TUITION A
464201	424800 LANDMARK SCHOOL OUTREACH	339087	39223	26341052	INV	10/28/2025	9,637.94	MELROSE PPS TUITION A
464202	424800 LANDMARK SCHOOL OUTREACH	339088	39735	26341053	INV	10/28/2025	7,555.34	MELROSE PPS TUITION A
464203	424800 LANDMARK SCHOOL OUTREACH	339089	39104	26341054	INV	10/28/2025	2,698.28	MELROSE PPS TUITION A
464204	424800 LANDMARK SCHOOL OUTREACH	339090	37087	26341055	INV	10/28/2025	5,396.56	MELROSE PPS TUITION A
464205	435600 LEARNING PREP SCHOOL	339091	63617	25341223	INV	10/28/2025	11,744.88	MELROSE AUG SEPT 2025
464206	810330 MACAVOY JOYCE & KOWALSKI	339092	2458	26341075	INV	10/28/2025	4,211.80	MELROSE PPS CONTRACTE
464207	19299 THE WOLF SCHOOL, INC	339093	11576	26341073	INV	10/28/2025	8,399.39	MELROSE PPS TUITION 2
464208	23378 AMANDA THORPE	339094	25-1	26341090	INV	10/28/2025	390.00	MELROSE PPS OIREINT &
464223	18325 AMAZON CAPITAL SERVICES	339108	1WL3-RMPH-79GR	26331018	INV	10/28/2025	942.73	MELROSE HS SCIENCE SU
464225	18325 AMAZON CAPITAL SERVICES	339109	1QK4-HGW6-JWRQ	26399010	INV	10/28/2025	875.78	MELROSE MIDDLE SCHOOL
464226	18325 AMAZON CAPITAL SERVICES	339110	1FCH-T6T3-3C11	26331045	INV	10/28/2025	354.84	MELROSE HS SCIENCE SU
464227	633500 NORTH SUBURBAN TRANSPORT	339111	1299	26335137	INV	10/28/2025	1,240.00	MELROSE BAND 2 BUSES
464229	460320 M-F ATHLETIC COMPANY, INC	339113	INV355994	26335135	INV	10/28/2025	47.45	MELROSE SCHOOL ATHLET
464233	16717 MIDDLESEX LEAGUE, INC	339115	FALLASSIGNOR2025	26335133	INV	10/28/2025	2,080.00	MELROSE HIGH SCHOOL A
464234	763600 SEEM COLLABORATIVE	339116	S19326	26341101	INV	10/28/2025	770.00	MELROSE PPS BCBA FY26
464235	763600 SEEM COLLABORATIVE	339117	S19341	26341101	INV	10/28/2025	962.50	MELROSE FY26 VISION J
464236	763600 SEEM COLLABORATIVE	339118	S19362	26341101	INV	10/28/2025	192.50	MELROSE PPS BCBA FY26
464237	763600 SEEM COLLABORATIVE	339119	S19367	26341101	INV	10/28/2025	308.00	MELROSE PPS FY26 VISI
464238	763600 SEEM COLLABORATIVE	339120	S19374	26341101	INV	10/28/2025	77.00	MELROSE PPS FY26 VISI
464239	763600 SEEM COLLABORATIVE	339121	S19383	26341101	INV	10/28/2025	77.00	MELROSE PPS FY26 VISI
464240	763600 SEEM COLLABORATIVE	339122	S19369	26341101	INV	10/28/2025	770.00	MELROSE PPS FY26 VISI
464241	24329 COLLABORATIVE LEARNING PR	339123	2025SD-1	26341082	INV	10/28/2025	2,817.66	MELROSE PPS FY26 TUIT
464242	542100 MELROSE SCHOOL FOOD SERVI	339124	ES 2608	26307014	INV	10/28/2025	1,173.00	ED STA FY26 HOOVER SN
464243	542100 MELROSE SCHOOL FOOD SERVI	339125	ES 2609	26307014	INV	10/28/2025	1,440.00	ED STA FY26 HORACE MA
464244	542100 MELROSE SCHOOL FOOD SERVI	339126	ES 2611	26307014	INV	10/28/2025	1,394.00	ED STA FY26 LINCOLN S
464245	542100 MELROSE SCHOOL FOOD SERVI	339127	ES 2607	26307014	INV	10/28/2025	814.00	ED STA FY26 ROOSEVELT
464246	542100 MELROSE SCHOOL FOOD SERVI	339128	ES 2610	26307014	INV	10/28/2025	1,568.00	ED STA FY26 WINTHROP
464247	484680 WB MASON CO INC	339129	257382827	26331049	INV	10/28/2025	1,599.60	MELROSE HIGH COPIER P

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PRELIMINARY CITY OF MELROSE WARRANT REPORT

Warrant List by Voucher

WARRANT: S26029 10/28/2025

VOUCHER	VENDOR	DOCUMENT	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
464255	21576 PRECISION HUMAN RESOURCE	339137	2100036620	26341003	INV	10/28/2025	1,230.00	MELROSE PPS FY26 TEAC
464257	19176 TOBII DYNAVOK LLC	339139	INV00552299	26341089	INV	10/28/2025	4,616.80	MELROSE PPS 9/23/25
464274	22448 PERSPECTIVES CHILDREN'S T	339156	252602	26341094	INV	10/28/2025	1,350.00	MELROSE PPS FY26 SPEE
464275	21576 PRECISION HUMAN RESOURCE	339157	2100036719	26341003	INV	10/28/2025	820.00	MELROSE PPS FY26 TEAC
464283	22776 LOCA ENTERPRISES	339165	56164	265330	INV	10/28/2025	35.00	MELROSE PS VAN STATE
464286	20661 KING BRIAN TRANSPORTATION	339168	687	265333	INV	10/28/2025	6,575.00	FY26 MELROSE STUDENT
464302	18325 AMAZON CAPITAL SERVICES	339183	1PNQ-JYD9-M1TV	26396052	INV	10/28/2025	530.49	MATH MANIPULATIVES FO
464303	18325 AMAZON CAPITAL SERVICES	339184	11YG-MQLX-V6CG		CRM	10/14/2025	-34.19	CREDIT FOR MATH MANIP
464304	18325 AMAZON CAPITAL SERVICES	339185	1R3V-TXYD-1YR3	26396058	INV	10/14/2025	35.70	TANGRAMS REPLACEMENT
464305	18325 AMAZON CAPITAL SERVICES	339186	1WYN-6HDX-79CF		CRM	10/14/2025	-35.70	CREDIT - MATH MANIPUL
464316	8977 RICOH USA INC	339197	5072167358	26301007	INV	10/28/2025	111.78	EQ RENTAL OF BUS OFFI
464325	757861 SCHOOL SPECIALTY, LLC	339206	308104803028	26331032	INV	10/28/2025	634.32	MELROSE HIGH SCHOOL A
464343	9295 CURRICULUM ASSOCIATES LLC	339223	10013947	26396057	INV	10/28/2025	1,666.67	MELROSE FAMILY COMMUN
464348	128180 CAPITAL LEASE GROUP LTD.	339229	105021 - A	26335119	INV	10/28/2025	2,397.00	FY26 OCT MELROSE 3 AT
464368	128180 CAPITAL LEASE GROUP LTD.	339249	105021	265317	INV	10/28/2025	5,887.00	FY26 OCT MELROSE 7 SP
464369	22776 LOCA ENTERPRISES	339250	56186	265330	INV	10/28/2025	35.00	MELROSE STUDENT VAN S
464400	18325 AMAZON CAPITAL SERVICES	339277	1QWK-XLHC-MR96	26396062	INV	10/28/2025	215.05	FAMILY NIGHT 10/23/25
464401	18325 AMAZON CAPITAL SERVICES	339278	1MD9-CHRO-NC9K	26307037	INV	10/28/2025	25.97	ID BADGE SUPPLY FOR E
464402	33300 APPLE INC.	339279	MC15942345	26341103	INV	10/28/2025	1,249.80	MELROSE PPS ITS VPP
464403	15213 SJ TRANSPORTATION LLC	339280	SEPTEMBER 2025-4	265316	INV	10/28/2025	6,930.00	FY26 MELROSE OUT OF D
464404	394530 JUSTICE RESOURCE INSTITUT	339281	12450326MEL	25341228	INV	10/28/2025	7,951.02	MELROSE SCHOOL TUITIO
464405	394530 JUSTICE RESOURCE INSTITUT	339282	12450326MELLC	25341227	INV	10/28/2025	7,951.02	MELROSE SCHOOL TUITIO
464406	542100 MELROSE SCHOOL FOOD SERVI	339283	2601	26396063	INV	10/28/2025	61.20	4 CASES WATER LINCOLN
464407	598100 NCS PEARSON, INC.	339284	30175122	26341102	INV	10/28/2025	9.00	MELROSE PPS SSIS SEL
464408	763600 SEEM COLLABORATIVE	339285	NTN5535	265300	INV	10/28/2025	10,882.62	MELROSE IN DISTRICT S
464420	166100 THE COLLEGE BOARD	339297	CV-10224-0077-0082	26396039	INV	10/28/2025	150.00	3 AP ENG ONLINE WORKS
464421	166100 THE COLLEGE BOARD	339298	CV-10271-0020-0020	26396039	INV	10/28/2025	45.00	3 AP ENG ONLINE WORKS
464423	166100 THE COLLEGE BOARD	339300	CV-10286-0007-0008	26396039	INV	10/28/2025	45.00	3 AP ENG ONLINE WORKS
464439	373500 INSECT LORE PRODUCTS	339316	INV2973395	26318009	INV	10/28/2025	648.79	FY26 FRANKLIN BUTTERF
464443	18325 AMAZON CAPITAL SERVICES	339320	1QCX-9X16-6HR9	26341105	INV	10/28/2025	19.56	MELROSE PPS IPAD SCRE
464449	18325 AMAZON CAPITAL SERVICES	339325	1CND-TWD1-YHLM	26321012	INV	10/28/2025	81.12	FY26 MVMMS GENERAL SU
464451	18325 AMAZON CAPITAL SERVICES	339328	1JLN-CQQK-DQKD	26321022	INV	10/28/2025	444.38	MVMMS GAGA BALL PIT /
464468	18325 AMAZON CAPITAL SERVICES	339345	1LXG-HH7L-4C3M	26307034	INV	10/28/2025	37.98	FY26 ED STA WHEELS FR
464469	20317 SHEILA ANN BARRY	339346	MEL2601	26341087	INV	10/28/2025	2,148.00	MELROSE PPS FY26 SEPT
464470	102225 BRANDON RESIDENTIAL TREAT	339347	26736	26341046	INV	10/28/2025	9,469.79	MELROSE PPS FY26 SEPT
464471	12942 INTERNATIONAL TRANSLATION	339348	INV-04151	26341086	INV	10/28/2025	1,047.25	MELROSE PPS FY26 OCT
464472	22448 PERSPECTIVES CHILDREN'S T	339349	252603	26341094	INV	10/28/2025	1,350.00	MELROSE PPS FY26 OCT
464474	20661 KING BRIAN TRANSPORTATION	339351	690	265333	INV	10/28/2025	5,260.00	FY26 MELROSE PS TRANS
464475	12942 INTERNATIONAL TRANSLATION	339352	INV-04174	26396072	INV	10/28/2025	405.00	MELROSE PPS TRANS SER
464476	494700 MASSACHUSETTS ASSOCIATION	339353	Dues2526-MelanieAcev	26396071	INV	10/28/2025	1,128.00	FY26 MELROSE YEARLY D

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PRELIMINARY CITY OF MELROSE WARRANT REPORT

Warrant List by Voucher

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VOUCHER	VENDOR	DOCUMENT	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
464495	10744 CLIFTON LARSON ALLEN LLP	339372	L251624069	26301037	INV	10/28/2025	6,804.00	FY26 PROF SCHOOL FINA
464496	17441 IAN EPSTEIN &/OR KELLY JO	339373	SUMMER2025FINAL	25341174	INV	10/28/2025	1,720.00	WINDHAM WOODS PROGRAM
464497	14850 MARK MORGAN &/OR AMY DUNL	339374	JUNE16-JULY252025	26341084	INV	10/28/2025	700.00	SESSION REIMBURSEMENT
464500	15568 GINGER LAZARUS AND OR GAR	339376	0825-0925	26341042	INV	10/28/2025	9,175.50	FY26 AUG & SEPT SCHOO
464501	763600 SEEM COLLABORATIVE	339377	NTN5536	265300	INV	10/28/2025	84,687.97	MELROSE TRANSP SEPT 2
464502	15447 MAXIM HEALTHCARE SERVICES	339378	V28457879	26341074	INV	10/28/2025	3,000.00	FY26 MELROSE PPS TRAN
464503	703500 QUILL CORPORATION	339379	46092052	26331051	INV	10/28/2025	90.45	MELROSE HS OFFICE SUP
464504	15554 BRIAN ANTONELLI	339380	0825-0925	26341108	INV	10/28/2025	459.20	TRAVEL REIMBURSEMENT
464505	18325 AMAZON CAPITAL SERVICES	339381	1T7V-94GM-XY9Y	26301026	INV	10/28/2025	1,526.87	FY26 MIDDLE SCHOOL SC
464506	18325 AMAZON CAPITAL SERVICES	339382	11JH-CL7W-4FMQ	26301026	INV	10/28/2025	252.92	FY26 MIDDLE SCHOOL SC
464507	18325 AMAZON CAPITAL SERVICES	339383	19TV-V3K1-QGC9	26301026	INV	10/28/2025	1,140.82	FY26 MIDDLE SCHOOL SC
464508	18325 AMAZON CAPITAL SERVICES	339384	14TV-4KCP-WRRL	26301026	INV	10/28/2025	32.00	FY26 MIDDLE SCHOOL SC
464510	757861 SCHOOL SPECIALTY, LLC	339386	208136456741	26317031	INV	10/28/2025	1,250.64	FOSS NEXT GEN TEACHIN
464522	128180 CAPITAL LEASE GROUP LTD.	339396	115022 - A	26335119	INV	10/28/2025	2,397.00	FY26 NOV ATHLETIC 3 V
464523	128180 CAPITAL LEASE GROUP LTD.	339397	115022 - N	265317	INV	10/28/2025	5,887.00	FY26 NOV MELROSE 7 SP
464524	22373 BLOOMSBURY PUBLISHING INC	339398	BUS92107	26396056	INV	10/28/2025	5,054.95	MVMMS & MHS LIBRARY D
464528	15751 EI US, LLC.	339402	INV271251	26341088	INV	10/28/2025	153.48	MELROSE PPS HOSP TUTO
464529	186250 COTTING SCHOOL INC	339403	INV3155	26341107	INV	10/28/2025	1,023.75	MELROSE PPS SEPT 2025
464532	757861 SCHOOL SPECIALTY, LLC	339406	208136464915	26314030	INV	10/28/2025	56.00	FY26 LINCOLN ART SUPP
464556	435600 LEARNING PREP SCHOOL	339430	63518	26341039	INV	10/28/2025	4,184.12	MELROSE PPS SCHOOL TU
464606	631300 NRT BUS INC	339481	INV177907	26390002	INV	10/28/2025	5,185.00	FY26 METCO LATE BUS T
464613	22776 LOCA ENTERPRISES	339486	56214	265330	INV	10/28/2025	35.00	MELROSE STUDENT VAN S
464615	553617 VALLEY COLLABORATIVE	339487	2602101	25341233	INV	10/28/2025	5,760.00	MELROSE TUITION PREPA
464617	23720 CONSTELLATIONS BEHAVIORAL	339489	12060903	26341022	INV	10/28/2025	11,334.00	MELROSE PPS FY26 SEPT
464621	169250 COLLINS SPORTS MEDICINE	339494	452279	26335124	INV	10/28/2025	346.10	MELROSE ATHLETICS - R
464622	169793 COMCAST	339495	10092025	26301024	INV	10/28/2025	12.62	FY26 HS CABLE & INTER
464623	23901 VALLEY SERVICE INC	339496	274397	25301161	INV	10/28/2025	3,197.56	REPAIR HOBART DISHWAS
464635	24280 CRIME SCENE INC	339507	98077-CRIME	26331044	INV	10/28/2025	111.95	BRUSHES FOR FINGERPRI
464636	22395 ALLEN SHAUGHNESSY OR ANDR	339508	FY26TUITION	26341040	INV	10/28/2025	36,250.00	FY26 SCHOOL TUITION R
464720	16717 MIDDLESEX LEAGUE, INC	339591	2025-2026	26335132	INV	10/28/2025	25,550.00	MIDDLESEX LEAGUE - IN
WARRANT TOTAL							426,398.06	

PRELIMINARY CITY OF MELROSE WARRANT REPORT

DATE: 10/28/2025
WARRANT: S26030
AMOUNT: 7,189.50

Kerriann Golden
CFO/City Auditor

To the Accounting Office:
The following named bills of the School Department amounting in the
agreed to total above are hereby approved and you are requested to
place them on a warrant payment.

Approved: _____

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26030 10/28/2025

CASH ACCOUNT: 00		104200		EASTERN VENDOR 1132								
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
24324	DAVID ALTMAN			0000		INV	10/28/2025	2026-135		339521	464649	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500	3510	ATH O/MIS	ATH OF/MIS			104.00			
								CHECK TOTAL	104.00			
									104.00			
									104.00			
16541	BRIAN P. BARRY			0000		INV	10/28/2025	2026-136		339522	464650	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500	3510	ATH O/MIS	ATH OF/MIS			112.00			
								CHECK TOTAL	112.00			
									112.00			
									112.00			
24366	SILVIA BASTEK			0000		INV	10/28/2025	2026-137		339523	464651	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500	3510	ATH O/MIS	ATH OF/MIS			104.00			
									104.00			
24366	SILVIA BASTEK			0000		INV	10/28/2025	2026-138		339524	464652	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500	3510	ATH O/MIS	ATH OF/MIS			78.00			
								CHECK TOTAL	78.00			
									182.00			
24367	PETER BEAUMONT			0000		INV	10/28/2025	2026-141		339527	464655	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500	3510	ATH O/MIS	ATH OF/MIS			104.00			
								CHECK TOTAL	104.00			
									104.00			
									104.00			
24381	AKIM BELL			0000		INV	10/28/2025	2026-139		339525	464653	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500	3510	ATH O/MIS	ATH OF/MIS			78.00			
									78.00			
24381	AKIM BELL			0000		INV	10/28/2025	2026-140		339526	464654	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500	3510	ATH O/MIS	ATH OF/MIS			104.00			
								CHECK TOTAL	104.00			
									104.00			
									182.00			

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26030 10/28/2025

CASH ACCOUNT: 00				104200				EASTERN VENDOR 1132				
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
17645	JOSHUA BENJAMIN			0000		INV	10/28/2025	FY26REFUND		339321	464444	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	18514	437000		ED STAT	CURRENT FY		398.00				
									398.00			
								CHECK TOTAL	398.00			
17682	TYRONE BROWN			0000		INV	10/28/2025	2026-142		339528	464656	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500 3510		ATH O/MIS	ATH OF/MIS		86.00				
									86.00			
								CHECK TOTAL	86.00			
16542	CHARLES CANN			0001		INV	10/28/2025	2026-143		339529	464657	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500 3510		ATH O/MIS	ATH OF/MIS		112.00				
									112.00			
								CHECK TOTAL	112.00			
17564	MICHAEL CHAMPAGNE			0000		INV	10/28/2025	2026-145		339531	464659	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500 3510		ATH O/MIS	ATH OF/MIS		104.00				
									104.00			
17564	MICHAEL CHAMPAGNE			0000		INV	10/28/2025	2026-146		339532	464660	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500 3510		ATH O/MIS	ATH OF/MIS		104.00				
									104.00			
								CHECK TOTAL	208.00			
22300	CLARK, JAMES			0000		INV	10/28/2025	2026-147		339533	464661	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500 3510		ATH O/MIS	ATH OF/MIS		104.00				
									104.00			
22300	CLARK, JAMES			0000		INV	10/28/2025	2026-148		339534	464662	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500 3510		ATH O/MIS	ATH OF/MIS		78.00				
									78.00			
								CHECK TOTAL	182.00			

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26030 10/28/2025

CASH ACCOUNT: 00		104200		EASTERN VENDOR 1132						
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
161695	PAUL CLAUSS	0000		INV	10/28/2025	2026-144		339530	464658	
ACCOUNT DETAIL						LINE AMOUNT				
1	1135701 55500 3510		ATH O/MIS	ATH OF/MIS		188.00				
						CHECK TOTAL	188.00			
							188.00			
19982	LEONARD DAVID	0000		INV	10/28/2025	2026-149		339535	464663	
ACCOUNT DETAIL						LINE AMOUNT				
1	1135701 55500 3510		ATH O/MIS	ATH OF/MIS		117.00				
						CHECK TOTAL	117.00			
							117.00			
21347	MICHAEL DEVLIN	0000		INV	10/28/2025	2026-150		339536	464664	
ACCOUNT DETAIL						LINE AMOUNT				
1	1135701 55500 3510		ATH O/MIS	ATH OF/MIS		86.00				
						CHECK TOTAL	86.00			
							86.00			
220111	MATT DIBBLE	0000		INV	10/28/2025	2026-151		339537	464665	
ACCOUNT DETAIL						LINE AMOUNT				
1	1135701 55500 3510		ATH O/MIS	ATH OF/MIS		115.50				
							115.50			
220111	MATT DIBBLE	0000		INV	10/28/2025	2026-152		339538	464666	
ACCOUNT DETAIL						LINE AMOUNT				
1	1135701 55500 3510		ATH O/MIS	ATH OF/MIS		102.00				
						CHECK TOTAL	102.00			
							102.00			
						CHECK TOTAL	217.50			
228295	WILLIAM DONAHUE	0000		INV	10/28/2025	2026-153		339539	464668	
ACCOUNT DETAIL						LINE AMOUNT				
1	1135701 55500 3510		ATH O/MIS	ATH OF/MIS		112.00				
						CHECK TOTAL	112.00			
							112.00			
						CHECK TOTAL	112.00			
15193	JULIEN DORVIL	0000		INV	10/28/2025	2026-154		339540	464669	
ACCOUNT DETAIL						LINE AMOUNT				
1	1135701 55500 3510		ATH O/MIS	ATH OF/MIS		104.00				
							104.00			
							104.00			

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26030 10/28/2025

CASH ACCOUNT: 00 104200		EASTERN VENDOR 1132								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	104.00			
22535	JOHN FARRELL	0000		INV	10/28/2025	2026-155		339541	464670	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		104.00				
						CHECK TOTAL	104.00			
14803	MICHAEL FITZGERALD	0000		INV	10/28/2025	2026-156		339542	464671	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		112.00				
						CHECK TOTAL	112.00			
23895	MATTHEW GRIMES	0000		INV	10/28/2025	2026-157		339543	464672	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		115.50				
						CHECK TOTAL	115.50			
23895	MATTHEW GRIMES	0000		INV	10/28/2025	2026-158		339544	464673	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		102.00				
						CHECK TOTAL	102.00			
						CHECK TOTAL	217.50			
17913	RICHARD HILL	0000		INV	10/28/2025	2026-159		339545	464674	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		86.00				
						CHECK TOTAL	86.00			
						CHECK TOTAL	86.00			
17843	ROBERT HINKLE	0000		INV	10/28/2025	2026-160		339546	464675	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		115.50				
						CHECK TOTAL	115.50			
17843	ROBERT HINKLE	0000		INV	10/28/2025	2026-161		339547	464676	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		102.00				
						CHECK TOTAL	102.00			

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26030 10/28/2025

CASH ACCOUNT: 00 104200		EASTERN VENDOR 1132								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL	217.50			
358280	TIMOTHY HOOTON	0000		INV	10/28/2025	2026-162		339548	464677	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		86.00				
						CHECK TOTAL	86.00			
14524	AMANDA JETT LEBLANC	0000		INV	10/28/2025	2026-163		339549	464678	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		104.00				
						CHECK TOTAL	104.00			
11578	JOANNE LAVENDER	0000		INV	10/28/2025	2026-164		339550	464679	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		104.00				
						CHECK TOTAL	104.00			
11578	JOANNE LAVENDER	0000		INV	10/28/2025	2026-165		339551	464680	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		78.00				
						CHECK TOTAL	78.00			
						CHECK TOTAL	182.00			
24372	GENE T LESHINSKY	0000		INV	10/28/2025	2026-166		339552	464681	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		117.00				
						CHECK TOTAL	117.00			
						CHECK TOTAL	117.00			
19224	MUSANDA LUKENGU	0000		INV	10/28/2025	2026-167		339553	464682	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		104.00				
						CHECK TOTAL	104.00			
						CHECK TOTAL	104.00			

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26030 10/28/2025

CASH ACCOUNT: 00 104200		EASTERN VENDOR 1132								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
14534	SCOTT MARINO	0000		INV	10/28/2025	2026-168		339554	464683	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		115.50				
							115.50			
14534	SCOTT MARINO	0000		INV	10/28/2025	2026-169		339555	464684	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		102.00				
							102.00			
						CHECK TOTAL	217.50			
516997	TIM MCCAFFREY	0000		INV	10/28/2025	2026-170		339556	464685	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		115.50				
							115.50			
516997	TIM MCCAFFREY	0000		INV	10/28/2025	2026-171		339557	464686	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		102.00				
							102.00			
						CHECK TOTAL	217.50			
520610	KEVIN MCDERMOTT	0000		INV	10/28/2025	2026-172		339558	464687	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		115.50				
							115.50			
520610	KEVIN MCDERMOTT	0000		INV	10/28/2025	2026-173		339559	464688	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		102.00				
							102.00			
						CHECK TOTAL	217.50			
21134	KORY MCGILVRAY	0000		INV	10/28/2025	2026-174		339560	464689	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		104.00				
							104.00			
						CHECK TOTAL	104.00			

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26030 10/28/2025

CASH ACCOUNT: 00		104200		EASTERN VENDOR 1132								
VENDOR				REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
19602	ANDREW MCKINLEY			0000		INV	10/28/2025	2026-175		339561	464690	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500	3510	ATH O/MIS	ATH OF/MIS			115.50			
									115.50			
19602	ANDREW MCKINLEY			0000		INV	10/28/2025	2026-176		339562	464691	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500	3510	ATH O/MIS	ATH OF/MIS			102.00			
									102.00			
								CHECK TOTAL	217.50			
19674	MCNULTY, KAREN M			0000		INV	10/28/2025	2026-177		339563	464692	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500	3510	ATH O/MIS	ATH OF/MIS			115.50			
									115.50			
19674	MCNULTY, KAREN M			0000		INV	10/28/2025	2026-178		339564	464693	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500	3510	ATH O/MIS	ATH OF/MIS			102.00			
									102.00			
								CHECK TOTAL	217.50			
16595	NESTOR MEDINA			0000		INV	10/28/2025	2026-179		339565	464694	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500	3510	ATH O/MIS	ATH OF/MIS			78.00			
									78.00			
								CHECK TOTAL	78.00			
10451	ROBERT A MELLO JR			0000		INV	10/28/2025	2026-180		339566	464695	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500	3510	ATH O/MIS	ATH OF/MIS			104.00			
									104.00			
								CHECK TOTAL	104.00			
13879	JIM MILLER			0000		INV	10/28/2025	2026-181		339567	464696	
	ACCOUNT DETAIL							LINE AMOUNT				
	1	1135701	55500	3510	ATH O/MIS	ATH OF/MIS			86.00			
									86.00			
								CHECK TOTAL	86.00			

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26030 10/28/2025

CASH ACCOUNT: 00 104200		EASTERN VENDOR 1132								
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK
585570	JUNE MURPHY	0000		INV	10/28/2025	2026-182		339568	464697	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		104.00				
							104.00			
						CHECK TOTAL	104.00			
16637	DAVID PATTEN	0000		INV	10/28/2025	2026-183		339588	464717	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		104.00				
							104.00			
						CHECK TOTAL	104.00			
12940	MICHAEL RIVET	0000		INV	10/28/2025	2026-184		339570	464699	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		115.50				
							115.50			
12940	MICHAEL RIVET	0000		INV	10/28/2025	2026-185		339571	464700	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		102.00				
							102.00			
						CHECK TOTAL	217.50			
23417	JACOB ROGERS	0000		INV	10/28/2025	2026-186		339572	464701	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		115.50				
							115.50			
23417	JACOB ROGERS	0000		INV	10/28/2025	2026-187		339573	464702	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 1135701 55500 3510		ATH O/MIS	ATH OF/MIS		102.00				
							102.00			
						CHECK TOTAL	217.50			
24376	MARIA SALDARRIAGA	0000		INV	10/28/2025	FY26REFUND		339322	464445	
	ACCOUNT DETAIL					LINE AMOUNT				
	1 18514 437000		ED STAT	CURRENT FY		92.00				
							92.00			
						CHECK TOTAL	92.00			

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26030 10/28/2025

CASH ACCOUNT: 00		104200		EASTERN VENDOR 1132							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
17139	JON SCOLA	0000		INV	10/28/2025	FY26REFUND		339323	464446		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 18514	437000	ED STAT	CURRENT FY		243.00					
							243.00				
						CHECK TOTAL	243.00				
760900	WARREN SCOTT	0000		INV	10/28/2025	2026-188		339574	464703		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1135701	55500 3510	ATH O/MIS	ATH OF/MIS		78.00					
							78.00				
760900	WARREN SCOTT	0000		INV	10/28/2025	2026-189		339575	464704		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1135701	55500 3510	ATH O/MIS	ATH OF/MIS		78.00					
							78.00				
						CHECK TOTAL	156.00				
21136	JACK SLATTERY	0000		INV	10/28/2025	2026-190		339576	464705		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1135701	55500 3510	ATH O/MIS	ATH OF/MIS		112.00					
							112.00				
						CHECK TOTAL	112.00				
805250	KATHLEEN STOCKMAN	0000		INV	10/28/2025	2026-191		339577	464706		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1135701	55500 3510	ATH O/MIS	ATH OF/MIS		104.00					
							104.00				
805250	KATHLEEN STOCKMAN	0000		INV	10/28/2025	2026-192		339578	464707		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1135701	55500 3510	ATH O/MIS	ATH OF/MIS		78.00					
							78.00				
						CHECK TOTAL	182.00				
24361	SOCHEATA TAUCH-WARD	0000		INV	10/28/2025	2026-193		339579	464708		
	ACCOUNT DETAIL					LINE AMOUNT					
	1 1135701	55500 3510	ATH O/MIS	ATH OF/MIS		115.50					
							115.50				

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Detail Invoice List

WARRANT: S26030 10/28/2025

CASH ACCOUNT: 00		104200		EASTERN VENDOR 1132							
VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	DOCUMENT	VOUCHER	CHECK	
24361	SOCHEATA TAUCH-WARD	0000		INV	10/28/2025	2026-194		339580	464709		
ACCOUNT DETAIL						LINE AMOUNT					
1	1135701 55500 3510		ATH O/MIS	ATH OF/MIS		102.00					
						CHECK TOTAL	102.00				
							217.50				
19238	WILLIAM W. WALTHALL I	0000		INV	10/28/2025	2026-195		339581	464710		
ACCOUNT DETAIL						LINE AMOUNT					
1	1135701 55500 3510		ATH O/MIS	ATH OF/MIS		78.00					
						CHECK TOTAL	78.00				
							78.00				
24382	CORY WARD	0000		INV	10/28/2025	2026-196		339582	464711		
ACCOUNT DETAIL						LINE AMOUNT					
1	1135701 55500 3510		ATH O/MIS	ATH OF/MIS		104.00					
							104.00				
24382	CORY WARD	0000		INV	10/28/2025	2026-197		339583	464712		
ACCOUNT DETAIL						LINE AMOUNT					
1	1135701 55500 3510		ATH O/MIS	ATH OF/MIS		78.00					
						CHECK TOTAL	78.00				
							182.00				
66	INVOICES	WARRANT TOTAL				7,189.50	7,189.50				

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Preliminary Warrant Summary

WARRANT: S26030 10/28/2025

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
0111	1135701	ATHLETICS OFFICIALS/M 0111-3-000-000-35-701-00-50-55500 -3510	AT OFFICIAL SALARY 6,456.50	374,361.96
FUND TOTAL			6,456.50	
1851	18514	ED STATIONS - REVENUE 1851-3-300-300-00-00 -29-04-437000-	CURRENT FY FEES 733.00	0.00
FUND TOTAL			733.00	
WARRANT SUMMARY TOTAL			7,189.50	
GRAND TOTAL			7,189.50	

PRELIMINARY CITY OF MELROSE WARRANT REPORT

Warrant List by Voucher

WARRANT: S26030 10/28/2025

VOUCHER	VENDOR	DOCUMENT	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
464444	17645 JOSHUA BENJAMIN	339321	FY26REFUND		INV	10/28/2025	398.00	FY26 ED STA REFUND
464445	24376 MARIA SALDARRIAGA	339322	FY26REFUND		INV	10/28/2025	92.00	FY26 ED STA REFUND NO
464446	17139 JON SCOLA	339323	FY26REFUND		INV	10/28/2025	243.00	ES STA FY26 REFUND NO
464649	24324 DAVID ALTMAN	339521	2026-135		INV	10/28/2025	104.00	BOYS VARSITY SOCCER V
464650	16541 BRIAN P. BARRY	339522	2026-136		INV	10/28/2025	112.00	BOYS VARSITY FOOTBALL
464651	24366 SILVIA BASTEK	339523	2026-137		INV	10/28/2025	104.00	GIRLS VARSITY FIELD H
464652	24366 SILVIA BASTEK	339524	2026-138		INV	10/28/2025	78.00	GIRLS JR VAR FIELD HO
464653	24381 AKIM BELL	339525	2026-139		INV	10/28/2025	78.00	GIRLS JR VAR FIELD HO
464654	24381 AKIM BELL	339526	2026-140		INV	10/28/2025	104.00	GIRLS VARSITY FIELD H
464655	24367 PETER BEAUMONT	339527	2026-141		INV	10/28/2025	104.00	BOYS VARSITY SOCCER V
464656	17682 TYRONE BROWN	339528	2026-142		INV	10/28/2025	86.00	BOYS JR VARSITY FOOTB
464657	16542 CHARLES CANN	339529	2026-143		INV	10/28/2025	112.00	BOYS VARSITY FOOTBALL
464658	161695 PAUL CLAUS	339530	2026-144		INV	10/28/2025	188.00	CROSS COUNTRY BOYS V
464659	17564 MICHAEL CHAMPAGNE	339531	2026-145		INV	10/28/2025	104.00	GIRLS VARSITY SOCCER
464660	17564 MICHAEL CHAMPAGNE	339532	2026-146		INV	10/28/2025	104.00	BOYS VARSITY SOCCER V
464661	22300 CLARK, JAMES	339533	2026-147		INV	10/28/2025	104.00	GIRLS VARSITY FIELD H
464662	22300 CLARK, JAMES	339534	2026-148		INV	10/28/2025	78.00	GIRLS JR VARS FIELD H
464663	19982 LEONARD DAVID	339535	2026-149		INV	10/28/2025	117.00	BOYS FRESHMEN SOCCER
464664	21347 MICHAEL DEVLIN	339536	2026-150		INV	10/28/2025	86.00	BOYS V FOOTBALL VS BU
464665	220111 MATT DIBBLE	339537	2026-151		INV	10/28/2025	115.50	GIRLS FR VOLLEYBALL V
464666	220111 MATT DIBBLE	339538	2026-152		INV	10/28/2025	102.00	GIRLS VARSITY VOLLEYB
464668	228295 WILLIAM DONAHUE	339539	2026-153		INV	10/28/2025	112.00	BOYS VARSITY FOOTBALL
464669	15193 JULIEN DORVIL	339540	2026-154		INV	10/28/2025	104.00	GIRLS VARSITY SOCCER
464670	22535 JOHN FARRELL	339541	2026-155		INV	10/28/2025	104.00	BOYS & GIRLS V UNIFIE
464671	14803 MICHAEL FITZGERALD	339542	2026-156		INV	10/28/2025	112.00	BOYS VARSITY FOOTBALL
464672	23895 MATTHEW GRIMES	339543	2026-157		INV	10/28/2025	115.50	GIRLS JR VAR VOLLEYBA
464673	23895 MATTHEW GRIMES	339544	2026-158		INV	10/28/2025	102.00	GIRLS VARSITY VOLLEYB
464674	17913 RICHARD HILL	339545	2026-159		INV	10/28/2025	86.00	BOYS VARSITY FOOTBALL
464675	17843 ROBERT HINKLE	339546	2026-160		INV	10/28/2025	115.50	GIRLS FR VOLLEYBALL V
464676	17843 ROBERT HINKLE	339547	2026-161		INV	10/28/2025	102.00	GIRLS VARSITY VOLLEYB
464677	358280 TIMOTHY HOOTON	339548	2026-162		INV	10/28/2025	86.00	BOYS JR V FOOTBALL VS
464678	14524 AMANDA JETT LEBLANC	339549	2026-163		INV	10/28/2025	104.00	GIRLS VARSITY FIELD H
464679	11578 JOANNE LAVENDER	339550	2026-164		INV	10/28/2025	104.00	GIRLS VARSITY FIELD H
464680	11578 JOANNE LAVENDER	339551	2026-165		INV	10/28/2025	78.00	GIRLS JR V FIELD HOCK
464681	24372 GENE T LESHINSKY	339552	2026-166		INV	10/28/2025	117.00	GIRLS FR SOCCER VS AR
464682	19224 MUSANDA LUKENGU	339553	2026-167		INV	10/28/2025	104.00	GIRLS VARSITY SOCCER
464683	14534 SCOTT MARINO	339554	2026-168		INV	10/28/2025	115.50	GIRLS JRV VOLLEYBALL
464684	14534 SCOTT MARINO	339555	2026-169		INV	10/28/2025	102.00	GIRLS VARSITY VOLLEYB
464685	516997 TIM MCCAFFREY	339556	2026-170		INV	10/28/2025	115.50	GIRLS FR VOLLEYBALL V
464686	516997 TIM MCCAFFREY	339557	2026-171		INV	10/28/2025	102.00	GIRLS VARSITY VOLLEYB

Report generated: 10/22/2025 14:40:55
 User: Kim Candilieri (kcandilieri)
 Program ID: apwarrnt

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PRELIMINARY CITY OF MELROSE WARRANT REPORT

Warrant List by Voucher

WARRANT: S26030 10/28/2025

VOUCHER	VENDOR	DOCUMENT	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
464687	520610 KEVIN MCDERMOTT	339558	2026-172		INV	10/28/2025	115.50	GIRLS FR VOLLEYBALL V
464688	520610 KEVIN MCDERMOTT	339559	2026-173		INV	10/28/2025	102.00	GIRLS VARSITY VOLLEYB
464689	21134 KORY MCGILVRAY	339560	2026-174		INV	10/28/2025	104.00	GIRLS VARSITY SOCCER
464690	19602 ANDREW MCKINLEY	339561	2026-175		INV	10/28/2025	115.50	GIRLS JRV VOLLEYBALL
464691	19602 ANDREW MCKINLEY	339562	2026-176		INV	10/28/2025	102.00	GIRLS VARSITY VOLLEYB
464692	19674 MCNULTY, KAREN M	339563	2026-177		INV	10/28/2025	115.50	GIRLS FR VOLLEYBALL V
464693	19674 MCNULTY, KAREN M	339564	2026-178		INV	10/28/2025	102.00	GIRLS VARSITY VOLLEYB
464694	16595 NESTOR MEDINA	339565	2026-179		INV	10/28/2025	78.00	GIRLS JRV SOCCER VS W
464695	10451 ROBERT A MELLO JR	339566	2026-180		INV	10/28/2025	104.00	BOYS & GIRLS V UNIFIE
464696	13879 JIM MILLER	339567	2026-181		INV	10/28/2025	86.00	BOYS JR VARSITY FOOTB
464697	585570 JUNE MURPHY	339568	2026-182		INV	10/28/2025	104.00	GIRLS VARSITY FIELD H
464699	12940 MICHAEL RIVET	339570	2026-184		INV	10/28/2025	115.50	GIRLS JR V VOLLEYBALL
464700	12940 MICHAEL RIVET	339571	2026-185		INV	10/28/2025	102.00	GIRLS VARSITY VOLLEYB
464701	23417 JACOB ROGERS	339572	2026-186		INV	10/28/2025	115.50	GIRLS JRV VOLLEYBALL
464702	23417 JACOB ROGERS	339573	2026-187		INV	10/28/2025	102.00	GIRLS VARSITY VOLLEYB
464703	760900 WARREN SCOTT	339574	2026-188		INV	10/28/2025	78.00	GIRLS JRV SOCCER VS W
464704	760900 WARREN SCOTT	339575	2026-189		INV	10/28/2025	78.00	GIRLS JRV SOCCER VS W
464705	21136 JACK SLATTERY	339576	2026-190		INV	10/28/2025	112.00	BOYS VARSITY FOOTBALL
464706	805250 KATHLEEN STOCKMAN	339577	2026-191		INV	10/28/2025	104.00	GIRLS VARSITY FIELD H
464707	805250 KATHLEEN STOCKMAN	339578	2026-192		INV	10/28/2025	78.00	GIRLS JR VARSITY FIEL
464708	24361 SOCHEATA TAUCH-WARD	339579	2026-193		INV	10/28/2025	115.50	GIRLS JR V VOLLEYBALL
464709	24361 SOCHEATA TAUCH-WARD	339580	2026-194		INV	10/28/2025	102.00	GIRLS VARSITY VOLLEYB
464710	19238 WILLIAM W. WALTHALL III	339581	2026-195		INV	10/28/2025	78.00	GIRLS JR VARSITY SOCC
464711	24382 CORY WARD	339582	2026-196		INV	10/28/2025	104.00	GIRLS VARSITY FIELD H
464712	24382 CORY WARD	339583	2026-197		INV	10/28/2025	78.00	GIRLS JR VARSITY FIEL
464717	16637 DAVID PATTEN	339588	2026-183		INV	10/28/2025	104.00	BOYS VARSITY SOCCER V

WARRANT TOTAL

7,189.50

GRANT	Grant Manager	Awarded Amount	Balance as of 10/23/25	END DATE	Final Report Due	Federal/State	MUTLIYEAR	MUNIS FUND	FUND CODE
TITLE I, Part A - Improving Basic Programs Operated by Local School Districts Federal Grant Program - Title I, Part A of the federal Elementary and Secondary Education Act (ESEA) provides supplemental resources to local school districts to help provide all children significant opportunity to receive a fair, equitable, and high-quality education, and to close educational achievement gaps.									
TITLE I 305 - FY25	Melanie Acevedo	\$137,188.00	\$940.00	9/30/26		FEDERAL	YES	1477	305
TITLE I 305 - FY26	Melanie Acevedo	\$134,438.00	\$134,438.00	9/30/27		FEDERAL	YES	1477	305
TITLE II, Part A - Building Systems of Support for Excellent Teaching and Leading - Federal Grant Program - Title II, Part A of the federal Elementary and Secondary Education Act (ESEA) provides supplemental resources to school districts to improve high quality systems of support for excellent teaching and leading.									
TITLE IIA 140 - FY25	Melanie Acevedo	\$52,482.00	\$23,212.28	9/30/26		FEDERAL	YES	1482	140
TITLE IIA 140 - FY26	Melanie Acevedo	\$54,282.00	\$54,282.00	9/30/27		FEDERAL	YES	1482	140
TITLE III - English Language Acquisition and Academic Achievement Program for English Learners and Immigrant Children and Youth - Federal Grant Program - Title III of the federal Elementary and Secondary Education Act (ESEA) provides supplemental resources to local school districts to help ensure that English learners (ELs) and immigrant children and youth attain English proficiency and develop high levels of academic achievement in English, assist teachers and administrators to enhance their capacity to provide effective instructional programs designed to prepare ELs and immigrant children and youth to enter all-English instructional settings, and promote parental, family, and community participation in language instruction programs for parents, families, and communities.									
TITLE III 180 - FY25	Melanie Acevedo	\$30,699.00	\$11,704.19	9/30/26		FEDERAL	YES	1498	180
TITLE III 180 - FY26	Melanie Acevedo	\$31,946.00	\$31,871.44	9/30/27		FEDERAL	YES	1498	180
TITLE IV, Part A - Student Support and Academic Enrichment Grant - Federal Grant Program - Title IV, Part A of the federal Elementary and Secondary Education Act (ESEA) provides supplemental resources to local school districts to build capacity to help ensure that all students have equitable access to high quality educational experiences.									
TITLE IV 309 - FY25	Melanie Acevedo	\$10,000.00	\$0.00	9/30/26		FEDERAL	YES	1476	309
TITLE IV 309 - FY26	Melanie Acevedo	\$10,000.00	\$10,000.00	9/30/27		FEDERAL	YES	1476	309
SPED 240 - Individuals with Disabilities Education Act (IDEA) Federal Special Education Entitlement Grant - the purpose of this federal special education entitlement grant program is to provide funds to ensure that eligible students with disabilities receive a free and appropriate public education that includes special education and related services designed to meet their individual needs									
SPED 240 - FY25	Linda Chase & Marc Kerble	\$1,107,679.00	\$3,385.13	9/30/26		FEDERAL	YES	1475	240
SPED 240 - FY26	Linda Chase & Marc Kerble	\$1,099,123.00	\$1,091,973.70	9/30/27		FEDERAL	YES	1475	240
SPED 262 - Early Childhood Special Education (ECSE) Program Federal Entitlement Grant - the purpose of this federal special education entitlement grant program is to provide funds to ensure that eligible 3, 4, and 5-year-old children with disabilities receive a free and appropriate public education that includes special education and related services designed to meet their individual needs in the least restrictive environment (LRE). Local Education Agencies (LEAs) are required to ensure that children, aged 3 through 5, who need special education and related services, receive these services through free and appropriate public education (FAPE), in accordance with the Individuals with Disabilities Education Act — (IDEA4) and Massachusetts Special Education laws (M.G.L. c. 71B) and regulations (603 CMR 28.00)									
SPED 262 - FY25	Linda Chase & Marc Kerble	\$24,189.00	\$56.71	9/30/26		FEDERAL	YES	1474	262
SPED 262 - FY26	Linda Chase & Marc Kerble	\$24,129.00	\$24,129.00	9/30/27		FEDERAL	YES	1474	262
SPED 274 - FY2025: Individuals with Disabilities Education Act Part B (IDEA) Federal Targeted Special Education Program Improvement Grant - the purpose of the Fund Code 274 Individuals with Disabilities Education Act Part B (IDEA) Federal Targeted Special Education Program Improvement Grant is to support schools and districts to implement IEP Improvement Project, with a strong emphasis on transitioning to utilization of the newly revised forms and processes.									
SPED 274 - FY25	Linda Chase & Marc Kerble	\$20,000.00	\$0.00	9/30/25		FEDERAL	NO	1473	274
METCO - the purpose of the state-funded METCO Program is to expand educational opportunities, increase diversity, and reduce racial isolation by permitting students in Boston and Springfield to attend public schools in other communities that have agreed to participate									
METCO - FY26	Doreen Ward	\$952,489.00	\$43,983.44	6/30/26		STATE	NO	1577	317
Harvard Donation - Harvard Donation - In 2024, MVMMS partnered with Harvard University to take part in the Project THINK and Project Share study. In turn, they made a donation as well as providing the results and interventions studied.									
FY24 Harvard Donation	Kerri Ciulla	\$10,655.00	\$3,638.01	n/a		n/a	NO	1724	n/a
COPS SVPP GRANT - The Students, Teachers, and Officers Preventing School Violence Act of 2018 (STOP School Violence Act of 2018) gave the COPS Office authority to provide awards directly to States, units of local government, or Indian tribes to improve security at schools and on school grounds in the jurisdiction of the grantee through evidence-based school safety programs and technology.									
COPS SVPP GRANT	Ken Kelley	\$139,088.00	\$15,505.30	9/30/27		n/a	NO	1350	n/a



Melrose Public Schools

Administrative Offices

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Linda S. Chase

Interim Co-Director of Special Education

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Dr. Marc Kerble

Interim Co-Director of Special Education

(781) 979-2284

Fax (781) 979-2208

To: Melrose School Committee

From: Linda Chase, Interim Co-Director of Special Education Director
Marc Kerble, Interim Co-Director of Special Education Director
Ken Kelley, Interim Deputy Superintendent

Subject: Special Education Expense Update: October 2025

Date: October 23, 2025

Thank you to all school committee members for your continued efforts to support all students, staff, and families. Contained in this memo you will find highlights regarding the current special education costs to date as well as potential additional costs.

Funding Sources for the 2025-2026 school year are as follows:

- The IDEA grants have been approved by DESE and spending of those grant funds is now authorized (funding amounts :\$1,099,123 for IDEA grant 240 and \$24,129 for IDEA grant 262).
- Some of the IDEA funds are being used to provide a 30 hour Ortin Gillingham or Morphology course for staff. The course has been offered to special education staff and general education staff. We are very pleased to report that 32 staff members are registering for this 30 hour reading training course.

Out of District Tuitions for FY26

- There has been no significant change to the out of district tuition and transportation costs. There are a few out of district referrals in process but to date these have not been finalized. As always, the potential for move-ins and unanticipated placements continues to exist.
- The IDEA 240 grant also includes funding for additional reading support for students.

Transportation

- There are no significant changes to the special education transportation costs.

Personnel

- Personnel costs continue to be on target.
- We have secured an agency hire for one staff leave of absence. Efforts to cover remaining openings are on-going. We have openings for an elementary DLC teacher, a BCBA, and several paraprofessionals at the high school and middle school.

IJND: Access to Digital Resources

Melrose Version

The Committee supports the right of students, employees, and community members to have reasonable access to various information formats and believes it is incumbent upon users to apply this privilege in an appropriate and responsible manner.

Safety Procedures and Guidelines

The Superintendent or designee will develop and implement appropriate procedures to provide guidance for access to digital resources. Guidelines will address teacher supervision of student computer or tablet use, ethical use of digital resources, and issues of privacy versus administrative review of electronic files and communications. In addition, guidelines will prohibit use of digital resources for prohibited or illegal activities, and for the use of other programs with the potential of damaging or destroying programs or data.

Internet safety measures will be implemented that effectively address the following:

1. Controlling access by minors to inappropriate matter on the Internet as defined by the Children's Internet Protection Act (CIPA) and the Children's Online Privacy Protection Act (COPPA);
2. Safety and security of minors when they are using e-mail, instant messaging applications, and other forms of direct electronic communications;
3. Preventing unauthorized access, including hacking, viruses, and other unlawful activities by minors online;
4. Unauthorized disclosure, use, and dissemination of personal information regarding minors in conjunction with that report.

Permission/Agreement Form

All staff and contractors of the district must agree to and sign the Empowered Digital Use Form prior to being granted independent access to digital resources and district networks. This document will be kept on file as a legal, binding document. The Elementary and Secondary Student Handbooks specify requirements for using digital resources and district networks, and must be signed by the parent or legal guardian of minor students (those under 18 years of age) and also by the student.

Employee Use

Employees will use e-mail, district devices, and district networks for work-related activities only.

Community Use

On recommendation of the Superintendent or designee, the Committee will determine when and which computer equipment, software, and information access systems will be available to the

community. All guests will be subject to the requirements described in the district's Empowered Digital Use Form.

Disregard of Rules

Individuals who refuse to sign required Empowered Digital Use documents or who violate district rules governing the use of district technology or networks will be subject to loss or restriction of the privilege of using equipment, software, information access systems, and/or other computing and telecommunications technologies.

Responsibility for Damages

Individuals will reimburse the district for repair or replacement of district property lost, stolen, damaged, or vandalized while under their care.

Responding to Concerns

School officials will apply the same criterion of educational suitability criteria used to review other educational resources when questions arise concerning access to digital resources.

Audit of Use

Users with network access will not use district resources to establish digital accounts through any third-party provider.

The Superintendent or designee will establish a process to determine whether the district's digital resources are being used for purposes prohibited by law or inconsistent with district educational efforts.

Policy IJNDB: Empowered and Responsible Use of Information Technology

This policy establishes the guidelines for the responsible and effective use of Melrose Public Schools (MPS) information technologies by students, parents, and staff to enhance learning and foster productive, ethical digital citizenship.

1. Purpose and Focus

The MPS encourages the use of information technology to enhance learning, increase efficiency, and promote collaboration, communication, critical thinking, and creativity. Proper use helps our community develop into responsible, ethical, and lifelong digital learners.

2. General Policy and Implementation

This policy outlines the expectations for all members of the MPS community.

- **Acknowledgement is Required:** All users must read this policy.
 - **Students/Parents** must acknowledge they have received and read the student handbook, which includes this policy, annually.
 - **Staff** must sign the Empowered Digital Use Form annually.
- **Administration:** The Superintendent or designee will develop and implement administrative procedures consistent with this policy and applicable laws. This policy will be reviewed and updated annually by the Superintendent and IT Director, with final approval by the Melrose School Committee.

3. Key Definitions

- **Information Technology:** Includes, but is not limited to, the MPS network, hardware, software, devices (District-owned, leased, or personal devices used on the school network), websites, email, data, and digital resources.
- **Users:** Any person accessing or using the District’s information technologies (Students, Staff, Parents/Families, Visitors).
- **Electronic Communication:** Any interaction through electronic means, including those without a specific intended recipient (e.g., Google Chat, Email, Social Media, Public blog posts).

4. Principles of Responsible Use

Users are expected to utilize MPS information technologies in ways that support the educational mission, legal standards, and respect the community. Responsible use is defined by the following actions:

Category	Responsible Use (Focus on Actions)- Examples of Activities may not be an exhaustive list.

Integrity & Respect	• Communicate ethically using appropriate, civil language. • Protect the reputation of the school and others by sharing truthful, non-defamatory information. • Respect intellectual property by abiding by copyright laws, proper citation, and licensing agreements. Never plagiarize works found online. • Protect the privacy of yourself and others; do not post private contact or identifying information. Obtain consent before taking and sharing photos, audio, or video recordings of others.
System Security & Stability	• Protect system security by keeping passwords private and secure (not written down publicly). • Maintain optimal network performance by using resources with consideration for all users. • Report any security gaps or inappropriate content access to staff immediately. • Do not attempt to bypass District security or content filtering (e.g., proxy/VPN services). • Use only assigned accounts and access codes. • Do not attempt unauthorized access (hacking) to resources, files, or accounts.
Device & Property Care	• Use electronic devices primarily as tools for learning. • Take good care of equipment and files. Back up files regularly, as the District is not responsible for data loss. • Use a protective case (if applicable) and store borrowed devices securely (e.g., not left unattended in a vehicle). • Bring a fully charged device to school daily. • Report all damage or theft to school administration immediately. • For borrowed devices, do not install/remove software or modify hardware/software configurations without District approval. Bring devices only to District tech support for repair.
Appropriate Content	• Access and share only appropriate documents and media that are conducive to the educational setting. • Refrain from engaging in any illegal act or violating local, state, or federal law. • Avoid using technologies for unauthorized commercial purposes or personal financial gain unrelated to the District's mission.
Compliance	• Adhere to all MPS Acceptable Use, Social Media, and Electronic Device Use Policies. • Comply with public records law for all work-related electronic communications. • Parents are responsible for supervising students' internet use at home, as school filtering services only operate on the District network.

5. Content Filtering and Monitoring

- **Content Filtering (CIPA Compliance):** MPS uses hardware and software to filter content as required by the **Children's Internet Protection Act (CIPA)**.
- **Digital Citizenship Education:** MPS educates students on appropriate online behavior, ethics, safety, security, responsibility, and sensitivity as part of the K-12 Information and Digital Literacy Goals.

- **Limited Expectation of Privacy:** Users should expect limited privacy. The MPS monitors network use to ensure integrity and compliance. System administrators have full access for maintenance and may access files if there is a reasonable suspicion of a policy or legal violation. The District will cooperate fully with legal authorities in investigations.

6. Liability and Consequences

- **Limited District Liability:** Use of the District's technologies is at the user's risk and is provided "as is." The District is not responsible for damages, data loss, service interruptions, or the accuracy/quality of external information.
- **Damage Reimbursement:** Students, families, or staff may be responsible for reimbursing the District for loss or damage to school-owned electronics caused by negligence, abuse, or failure to secure the device.
- **Violations:** Failure to comply with this policy may result in disciplinary repercussions, including suspension of privileges, detention, suspension from school, legal action, or termination of employment for staff.

JJF: Student Activity Account		
Melrose Version	Melrose Version Proposed	OCTOBER 2025 MASC Version
Student funds may be raised to finance the activities of authorized student organizations. Student activity funds are considered a part of the total fiscal operation of the district and are subject to policies established by the Committee and the Superintendent. The funds will benefit students only and will be managed in accordance with sound business practices, including accepted budgetary, accounting, and internal control practices. The Superintendent will ensure that all principals and student organizations receive a copy of this policy, as well as a copy of established procedures for control of receipts and expenditures that meet or exceed DESE guidelines, on an annual basis. In compliance with state laws and regulations, the Committee: 1. Authorizes staff members authorized by the Superintendent to accept money for recognized student activity organizations that currently exist, or from time to time may be revised. All funds received for student activities must be deposited in a Student Activity Account and no funds will be directly deposited to a Student Activity Checking Account except from the Student Activity Agency Account. 2. Authorizes the City Treasurer to establish and maintain a Student Activity Agency Account(s) that is to be audited as part of the City's annual audit. The interest that is earned on such accounts will be maintained in the Agency Account and distributed annually among the Student Activity Accounts as directed by regulations established by the Superintendent. 3. Authorizes Student Activity Checking Accounts for use by staff members authorized by the Superintendent with	Student funds may be raised to finance the activities of authorized student organizations. Student activity funds are considered a part of the total fiscal operation of the district and are subject to policies established by the Committee and the Superintendent. The funds will benefit students only and will be managed in accordance with sound business practices, including accepted budgetary, accounting, and internal control practices. Annually, the School Committee will review the list of active and inactive accounts and the balance of accounts. The Superintendent will ensure that all principals and student organizations receive a copy of this policy, as well as a copy of established procedures for control of receipts and expenditures that meet or exceed DESE guidelines, on an annual basis. In compliance with state laws and regulations, the Committee: 6. Authorizes staff members authorized by the Superintendent to accept money for recognized student activity organizations that currently exist, or from time to time may be revised. All funds received for student activities must be deposited in a Student Activity Account and no funds will be directly deposited to a Student Activity Checking Account except from the Student Activity Agency Account. 7. Authorizes the City Treasurer to establish and maintain a Student Activity Agency Account(s) that is to be audited as part of the City's annual audit. The interest that is earned on such accounts will be maintained in the Agency Account and distributed annually among the Student Activity Accounts as directed by regulations established by the Superintendent. 8. Authorizes Student Activity Checking	Student funds may be raised to finance the activities of authorized student organizations. Student activity funds are considered a part of the total fiscal operation of the District and are subject to policies established by the School Committee and the Office of the Superintendent. The funds shall be only for the benefit of students and managed in accordance with sound business practices, which include accepted budgetary, accounting, and internal control practices. The Superintendent shall ensure that, annually, all Principals and student organizations receive a copy of this policy as well as a copy of established procedures for control of receipts and expenditures that meet or exceed DESE guidelines. In compliance with Massachusetts General Law, the School Committee: 1. Authorizes the Principals to accept money for recognized student activity organizations, which currently exist, or as from time to time may be revised. All funds received for student activities must be deposited into the Student Activity Agency Account and no funds shall be directly deposited to a Student Activity Checking Account except from the Student Activity Agency Account. 2. Authorizes the Town or District Treasurer to establish and maintain a Student Activity Agency Account(s) which is to be audited as part of the Town's annual audit. The interest that is earned on such accounts shall be maintained in the Agency Account and distributed annually among the Student Activity Checking Accounts as directed by the procedures established by the Superintendent.

specific maximum balances established annually for each school by vote of the Committee. Payments for expenditures will be made, whenever possible, by check, debit, or EFT directly from the Student Activity Checking Account. Reimbursements to personal credit card holders will require the prior authorization of the Superintendent or designee. Signatory authorization for Student Activity Checking Accounts will be restricted to staff members authorized by the Superintendent. Student Activity Checking Accounts will be audited annually in accordance with DESE guidelines, and will be conducted by a district or City employee but not by the principal, Treasurer, Superintendent, or any authorized signatory on the accounts. - Directs staff members authorized by the Superintendent to be bonded (individually or covered by a blanket bond) and/or qualify for the City's blanket insurance policy coverage. - Will vote to establish or change the maximum balance that may be on deposit in each Student Activity Checking Account. For accounts with maximum limits that exceed \$25,000, in accordance with Massachusetts Department of Elementary and Secondary Education (DESE) guidelines, an audit will be conducted by an outside accounting firm every three years. Graduating Class Funds Funds held on behalf of graduating classes are to be held within the Student Activity Checking Account for the High School and will be identified by the class' year of graduation (e.g. Class of 1998). Once a class has graduated from the High School, their funds will be removed from the High School Student Activity Checking Account no later than	Accounts for use by staff members authorized by the Superintendent with specific maximum balances established annually for each school by vote of the Committee. Payments for expenditures will be made, whenever possible, by check, debit, or EFT directly from the Student Activity Checking Account. Reimbursements to personal credit card holders will require the prior authorization of the Superintendent or designee. Signatory authorization for Student Activity Checking Accounts will be restricted to staff members authorized by the Superintendent. Student Activity Checking Accounts will be audited annually in accordance with DESE guidelines, and will be conducted by a district or City employee but not by the principal, Treasurer, Superintendent, or any authorized signatory on the accounts. - Directs staff members authorized by the Superintendent to be bonded (individually or covered by a blanket bond) and/or qualify for the City's blanket insurance policy coverage. - Will vote to establish or change the maximum balance that may be on deposit in each Student Activity Checking Account. For accounts with maximum limits that exceed \$25,000, in accordance with Massachusetts Department of Elementary and Secondary Education (DESE) guidelines, an audit will be conducted by an outside accounting firm every three years. Graduating Class Funds Funds held on behalf of graduating classes are to be held within the Student Activity Checking Account for the High School and will be identified by the class' year of graduation (e.g. Class of 1998). Once a class has graduated from the High School,	- Authorizes Student Activity Checking Accounts for use by the Principals with specific maximum balances established annually for each school by vote of the School Committee. Payments for expenditures shall be made, whenever possible, by check, debit, or EFT directly from the Student Activity Checking Account. Reimbursements to personal credit card holders shall require the prior authorization of the Superintendent. Signatory authorization for Student Activity Checking Accounts shall be restricted to the Principal and (Superintendent or Treasurer). Student Activity Checking Accounts shall be audited annually in accordance with DESE guidelines. - Directs Principals to provide the Treasurer with a bond in an amount agreeable to the Treasurer. - Shall annually, prior to the start of each school year, vote to establish or change the maximum balance that may be on deposit in each Student Activity Checking Account. For accounts with maximum balance limits that exceed \$25,000.00, the School Committee shall consider, in accordance with DESE guidelines, that an audit be conducted by an outside audit firm every three years Graduating Class Funds Funds held on behalf of graduating classes are to be held within the Student Activity Checking Account for the High School. Such funds shall be designated by the class' Year of Graduation. Once a class has graduated from High School, their funds should be removed from the High School Student Activity Checking Account no later than two years from the date of graduation. It is the responsibility of the class officers to arrange for these funds to be removed from the High School Activity Checking Account. When requested, and once all outstanding financial
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two years from the date of graduation. It is the responsibility of class officers to arrange for these funds to be removed from the High School Activity Checking Account. When requested, and once all outstanding financial obligations of the graduating class have been met, the remaining balance must be removed from the fund by check transfer payable to the Class of XXXX. Checks payable to individual members of the graduating class are not permitted. Should the class officers not request that their funds be removed from the Student Activity Checking Account within two years of their graduation, the funds will be forfeited by the class and transferred into the General Sub-fund portion of the Student Activity Agency Account. These funds will then be allocated by a vote of the Committee. Class officers will be given a copy of this policy during the course of their senior year to ensure the knowledge of their obligations under this policy. Informational review: 11/10/15 MSC first vote: 11/24/15 MSC second vote: 12/8/15	their funds will be removed from the High School Student Activity Checking Account no later than two years from the date of graduation. It is the responsibility of class officers to arrange for these funds to be removed from the High School Activity Checking Account. When requested, and once all outstanding financial obligations of the graduating class have been met, the remaining balance must be removed from the fund by check transfer payable to the Class of XXXX. Checks payable to individual members of the graduating class are not permitted. Should the class officers not request that their funds be removed from the Student Activity Checking Account within two years of their graduation, the funds will be forfeited by the class and transferred into the General Sub-fund portion of the Student Activity Agency Account. These funds will then be allocated by a vote of the Committee. Class officers will be given a copy of this policy during the course of their senior year to ensure the knowledge of their obligations under this policy. Inactive Student Activities When a student activity ceases to be active for a period of three years or more the Principal or other authorized administrator shall require the following actions: 1. obtain written notice from the faculty advisor or student officer that the activity will cease to be a viable account. If unable to obtain such notification the Principal shall request action to close the account from the School Committee. 2. Identify in writing all assets of the student activity. The disposition of any assets shall be determined by the School Committee and may not benefit specific individuals. 3. Annually notify all students of the required actions if an activity ceases to	obligations of the graduating class have been met, the remaining balance should be removed from the fund by check transfer payable to the Class of XXXX. Checks payable to individual members of the graduating class are not permitted. Should the class officers not request to have their funds removed from the Student Activity Checking Account within two years of their graduating, the funds will be forfeited by the class and transferred into the General Sub-fund portion of the Student Activity Agency Account. These funds will then be allocated by a vote of the School Committee. Class officers should be given a copy of this policy during the course of their senior year to ensure their knowledge of their obligations to perform under this policy. Inactive Student Activities When a student activity ceases to be active for a period of three years or more the Principal or other authorized administrator shall require the following actions: 1. obtain written notice from the faculty advisor or student officer that the activity will cease to be a viable account. If unable to obtain such notification the Principal shall request action to close the account from the School Committee. 2. Identify in writing all assets of the student activity. The disposition of any assets shall be determined by the School Committee and may not benefit specific individuals. 3. Annually notify all students of the required actions if an activity ceases to exist. Student Activity Deficits Individual student activity accounts are not permitted to be in a deficit position. Whenever a deficit exists that is not the result of timing, the Superintendent shall recommend remedial action
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	exist. Student Activity Deficits Individual student activity accounts are not permitted to be in a deficit position. Whenever a deficit exists that is not the result of timing, the Superintendent shall recommend remedial action to the School Committee in a timely manner. Informational review: 11/10/15 MSC first vote: 11/24/15 MSC second vote: 12/8/15	to the School Committee in a timely manner. LEGAL REFS: MGL 71:47 CROSS REFS: JJA - Student Organizations
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Melrose Public Schools
Student Activity Funds Management
Procedures
(DRAFT)
Melrose Public Schools



Student Activity Funds Manual

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Introduction:

In the Melrose Public School District (MPS) all students are afforded an opportunity to participate in fee-based co-curricular activities in order to benefit from unique out-of-classroom experiences. Payments for Student Activities are deposited into separate bank accounts and are managed on behalf of the students by school administration. Student Activity Funds (SAF) are solely for the benefit of students and cannot be used for other school district or city expenses.

Within the Commonwealth of Massachusetts a number of laws, regulations and recognized best practices provide guidance for the establishment and management of student activity funds. The school district and city may establish student activity accounts so that monies may be received and held in fiduciary trust (similar to a scholarship fund) and expended on behalf of students for related activities. This manual outlines specific requirements for managing Student Activity Accounts and the following are sources used in development of this manual:

[Department of Elementary and Secondary \(DESE\) Student Activity Audit Guidelines](#)

[Massachusetts Association of School Committee \(MASC\) Student Activity Accounts](#)

[Massachusetts General Laws \(M. G. L. Chapter 71, Section 47\)](#)

The [Peabody Public Schools](#) SAF Manual was also used as a reference and source of information for this document.

Proper management of student activity funds includes but is not limited to:

- **Securing cash and checks in a safe on a daily basis (it is the Principal/Business Office's responsibility to maintain the safe and ensure limited access)**
- **Depositing funds regularly**
- **Maintaining accurate records of all funds collected and disbursed**
- **Reconciling deposits and expenditures on a monthly basis**

Student Activities Terminology:

"Student Activities" – refers to individual student activities that meet the criteria as being noncurricular in nature, contingent on a fee or on external fundraising, and for the benefit of students.

[Active 2025/2026 Student Clubs](#)

“Student Activity Bank Accounts” – refers to the two different bank accounts that are used for student activities. All deposits are made into a Government Money Market Account in order to gain interest. All payments are made out of Student Activity Checking Accounts. MPS has SAF accounts for Melrose High School and Melrose Veterans Memorial Middle School. MPS does not operate or maintain SAF accounts at the elementary level at this time.

“Statement of Purpose” - Student funds may be raised to finance the activities of authorized and approved student clubs and may only be used for the express purpose of conducting student activities. As such, each activity advisor must have a current “Statement of Purpose” on file which explains the general purpose of the activity and how it receives revenues and what types of expenditures are expected to occur. The following examples describe the scope and purpose statement narratives of common student activities along with examples of revenues and expenditures:

Sample Club#1 - The purpose of this club is to encourage fine art awareness and to enhance, enrich, and foster art club member’s exposure to art and creativity through field trips, student exhibitions, workshops, and hosting visiting artists. Revenues include donations and fund raisers. Expenses consist of supplies and services related to club activities. Equipment and supplies purchased with activity funds not be used for general operations. Open to students in all grades. Club Advisor is assigned each school year.

Sample Club#2– The purpose of this club is to provide students with workforce-readiness skills that will enable them to meet the demands of the labor market through the creation and operation of business enterprises. Revenues include sales generated and fund raisers, and donations. Expenses include product, supplies and services related to club activities.

“Student Activity Financial System” – MPS student activity funds must be managed using a formal accounting software, such as Quickbooks, as an established “auditable” process.

“Subsidiary Accounts” – Within the Student Activity Accounting System the Business Office shall maintain individual subsidiary accounts by program so monies for “class accounts” can be managed separately than monies for the “chess club”. This will allow proper matching of program expenditures against revenues that are collected for that purpose as well as allow for the efficient determination of the program balance.

Use of Student Activity Accounts:

Student Activity funds shall be managed in accordance with sound business and accounting practices. All revenues and expenditures are to be tracked and managed in Quickbooks with each activity being set-up as its own subsidiary account. The following areas cover various processes used in managing Student Activity Accounts:

Deposits

- a. All monies collected for student activities must be placed in a secure location or brought to the Business Office immediately after collection which will then be counted on site for deposit into the government money market account.
- b. Deposits must be made weekly at a minimum and no cash balance exceeding \$500 may be held beyond the close of the business day.
- c. All deposits must include either a [high school](#) or [middle school](#) deposit request form completed in full as well as a [deposit counting template](#) (one for cash and one for checks - do not combine).
- d. Ineligible Deposits – Here are some examples of, but not limited to, ineligible deposits: memorial/scholarship collections, staff funds, sunshine funds/discretionary expense funds
Contact the Business Office before beginning a collection of funds if there is a question about eligible deposits.

Expenditures

- a. All payments from the Student Activity Account must be made by check. No cash payments are permitted, and no checks are to be issued blank or made out to “Cash”.
- b. In some instances, an activity group will be required to hold and keep record of a formal vote to approve an expenditure. In such instances, student leadership will hold a formal vote of executive members, and maintain a record of the date, attendance, and voting record (ex. 5 yes votes, 0 no votes). A record of the vote by the members should be included with the check request.
- c. Examples of allowable expenses include costs related to approved field trips, club activities, student-initiated events and co-curricular enrichment activities. Massachusetts Chapter 30B public procurement law does not apply to purchases made with student activity monies but it is recommended that due diligence is conducted prior to making purchases including basic product research and getting competitive quotes. **An ineligible expense to charge to Student Activities would be a purchase of general supplies for school use (i.e. office supplies for main office).**
- d. Submit all required documents to the Business Office for payments: check request form, invoice/contract and W-9 if applicable (if you are unsure whether the vendor is new and a W-9 is needed contact the Business Office in advance).
- e. Reimbursements to staff members or students **are not allowable** without prior approval from the Director of Finance. Any approved reimbursement must follow [City procedures](#).
- f. When making a reservation for a trip or obtaining any type contract it must be signed by all appropriate parties (ie: advisor, principal, student representative) before being submitted for payment
- g. Payment of wages or stipends to MPS staff is taxable income which must be paid through payroll and not via a student activity check. Should payments of this nature be required from student activity funds, a request must be sent monthly from the Business Office to the city's treasurer's office to transfer funds from the SA Money Market to the city's payroll account

Establishment and Structure of Accounts

Massachusetts General Law requires that student activity monies be managed utilizing what is called Student Activity Agency Funds. The Student Activity Agency Funds are the primary vehicles for managing student activity monies. The Agency Funds are part of the City's fund accounting structure much like the General Fund, Grant Fund, and the Revolving Fund, etc. The Agency Funds are utilized to record deposits and expenses pertaining to money held on behalf of others. Student activities fall into this category because the school district is holding money collected on behalf of its students for the purpose of conducting student activities.

All monies raised for student activities at a given school must be deposited to its Student Activity Agency Fund (Government Money Market). Expenditures may be made from the Student Activity Agency Fund (Checking Account) following procedures described in this manual.

Roles and Responsibilities

The successful management of Student Activity Accounts involves school-based staff, the school Business Office and the City Treasurer's Office. The importance of proper recordkeeping by each person cannot be overstated. A clear audit trail and appropriate documentation are essential both to safeguard funds and to protect employees from charges of wrongdoing.

- a. The school Business Office is responsible for the following:
 - i. All procedures for safeguarding funds are followed
 - ii. All expenditures and documentation are approved before processing
 - iii. Only eligible expenditures are made from student activity funds
 - iv. Expenditures do not exceed collected amounts for a specific student activity
 - v. Funds are expended for the activity for which the funds were collected
 - vi. Receiving, verifying and depositing cash/checks collected from advisors or other staff
 - vii. Deposits are supported with proper documentation
 - viii. Received cash/checks are secured in a safe pending deposit
 - ix. Timely deposit of cash and checks and proper documentation of all collected funds, deposits and expenditures are filed and retained
 - x. Accounts are set up correctly upon the request of school principals and/or City Treasurer.
 - xi. Training and supporting school staff on procedures and policies, including delegation of roles when necessary/as needed.
 - xii. Reconcile all bank accounts monthly and conduct periodic audits.
 - xiii. Student activity deposit counting template and copies of completed deposit request forms must be retained by the Business Office and filed with student activity Money Market bank statements. Copies of submitted invoices, contracts, reimbursement forms or other expenditure-related documentation must be retained by the Business Office and filed with the monthly warrant.
- b. The city treasurer's office is responsible for the following:
 - i. Control all bank relationships

- ii. Approve schedule of payments in Munis
 - iii. Complete monthly transfer of funds for warrants, payroll and online payments submitted by the school Business Office
- c. Advisors are responsible for the following:
- i. Annually, or upon hire, at the start of each school year each club must have a “Statement of Purpose” narrative which explains the general purpose of the activity and how it receives revenues and what types of expenditures are expected to occur (see above).
 - ii. Collecting and securing cash/checks from students/families
 - iii. Maintain a clear and accurate log of amount collected from each student using the [deposit counting template](#)
 - iv. Deliver cash, checks, completed deposit counting templates (one for cash/one for checks) and either a [high school deposit request form](#) or a [middle school deposit request form](#) to the Business Office in a timely manner **(funds should never be stored in classrooms under any circumstances)**
 - v. Count and confirm all cash/checks prior to deposit
 - vi. Complete either a [high school check request form](#) or a [middle school check request form](#) for all expenditures and ensure proper documentation (contract/invoice) is included

Reporting Lost/Stolen Funds:

- a. In the event that funds collected for student activities are lost or stolen, the school principal is responsible for immediately notifying the Director of Finance and filing a written incident report to the School Resource Officer with a copy to the Superintendent.
 - i. If funds are not recovered and theft is suspected, a police report may be required.
- b. The Director of Finance will meet with the principal to determine what immediate steps may be necessary to ensure that the student activity for which funds were intended is not negatively impacted.
- c. Loss of funds will trigger an immediate review of the procedures in place at the school.
- d. The School Resource Officer will initiate an investigation into the incident and will contact the Melrose Police Department if required.

Closure and Dissolution of Inactive Accounts:

- a. Whenever possible, excess balances collected for particular student activities should be avoided.
- b. Student activity balances with no activity (deposits or disbursements) for three years will be closed and any balances shall be deposited to the appropriate schools student activity interest/maintenance account.

- c. Senior class accounts wishing to donate remaining funds to an upcoming class will need to provide a yes vote from the majority of the class officers, proof of the remaining balance being donated and a memo stating the intent.
- d. Senior class accounts who will be collecting their balance will need to open a bank account using their own EIN # and provide a W-9.

Student Activity Checking Accounts:

- a. Massachusetts General Laws (MGL) Chapter 71 Section 47 allows for the establishment of Student Activity Checking Accounts in addition to Student Activity Agency Funds (Government Money Market accounts).
- b. The benefit of opening a Student Activity Checking Account is to be able to pay vendors who would be difficult to pay through the City's vendor system.
- c. This option is allowed for student activity monies because they are not subject to Chapter 30B public procurement law.
- d. Student Activity Checking Accounts are for expenditures only.
- e. In order for monies to be expended from the Student Activity Checking Account, the school must make a deposit to the Student Activity Agency Fund (Government Money Market accounts).
- f. Checking accounts for the Middle School will be limited to a \$25,000 balance; the High School is limited to a \$125,000 balance.
- g. The Director of Finance will be the signer on all checking accounts (or the school principal in the Director of Finance's absence) and will be responsible for ensuring that all transactions are reasonable and proper. The Director of Finance may delegate signer responsibilities at the school level on an annual or temporary basis.
- h. The school Business Office is responsible for keeping checkbooks in a secure location and limiting access.
- i. The Business Office is required to reconcile the account on a monthly basis, maintain documentation for all expenses/deposits and ensure that sufficient funds are transferred from the appropriate agency fund to the appropriate checking account and available to meet the obligation of any check that is issued.

Additional Important Information:

- 1. Students participate in the decision-making process for student activities and funds should only be used for student related expenses (ex: food for staff is not an acceptable expense).
- 2. No student activity monies are ever taken home overnight.
- 3. The Student Activity funds are audited annually by the Business Office.
- 4. The Student Activity funds are audited every 3-year by an Independent Audit firm.



Melrose Public Schools

360 Lynn Fells Parkway
Melrose, MA 02176

Melrose Middle School Pathways Exploration (CTE) and Vocational Education Policy

Melrose Public Schools is committed to ensuring that all middle school students and their families are well-informed about the range of educational options available to them for high school, including Career and Technical Education (CTE) and vocational programs. In compliance with Massachusetts state regulations (603 CMR 4.00) and guidance from the Department of Elementary and Secondary Education (DESE), this policy outlines how our district provides students with awareness and exposure to CTE and vocational opportunities at local, regional, and agricultural public high schools.

High School Pathway options available to students

Melrose is a regional member of Northeast Metropolitan Regional Vocational High School. Melrose Middle School grade 8 students are eligible to apply to the Career Technical Education (CTE) programs at Northeast Metropolitan Regional Vocational High School. A Melrose Middle School Student interested in an animal science, agricultural, and natural resource vocational program that is not offered at the Northeast Metropolitan Regional Vocational High School may apply to the Essex North Shore Agricultural and Technical School.

Middle School Career Exploration

Melrose Veterans Memorial Middle School (MVMMS) students explore career and educational interest self-assessments through their elective and core courses. Teachers make explicit connections to career opportunities that involve the interests students express.

Collaboration with Member Vocational Schools

Melrose Veterans Memorial Middle School actively collaborates with member CTE/vocational schools to inform students about the CTE/vocational opportunities available to them. This collaboration includes:

- **Information Sharing:**
 - Annually, middle schools will provide member CTE/vocational schools with the names, addresses, and email addresses of all enrolled seventh and eighth-grade students. Parents may opt out of information sharing before October 15 by notifying the school principal in writing.
 - Additionally, the middle school coordinates with member CTE/vocational schools to schedule a presentation for a representative to address all 8th-grade students about the vocational school and its application process, organized by the 8th-grade counselor.

- **School Tours:** Each fall, eighth-grade students will have the opportunity to tour the Northeast Metropolitan Regional Vocational High School. These tours are conducted during the school day, and participation in the tour will not be recorded as an absence.
- **Promotion of Events:** MVMMS will share information about the Northeast Metropolitan Regional Vocational High School's Open House and informational events on the district website and through regular communication channels, including principal newsletters and guidance office communications.
- **Application Interviews:** If required, MVMMS will provide opportunities at the middle school during the school day for vocational schools to schedule in-person interviews with students who have applied.
- **Online Resources:** The Melrose School District website will publish pertinent information about vocational school options, including links to admission applications, admissions policies, and schedules for open houses and informational events.
- **Providing Admissions Records to CTE Schools:** MVMMS will provide relevant information to member vocational schools for students who have applied to their programs. This may include documentation of student interest, attendance records, and limited records of disciplinary infractions as required by statute in accordance with the vocational school's approved admissions policy and DESE guidance.

Collaboration with Member Vocational Schools

Each year, as a member district of the Northeast Metropolitan Regional Vocational High School, MVMMS will share the names and addresses of all seventh- and eighth-grade students with authorized school personnel. Melrose Public Schools will publicly notify families of the release of this information by October 1, to allow families an opportunity to request that their student's information not be released.

Melrose Middle School will provide Northeast Metropolitan Regional Vocational High School with relevant information regarding students who applied, in alignment with the CTE school's admissions policy, including student attendance records, student transcripts, a letter of recommendation, and limited records of disciplinary infractions as required by statute. If required by the CTE school's admissions policy, MVMMS will arrange for a program representative to interview middle school students who applied.

Maintenance of Records

The Melrose Veterans Memorial Middle School will maintain a record of all on-site presentations, assemblies, and student tours to CTE schools, along with other relevant information about collaboration between the district and member CTE/vocational schools. These records will be made available to DESE upon request.

LEGAL REF: [603 CMR 4.00](#)

Hoover Elementary School
School
Improvement Plan
2025-2026

Overarching Goal: <i>Our goal is to cultivate an academically rigorous, inclusive, and equitable learning environment where all students can thrive.</i>	
Theory of Action: If we provide our educators with sustained, targeted professional development and protected, collaborative time to implement culturally responsive instructional practices, then we will significantly increase math outcomes and improve social-emotional support for all students.	
Proposed Solution/Strategy 1: <i>What is the first focus of our work?</i> <i>What is one strategic initiative to address our problem?</i>	Elevate mathematics proficiency through specific feedback and employ differentiated instruction to address varied student needs, ensuring all learners can access the curriculum and demonstrate mastery in diverse ways: • Enhance students' problem-solving and critical thinking skills in mathematics. • Improve students' mathematical fluency and procedural proficiency. • Develop students' ability to communicate mathematical ideas effectively. • Create a schedule that increases access to Tier 2 instructional opportunities. • Continue to use the Envisions program. • Create a schedule that increases access to Tier 2 instructional opportunities.
Desired Impact of Solution Strategy 1: <i>What are we trying to change?</i>	• Students struggle with certain mathematical concepts due to a lack of conceptual understanding. • Traditional math instruction often fails to engage students. • Students lack opportunities to apply mathematical knowledge to real-world problems and develop critical thinking skills. • There is a need for differentiated instruction to address the diverse learning needs of students.
Rationale: <i>What caused you to choose this strategy, and what data supports the need for it?</i>	• Hoover IXL data identified Geometry and Algebra and Algebraic Thinking as the greatest area of lagging skills among our students. Hoover Data Sheet- MCAS and IXL • UDL (Universal Design for Learners) serves as a mechanism for meeting the diverse needs of all learners—including students with disabilities, multi-language learners, and students requiring SEI support—by proactively designing flexible learning environments rather than reactively differentiating instruction.

**Hoover Elementary School
School
Improvement Plan
2025-2026**

Resources/Assets: <i>What resources are available to the school to implement this strategy?</i>	- Monthly data meetings to address students' performance and review teaching practices. - Use IXL data to inform teaching practices. - Envisions Materials and Assessments.
Measures of Change for Solution/Strategy 1: <i>What outcome indicators do we use to measure success throughout the year? Include measures of disproportionality</i>	
Adults: <i>What & when?</i>	- Incorporate a variety of instructional tools and resources, such as visual models, manipulatives, digital tools, and real-world examples, to present mathematical concepts in multiple ways. - Develop and implement building-wide universal tools and visuals that are created and utilized by both special education and general education staff to promote continuity across grade levels and abilities. - Monthly PLC where we will evaluate teacher practices and student data.
Students: <i>What & when?</i>	Students will be able to track their progression through IXL and various assessment tools.
Measures of Implementation for Solution/Strategy 1: <i>How do we hold ourselves accountable for the work and outputs? What & when?</i>	- Regularly assess student progress using formative and summative assessments. - Increased average scale scores, proficiency rates (e.g., meeting or exceeding expectations), and growth percentiles on state or district-wide standardized math assessments. - Increased frequency and quality of academic math language use by ELs and other students in small groups and whole-class discussions.
Proposed Solution/Strategy 2: <i>What is the second focus of our work? What is our second strategic initiative to address our problem?</i>	Enhance school climate and student well-being through integrated support models by implementing and refining a cohesive framework that integrates School Discipline and Social-Emotional Instruction. We will create a more positive and predictable school climate.
Desired Impact of Solution/Strategy 2: <i>What are we trying to change? (Lag)</i>	The impact is to foster a consistently positive and affirming school environment that measurably increases student engagement and sense of belonging.
Identified Challenges: <i>What caused you to choose this strategy, and what data supports the need for it?</i>	The goal is to ensure all staff and administrators are consistent in how they manage student behavior. This means we will be working together to prevent challenges and, when challenges happen, responding with consequences that are respectful, reasonable, and directly related to the action.

**Hoover Elementary School
School
Improvement Plan
2025-2026**

Resources/Assets: <i>What are the strengths of the school and/or district, and what supports are available to the school to implement this strategy?</i>	• Grant-funded professional development for work with Jefferey Benson on his work in <i>Hacking School Discipline</i> • Working with MAAV (Melrose Alliance Against Violence) in support of our 4th and 5th graders with the Healthy Relationship Sessions. • The school-based Response Team aims to promote best practices and a common language across all grade levels.
Measures of Change of Solution/Strategy 2: <i>What outcome indicators do we use to measure success throughout the year?</i>	
Adults: <i>What & when?</i>	• Solicit feedback through the use of surveys done with the staff regarding the work done by Jefferey Benson. • Monthly meetings with the Response Team to evaluate common language. • Using the 5 Models of Intervention- Directing, collaborating, compromising, accommodating, and monitoring to prevent behaviors.
Students: <i>What & when?</i>	• This will result in a reduction of disciplinary incidents, an increase in student engagement, and improved social-emotional competencies for all learners.
Measures of Implementation of Solution/Strategy 2: <i>How do we hold ourselves accountable for the work and outputs? What & when?</i>	• 100% of staff trained in 'Hacking School Discipline' strategies by the end of the 25-26 school year. • Reduce the total number of office referrals by 20% and increase the percentage of students reporting a 'strong sense of belonging' on the school climate survey.

[Hoover MCAS Results 2024-2025](#)
[Hoover IXL Data](#)

Lincoln Elementary School

Accelerated Improvement Plan (AIP)

2025-2026 School Year



80 West Wyoming Avenue
Melrose, MA 02176
781-979-2250

Principal: Jessica Patti
Assistant Principal/Special Education Coordinator: Lisa Gifford
Administrative Assistant: Kate Amendola

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Si necesita este documento traducido, por favor comuníquese con la escuela de su hijo.
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يرجى الاتصال بمدرسة طفلك/طفلتك، إذا كنت تحتاج /تحتاجين إلى ترجمة هذه الوثيقة إلى اللغة العربية.



Lincoln Elementary School

Accelerated Improvement Plan
2025-2026

Overarching Goal:

To create a more engaging daily learning experience for students that will both improve student's sense of belonging and increase their overall performance in literacy.

Theory of Action:

If The Lincoln School identifies and consistently focuses on implementing instructional practices that provide students with ways to access, engage with, and demonstrate mastery of literacy content, and we are intentional with communication and involvement with parents, specifically concerning the critical role of consistent student attendance, then our instructional environment will become conducive to all learners, resulting in stronger home-school partnerships and improved attendance consistency, with the intention of all of our students achieving academic growth in literacy by the end of the 2025-2026 school year.

[Link to Lincoln AIP Data Sheet](#)

Solution/Strategy 1

Proposed Solution/Strategy 1: <i>What is the focus of our work?</i> <i>What is one strategic initiative to address our problem?</i>	● Create a yearlong calendar of designated Tier II time where educators can build a long-term plan for looking at their class and grade level data. These times will be built into the school day starting in October and ending in May.
Desired Impact of Solution/Strategy 1: <i>What are we trying to change?</i>	● We would like to enter the 2026-2027 school year with fewer students requiring targeted intervention and support. ● Additionally, we would also like to have less overall referrals to special education. ● We would like to continue to increase our MCAS ELA data with less students falling in the Partially Meeting or Not Meeting categories.
Identified Challenges: <i>What caused you to choose this strategy and what data supports the need for it?</i>	The Lincoln School is a dynamic place that has many students with complex needs. One incredibly proud element of our school is that we house the district ACCESS and Student Success Center program for students with intensive emotional needs. Often our educator's common prep time must be designated for consultation time with whole special education teams, or can be designated for time to work with the special educator to modify work, to revisit the effectiveness of accommodations, and to look deeply at behavior related data. This prevents staff from having time built into their schedule to work on looking at students that require Tier II intervention time. Our current special education numbers for the school are 76 students on Individualized Education Plans, bringing us to 20% of our students being on an IEP. We would like to decrease that number over time aiming to ensure that students truly requiring specialized instruction are the ones receiving it. 2024 MCAS Data from MA DESE



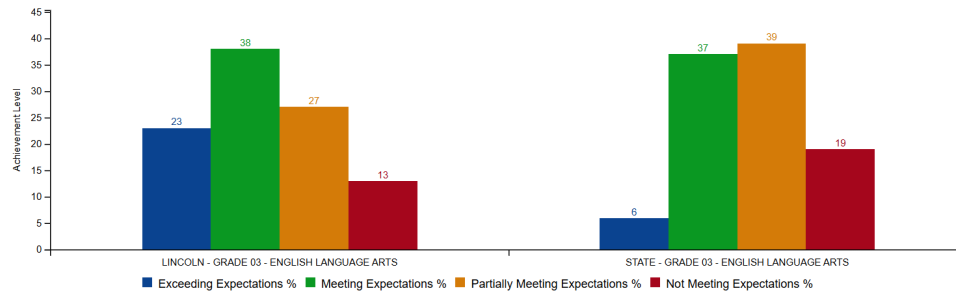
Lincoln Elementary School

Accelerated Improvement Plan

2025-2026

Data Last Updated September 29, 2025.

[More about the data](#)



Grade and Subject	Meeting or Exceeding Expectations %		Exceeding Expectations %		Meeting Expectations %		Partially Meeting Expectations %		Not Meeting Expectations %		No. of Students Included	Part. Rate %	Avg. Scaled Score	Avg. SGP	Included in Avg. SGP	Ach. Pctl
	School	State	School	State	School	State	School	State	School	State						
GRADE 03 - ENGLISH LANGUAGE ARTS	61	42	23	6	38	37	27	39	13	19	71	100	506	N/A	N/A	85
GRADE 03 - MATHEMATICS	61	44	24	10	37	34	31	36	7	21	70	99	510	N/A	N/A	85
GRADE 04 - ENGLISH LANGUAGE ARTS	60	40	21	4	39	36	28	41	13	19	72	99	506	59	70	87
GRADE 04 - MATHEMATICS	54	43	14	8	40	35	35	40	11	17	72	99	503	42	71	69
GRADE 05 - ENGLISH LANGUAGE ARTS	61	38	14	5	47	33	30	47	9	15	57	97	506	61	56	84
GRADE 05 - MATHEMATICS	60	40	14	7	46	33	35	43	5	17	57	95	505	54	56	80
GRADE 05 - SCIENCE AND TECH/ENG	62	46	21	9	41	37	19	34	19	20	58	97	505	N/A	N/A	76
GRADES 03 - 08 - ENGLISH LANGUAGE ARTS	61	42	20	7	41	34	28	39	12	20	200	99	506	60	126	85
GRADES 03 - 08 - MATHEMATICS	58	41	18	8	41	33	34	40	8	19	199	98	506	47	127	80
GRADES 05 & 08 - SCIENCE AND TECH/ENG	62	42	21	8	41	34	19	39	19	19	58	97	505	N/A	N/A	79

Resources/Assets:

What are the strengths of the school and/or district and supports available to the school to implement this strategy?

The Lincoln School has been on a 10+ year journey to implement Positive Behavior Intervention and Supports within the school. The staff does an incredible job of leading and meeting monthly as a PBIS team, continuously reflecting on how to build a positive school climate for staff and students.

This solution will allow educators to have 45 minutes of time each month to have their classroom to themselves to focus solely on the progress or lack thereof for their students designated as needing Tier II support in reading. During these assembly times, the school principal will lead whole school assemblies focused on reinforcing the school 3R values through the lens of literacy.

The expectation is that during this time, educators are revisiting the students' data from 4 weeks prior, looking at their current progress and making a targeted plan for how they will adjust instruction for those students over the next four weeks.

As a building, we are fortunate to have three Title I reading tutors that are diligent in their instruction of our learners. It will be advised to educators and the Title I tutors to consider ahead of time how they might collaborate best during this time, knowing these three teachers see students across multiple grade levels.

Measures of Change of Solution/Strategy 1:

What outcome indicators do we use to measure success throughout the year? include measures of disproportionality?

Adults:

- All classroom teaching staff, grade level special education staff, MLL staff, and



Lincoln Elementary School

Accelerated Improvement Plan
2025-2026

<i>What, when, and how?</i>	additional relevant service providers will be expected to participate in the Tier II planning sessions. They may choose to work as a team or to work individually. They will meet in their classrooms while the principal will meet all students, paraprofessionals, and unassigned staff in the cafeteria. • The teachers will monitor student growth using DIBELS progress monitoring or IXL growth checks. • In addition to the attention to Tier II instruction, our staff will continue to implement MyView materials into their literacy block. • Additionally, we have had thirteen staff volunteers to participate in the district offered 30 hour Orton Gillingham training throughout the school year. The volunteers include members of our MLL team, classroom teachers, and special education teachers. This will give our building an incredible opportunity to have someone with Orton Gillingham expertise at all grade levels.
Students: <i>What & when?</i>	This will impact all students, with a targeted focus on our students identified as needing Tier II reading instruction.
Measures of Implementation of Solution/Strategy 1: <i>How do we hold ourselves accountable for the work and outputs? what & when?</i>	We will measure our progress at our scheduled benchmark points throughout the year.

Solution/Strategy 2

Proposed Solution/Strategy 2: <i>What is the focus of our work?</i> <i>What is one strategic initiative to address our problem?</i>	Create a supportive and restorative attendance plan that focuses on increasing student attendance in school. The plan will involve many layers of support for how we can support our learners that are in danger of being chronically absent from school.
Desired Impact of Solution/Strategy 2: <i>What are we trying to change?</i>	We would like to end the 2026-2027 school year with less students identified as having 10 or more unexcused absences within the school year.
Identified Challenges: <i>What caused you to choose this strategy and what data supports the need for it?</i>	As noted in the table below, in 2024, 33.4% of our students in grades K-5 were absent for 10 or more school days and 12% of our students are considered chronically absent with them missing 18 or more school days. Digging deeper, we can see that this is most prevalent in the following subgroups (noted any subgroup above 10%): • Black or African American - 12.5% • Hispanic or Latino - 15% • Multi-Race, Not Hispanic or Latino - 18.9% • High Needs - 18.5% • English Learners - 18% • Low Income - 23.6% • Students with Disabilities - 20%



Lincoln Elementary School

Accelerated Improvement Plan

2025-2026

	<table><tr><th colspan="7">Student Attendance (2024-25) - End of Year</th></tr><tr><th>Student Group</th><th>Attendance Rate</th><th>Average # of Absences</th><th>Absent 10 or more days</th><th>Chronically Absent (10% or more)</th><th>Chronically Absent (20% or more)</th><th>Unexcused > 9 days</th></tr><tr><td>All Students</td><td>94.8</td><td>9.2</td><td>33.4</td><td>12.0</td><td>1.7</td><td>31.3</td></tr><tr><td>American Indian or Alaska Native</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Asian</td><td>96.2</td><td>6.9</td><td>24.6</td><td>6.6</td><td>0.0</td><td>23.0</td></tr><tr><td>Black or African American</td><td>95.9</td><td>6.4</td><td>18.8</td><td>12.5</td><td>0.0</td><td>18.8</td></tr><tr><td>Hispanic or Latino</td><td>91.4</td><td>14.5</td><td>42.5</td><td>15.0</td><td>7.5</td><td>40.0</td></tr><tr><td>Multi-Race, Not Hispanic or Latino</td><td>93.9</td><td>11.2</td><td>43.2</td><td>18.9</td><td>2.7</td><td>40.5</td></tr><tr><td>White</td><td>95.1</td><td>8.9</td><td>34.2</td><td>11.1</td><td>1.2</td><td>31.7</td></tr><tr><td>High Needs</td><td>93.7</td><td>10.9</td><td>41.5</td><td>18.5</td><td>3.0</td><td>39.0</td></tr><tr><td>English Learners</td><td>94.0</td><td>10.0</td><td>39.3</td><td>18.0</td><td>3.4</td><td>38.2</td></tr><tr><td>Low Income</td><td>92.6</td><td>12.9</td><td>45.7</td><td>23.6</td><td>4.7</td><td>44.1</td></tr><tr><td>Students with Disabilities</td><td>93.8</td><td>10.9</td><td>40.0</td><td>20.0</td><td>2.5</td><td>36.3</td></tr><tr><td>Female</td><td>94.6</td><td>9.7</td><td>34.1</td><td>13.2</td><td>1.8</td><td>32.3</td></tr><tr><td>Male</td><td>95.1</td><td>8.7</td><td>32.7</td><td>10.7</td><td>1.5</td><td>30.1</td></tr></table>	Student Attendance (2024-25) - End of Year							Student Group	Attendance Rate	Average # of Absences	Absent 10 or more days	Chronically Absent (10% or more)	Chronically Absent (20% or more)	Unexcused > 9 days	All Students	94.8	9.2	33.4	12.0	1.7	31.3	American Indian or Alaska Native							Asian	96.2	6.9	24.6	6.6	0.0	23.0	Black or African American	95.9	6.4	18.8	12.5	0.0	18.8	Hispanic or Latino	91.4	14.5	42.5	15.0	7.5	40.0	Multi-Race, Not Hispanic or Latino	93.9	11.2	43.2	18.9	2.7	40.5	White	95.1	8.9	34.2	11.1	1.2	31.7	High Needs	93.7	10.9	41.5	18.5	3.0	39.0	English Learners	94.0	10.0	39.3	18.0	3.4	38.2	Low Income	92.6	12.9	45.7	23.6	4.7	44.1	Students with Disabilities	93.8	10.9	40.0	20.0	2.5	36.3	Female	94.6	9.7	34.1	13.2	1.8	32.3	Male	95.1	8.7	32.7	10.7	1.5	30.1
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Resources/Assets: <i>What are the strengths of the school and/or district and supports available to the school to implement this strategy?</i>	The teachers and staff at the Lincoln School are strong advocates for their student positive attendance at the school. We are choosing to spend the year digging deeper into the “why” for these above mentioned subgroups. This critical look will include teachers, service providers, counselors, medical staff, administration, and as well as community resources.																																																																																																									
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Adults: <i>What, when, and how?</i>	● We have added a weekly attendance check to our Monday morning Triage meeting. The Triage team includes the principal, assistant principal/special education coordinator, school psychologist, social worker, school nurse, BCBA, and a representative from the ACCESS program. This meeting’s purpose is to assess emergent concerns that have come up in the last week and to plan for how those items will be handled as a next step. During our attendance check each week, we will determine if it is because of an illness, extended leave/vacation, or unknown, and will collectively start to determine next steps. We hope that by the end of the year, we will have more of a process for how we are tackling students that are progressing toward being chronically absent. ● All classroom teaching staff will continue to monitor which students in their classrooms are absent and will follow up with families as needed. This may come as a phone call, email, or conference. ● The administrative assistant, school nurse, and principal will write absence letters together, based on letters previously used in Melrose Public Schools, to send home at previously determined intervals.																																																																																																									
Students: <i>What & when?</i>	This will impact all students, with a targeted focus on our students identified as previously and currently noted as chronically absent.																																																																																																									
Measures of Implementation of Solution/Strategy 2: <i>How do we hold ourselves accountable</i>	We will look at our end of year attendance data to assess whether or not we have made progress. Our goal will be to decrease the amount of students identified as being chronically absent (18 absences or more).																																																																																																									



Lincoln Elementary School

Accelerated Improvement Plan

2025-2026

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METCO Report for the Melrose School Committee

October 2025

On behalf of the Melrose METCO Program I, Doreen Ward, Student Relations Director, submit the following information.

METCO PROGRAM GOALS

The goals established in collaboration with Cari Berman, Interim Superintendent, Ken Kelly Interim Deputy Superintendent, and Melanie Acevedo, Executive Director of Academics and Accountability are to develop and reinforce student academic success, education accountability for students and teachers, offer opportunities for increased participation, improve communication with parents/caregivers and school, and to support the Melrose METCO Parent Group.

ENROLLMENT

Currently, there are 82 Boston students enrolled in the Melrose Public Schools in grades Kindergarten through grade 12.

The placements are as follows:

Elementary - 23	Middle School (MVMMS) - 22	High School (MHS) - 37
Hoover Elementary (4 students)	6th Grade (6 students)	9th Grade (6 students)
Horace Mann Elementary (9 students)	7th Grade (8 students)	10th Grade (5 students)
Lincoln Elementary (1 student)	8th Grade (8 students)	11th Grade (9 students)
Roosevelt Elementary (9 students)		12th Grade (17 students)

The enrollment, as capped by the Department of Elementary and Secondary Education, is 109 students. Every effort was made to enroll students to meet the capacity requirements in coordination with METCO Inc. Headquarters.

STUDENT SUCCESS

Students in grades 10 through 12 total 31. Of the 31 students, 12 students have Grade Point Averages (GPA) of 3.0 or better with several having GPA's of 4.0 or better. Students at MHS and MVMMS are

participating in Theater Productions, Football, Recreation Department Football, Volleyball, Cross Country, Mock Trial, Chorus and Orchestra.

TRANSPORTATION

Melrose Public Schools is in the first year of a three year contract with NRT. The district utilizes 3 daily buses (with Bus Monitors) and late transportation. Late transportation operates multiple days each week departing from MHS at 4:15 PM and 6:15 PM. Late transportation provides the opportunity for students in grades 6 through 12 to participate in after school activities, sports and academic support opportunities.

STUDENT SUPPORT

The Student Relations Director, Doreen Ward M. Ed, returned to Melrose Public Schools after departing 6 years ago. The Student Relations Director supports the METCO students at MHS along with being the liaison for McKinney-Vento, DCF and Title IX Coordination.

After much discussion and consideration of the needs of the students participating in the program, adjustments were made to the support roles for the coordinator. The Coordinator, Dr. Michelle Crawford, supports the students in grades Kindergarten through grade 8. Dr. Crawford brings to Melrose experiences of working with the METCO program, assessing student needs and teaching at the elementary level. None of the work toward student success would be possible without the tireless efforts of the Boston METCO Parents.

Respectfully submitted,
Doreen Ward, M.Ed
Student Relations Director



Melrose Public Schools Administrative Offices

360 Lynn Fells Parkway, Melrose, MA 02176
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CARI BERMAN

Interim Superintendent
cberman@melroseschools.com

KEN KELLEY

Interim Deputy Superintendent
kkelley@melroseschools.com

To: Melrose School Committee

From: Cari Berman, Interim Superintendent

Subject: Update on Progress for 2025-2026 District Priorities

Date: October 28, 2025

This memo provides an update on the progress made during the first two months of the 2025-2026 school year toward our two focus areas that are directly related to the District's Strategic Plan. These two priority areas focus on professional development, planning alignment, and the critical first steps of implementation necessary to drive student learning and ensure equitable opportunities across the district.

Priority 1: Academic Knowledge and Skills

Objective: MPS will promote the learning and growth of all students through the implementation of high quality curriculum materials and rigorous, grade level instruction with just-in-time scaffolding.

The core of our work under this priority is improving instructional quality by focusing on clear, goal-driven lesson design and ensuring system-wide coherence from the District Strategic Plan down to the classroom activity.

Q1 Evidence of Progress

We have established a strong foundational structure for this work:

- Professional Development (PD): MPS will be offering over 30 educators, both general education and special education teachers, intensive training on the Orton-Gillingham (OG) principles and Morphology. Educators will gain additional skills that will directly support high-quality, research-based literacy instruction to ALL students.
- Planning Alignment: All School Improvement Plans (SIPs) have/will be aligned with the District's overarching Strategic Plan and five objectives. This alignment will ensure that school level goals directly support district level priorities.
- Goal Setting: Goal development for all educators is in process. The expectation is that each educator's goal will be directly aligned with both the Strategic Plan and the respective SIP.

- **Data-Driven Instruction:** Every educator participated in a fall data meeting to analyze initial student performance data (DIBELS, IXL, common assessments) and identify areas for targeted instructional focus, a critical precursor to effective lesson planning.

Next Steps

Our work moving forward will shift from planning and training to execution and monitoring:

- **Lesson Plan Checklist:** We will create and implement a lesson plan checklist focused on ensuring clear goal statements and assessment-activity alignment.
- **Common Planning Time:** Common planning meetings will focus on unpacking standards, writing measurable goals, and aligning assessments before designing classroom activities.
- **Walkthrough Focus:** Administrators and teacher leaders will begin conducting non-evaluative walkthroughs to gather evidence on instructional alignment. Key "look-fors" will include: the teacher articulating the clear learning goal to students, and students understanding why they are engaged in a particular activity.

Priority 2: Personalized and Equitable Opportunities

Objective: MPS will ensure personalized and equitable opportunities so that all students may learn to use their voices to define success in their own way, celebrate differences and multiple perspectives, empathize with others, and build connections with peers and adults.

Progress under this priority is centered on utilizing the Universal Design for Learning (UDL) framework to proactively dismantle barriers to learning and create truly inclusive, accessible environments for all students.

Q1 Evidence of Progress

We have successfully launched our UDL reset through focused professional learning:

- **Professional Development (PD):** Leadership and all educators participated in comprehensive UDL training led by Kelly Mertens. This has equipped our educators with the foundational knowledge needed for implementation.
- **Alignment:** Just as with Priority #1, SIPs and goal development for all educators are fully aligned with the district's UDL priority.
- **Initial Data Gathering:** Initial classroom walkthroughs and observation data have begun to identify baseline data on instructional practices and student engagement practices.

Next Steps

We will now move into collecting evidence to measure the impact of UDL implementation:

- **UDL Walkthroughs:** We will implement non-evaluative classroom walkthroughs using a UDL-specific rubric. This data will specifically look for evidence of choices being offered,

flexible grouping, use of diverse materials, and intentional use of digital tools to support accessibility.

- Equity Impact Analysis: We will compare achievement gap data to establish a benchmark. Our goal is to measure a reduction in disproportionality among our subgroups, which will suggest improved equity and accessibility resulting from UDL.
- Perceptual Data: We will provide students with surveys to gather feedback regarding their sense of belonging, their perceived control over their learning (choice), and whether they feel the instructional methods help them understand the material.

**Proposed School Committee Meeting Dates
2026**

January

January 13
January 27

February

February 10
February 24

March

March 10
March 24

April

April 14
April 28

May

May 5
May 19

June

June 9
June 23

July

July 28

August

August 18

September

September 8
September 22

October

October 13
October 27

November

November 10

December

December 1
December 15