



CITY OF MELROSE
PARK COMMISSION
AGENDA • DECEMBER 12, 2016

Mt. Hood Clubhouse

Regular Meeting

7:00 PM

I. SIGNING OF WARRANTS

II. APPROVALS

1. Minutes November 14, 2016
2. 2017 Park Commission Meetings
 - a. 2017 Calendar-Approved

III. RECREATION DEPARTMENT REPORT

1. Fall/Winter Programs Update
2. Spring/Summer Programs Update
3. School Department Updates
4. Concessions
5. FY17 Recreation Budget

IV. MOUNT HOOD REPORT

1. Report on Memberships
 - a. 2017 Membership Packets
2. Mount Hood Outstanding Gift Certificate Report
3. Monthly Financial Reports
 - a. Reporting of Charities - Mike Farrell
4. Report on requests for rental of club house
 - a. Assault on Mt Hood - Update
5. Marketing Plan Update
6. Course Maintenance & Staffing Log, Certifications

- a. Beavers - Mike Ford
- 7. Building Maintenance Log
 - a. Roof Leak Update - Mike Farrell
 - b. Gutters Update - Mike Farrell
- 8. Report on General Operation of Golf Course
 - a. RFP Timeline
 - b. Well Update - Mike Ford
 - c. Maintenance Lists/CIP Projects- Considerations
 - d. Maintenance Lists/CIP Projects- Active
 - i. Work Order List
- 9. Mt Hood Budget
 - a. FY17 Mt Hood Budget

V. PARK DEPARTMENT REPORT

- 1. General Park Dept. Report
 - a. MBTA Staging Site - U10 Field - Update
 - b. Fred Green Storage Building - Update
 - c. Vandalism - Cameras
 - d. Shutting Down W. Knoll
- 2. Park Projects
 - a. Community Garden
- 3. FY17 Park Budget
 - a. Park Permit - Revolving Account

VI. PUBLIC PARTICIPATION

VII. ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING