



CITY OF MELROSE
PARK COMMISSION
AGENDA • JANUARY 9, 2024

Mt. Hood Clubhouse
100 Slayton Road, MA, Melrose 02176

Regular Meeting

7:00 PM

I. CALL TO ORDER

William Gardiner Chair
Robert Christiansen
James Donohue
Bradley Freeman
John Mercer

II. SIGNING OF WARRANTS

III. PUBLIC PARTICIPATION

IV. APPROVAL OF MINUTES

1. Minutes - Dec 11, 2023

V. RECREATION DEPARTMENT REPORT

1. Fall/Winter Programs - Update
2. Spring/Summer Programs - Update
3. Concessions - Update
4. School Department - Update
5. Recreation Office - Update
6. FY24 Recreation Budget

VI. MOUNT HOOD REPORT

1. Report on Season Passes
 - a. 2024 Season Pass Holder Rates
2. Mount Hood Outstanding Gift Certificates-Update
3. Monthly Revenues
4. Report on requests for rental of club house

5. Marketing Plan
6. Course Maintenance & Staffing Log, Certifications
 - a. Pumphouse/Fountain/Aerator Update
7. Building Maintenance Report
8. CIP Projects
 - a. Tree Project - Update
 - b. Lower Garage Roof Project
 - c. Rolling Metal Door - Pro Shop
9. Report on General Operation of Golf Course
 - a. Inner Club Report
10. FY24 Mt Hood Budget

VII. PARK DEPARTMENT REPORT

1. General Park Dept Report
2. Park CIP Updates
3. Gazebo Refurbish
4. FY24 Park Budget

VIII. ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING