



CITY OF MELROSE
PARK COMMISSION
AGENDA • MARCH 21, 2017

Mt. Hood Clubhouse
100 Slayton Road, MA, Melrose 02176

Regular Meeting

7:00 PM

I. SIGNING OF WARRANTS

II. APPROVAL OF MINUTES

1. Minutes December 12, 2016
2. Minutes December 19, 2016
3. Minutes January 9, 2017

III. RECREATION DEPARTMENT REPORT

1. Fall/Winter Programs Update
2. Spring/Summer Programs Update
3. School Department Updates
4. Concessions
5. FY17 Recreation Budget

IV. MOUNT HOOD REPORT

1. Report on Memberships
2. Mount Hood Outstanding Gift Certificate Report
3. Monthly Financial Reports
4. Report on requests for rental of club house
5. Marketing Plan Update
6. Course Maintenance & Staffing Log, Certifications
7. Building Maintenance Log
 - a. Gutters Update - Tom Friel
8. Report on General Operation of Golf Course

- a. Management RFP 2017 - R. Garrity
 - b. Maintenance Lists/CIP Projects - Considerations
 - c. Maintenance Lists/CIP Projects - Active
 - i. 18th Tee Change Order
 - ii. Work Order List
9. Mt Hood Budget
- a. FY17 Mt Hood Budget
 - i. Management Contract Obligation
 - ii. FY17 Pilot Payment
 - iii. Mill Rd Restoration
 - iv. Trial Balance Report
 - v. FY18 Budget

V. PARK DEPARTMENT REPORT

- 1. General Park Dept. Report
 - a. MBTA Staging Site - U10 Field - Update
 - b. Fred Green Storage Building - Update
 - c. Spring Permits
- 2. Park Projects
 - a. Community Garden - Update
 - b. Dog Park
- 3. FY17 Park Budget
- 9 a. Park Permit - Revolving Account

VI. PUBLIC PARTICIPATION

VII. ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING