



CITY OF MELROSE
PARK COMMISSION
AGENDA • AUGUST 17, 2020

Web-based remote meeting
, MA, Melrose 02176

Regular Meeting

7:00 PM

I. NOTICE

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Park Commission will be conducted via remote participation to the greatest extent possible. The public can find online access instructions to view this meeting at www.cityofmelrose.org/remote-meetings

II. CALL TO ORDER

Robert Christiansen	
William Gardiner	Chair
James Lane	
John Mercer	
John McLaughlin	

III. SIGNING OF WARRANTS

IV. APPROVAL OF MINUTES

1. Minutes June 12, 2020
2. Minutes July 13, 2020

V. RECREATION DEPARTMENT REPORT

1. Fall/Winter Programs - Update
2. Spring/Summer Programs - Update
3. Concessions - Update
4. School Department - Update
 - a. Proposed 75/25 Revenue Split
5. Recreation Office - Update
6. FY20 Recreation Budget
7. FY21 Recreation Budget

VI. MOUNT HOOD REPORT

1. Report on Memberships
2. Mount Hood Outstanding Gift Certificate Report
3. Monthly Revenues
 - a. Golf
 - b. Food & Beverage
 - c. Functions
 - d. Pro Shop
4. Report on requests for rental of club house
5. Marketing Plan
6. Course Maintenance & Staffing Log, Certifications
7. Building Maintenance
 - a. Carr Room - Painting - GMC
 - b. Need for Bldg Custodian
8. Report on General Operation of Golf Course
 - a. Sluiceway Measuring Stick- Update
 - b. First Pond Needs
 - c. E-Charger at Mt Hood
9. FY21 Mt Hood Budget
 - a. Request - Audit PO
 - b. Tower Lease RFP - Update
 - c. FAA Antennae Lease

VII. PARK DEPARTMENT REPORT

1. General Park Dept. Report
 - a. Common Park Surface Repair- 65K

- b. Feasibility Study W Knoll - Mtg 8/13
- 2. FY21 Park Budget

VIII. PUBLIC PARTICIPATION

IX. ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING