CITY OF MELROSE

PARK COMMISSION

AGENDA● FEBRUARY 22, 2024

Mt. Hood Clubhouse **Regular Meeting** **7:00 PM**
100 Slayton Road, MA, Melrose 02176

I. CALL TO ORDER

William Gardiner	Chair
Robert Christiansen	
James Donohue	
Bradley Freeman	
John Mercer	

II. SIGNING OF WARRANTS

III. PUBLIC PARTICIPATION

IV. APPROVAL OF MINUTES

1. Minutes - January 9, 2024

V. RECREATION DEPARTMENT REPORT

1. Fall/Winter Programs - Update
2. Spring/Summer Programs - Update
3. Concessions - Update
4. School Department - Update
5. Recreation Office - Update
6. FY24 Recreation Budget

VI. MOUNT HOOD REPORT

1. Report on Season Passes
2. Mount Hood Outstanding Gift Certificates-Update
3. Monthly Revenues
4. Report on requests for rental of club house
5. Marketing Plan

6. Course Maintenance & Staffing Log, Certifications
7. Building Maintenance Report
8. CIP Projects
    a. Tree Project - Update
    b. Lower Garage Roof Project
    c. Rolling Metal Door - Pro Shop
9. Report on General Operation of Golf Course
    a. T Mobile Contract - Update
10. FY24 Mt Hood Budget

VII. PARK DEPARTMENT REPORT

1. General Park Dept Report
    a. Melrose Tree Project - Update
2. Gazebo Refurbish - Update
3. FY24 Park Budget

VIII. ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING