



CITY OF MELROSE
PARK COMMISSION
AGENDA • OCTOBER 13, 2020

Mt. Hood Clubhouse
100 Slayton Road, MA, Melrose 02176

Regular Meeting

7:00 PM

I. NOTICE

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Park Commission will be conducted via remote participation to the greatest extent possible. The public can find online access instructions to view this meeting at www.cityofmelrose.org/remote-meetings

II. CALL TO ORDER

Robert Christiansen
William Gardiner
James Lane
John Mercer
John McLaughlin

Chair

III. SIGNING OF WARRANTS

IV. APPROVAL OF MINUTES

1. Minutes September 14, 2020

V. RECREATION DEPARTMENT REPORT

1. Fall/Winter Programs - Update
2. Spring/Summer Programs - Update
3. Concessions - Update
4. School Department - Update
5. Recreation Office - Update
6. FY21 Recreation Budget

VI. MOUNT HOOD REPORT

1. Report on Memberships
2. Mount Hood Outstanding Gift Certificate Report

3. Monthly Revenues
 - a. Golf
 - b. Food & Beverage
 - c. Functions
 - d. Pro Shop
4. Report on requests for rental of club house
5. Marketing Plan
6. Course Maintenance & Staffing Log, Certifications
7. Building Maintenance & CIP
 - a. Carr Room Painting Update - Brian
 - b. Need for Bldg Custodian Update - Brian
 - c. Revisit Using Building Maintenance Log
 - d. Masonry Work - Front Patio & Tower - Update
8. Report on General Operation of Golf Course
 - a. Schedule Annual Mtg
 - b. Request Inner Club Report
 - c. Sluiceway Measuring Stick- Update
9. FY21 Mt Hood Budget
 - a. Tower Lease RFP - Update
 - b. FAA Antennae Lease

VII. PARK DEPARTMENT REPORT

1. General Park Dept. Report
 - a. Feasibility Study W Knoll - Update
 - b. Common Park Surface Repair- Update
2. FY21 Park Budget

VIII. PUBLIC PARTICIPATION

IX. ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING