



CITY OF MELROSE
PARK COMMISSION
AGENDA • JULY 12, 2021

Mt. Hood Clubhouse
100 Slayton Road, MA, Melrose 02176

Regular Meeting

7:00 PM

I. CALL TO ORDER

Robert Christiansen
William Gardiner
James Lane
John Mercer
John McLaughlin

Chair

II. SIGNING OF WARRANTS

III. PUBLIC PARTICIPATION

IV. APPROVAL OF MINUTES

1. Minutes June 15, 2021

V. RECREATION DEPARTMENT REPORT

1. Fall/Winter Programs - Update
2. Spring/Summer Programs - Update
3. Concessions - Update
4. School Department - Update
5. Recreation Office - Update
6. FY21 Recreation Budget

VI. MOUNT HOOD REPORT

1. Report on Memberships
2. Mount Hood Outstanding Gift Certificate Report
3. Monthly Revenues
 - a. Golf
 - b. Food & Beverage

- c. Functions
 - d. Pro Shop
- 4. Report on requests for rental of club house
- 5. Marketing Plan
- 6. Course Maintenance & Staffing Log, Certifications
 - a. Pond Maintenance - Update
- 7. Building Maintenance & CIP
 - a. 2ND Freezer Purchase
 - b. Irrigation Computer/Software Purchase
- 8. Report on General Operation of Golf Course
 - a. Request for Charity Discount
 - b. Request for Memorial Tree/Stone
 - c. Beverage Cart - Update
 - i. Detail Plan from GMC - Update B Doyle
 - ii. Set Date for Public Meeting - PC
- 9. FY21 Mt Hood Budget

VII. PARK DEPARTMENT REPORT

- 1. General Park Dept. Report
 - a. Feasibility Study W Knoll - Update J McLaughlin
 - b. ORDER 2021-133 Projects
 - i. Pickleball Courts
 - ii. Youth Softball Field
 - iii. Inclusive Park
 - iv. Water Chestnuts - Ell Pond
 - c. Community Garden - Update

- i. Grant 1
 - ii. Grant 2
 - d. FY22 Fees for Small Melrose Businesses
2. FY21 Park Budget

VIII. ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING