



CITY OF MELROSE
PARK COMMISSION
AGENDA • NOVEMBER 14, 2016

Mt. Hood Clubhouse

Regular Meeting

7:00 PM

I. SIGNING OF WARRANTS

II. APPROVALS

1. Minutes September 19, 2016
2. Minutes October 11, 2016
3. 2017 Park Commission Meetings
 - a. 2017 Calendar

III. RECREATION DEPARTMENT REPORT

1. Fall/Winter Programs Update
2. Spring/Summer Programs Update
3. School Department Updates
4. Concessions
5. FY17 Recreation Budget

IV. MOUNT HOOD REPORT

1. Report on Memberships
2. Mount Hood Outstanding Gift Certificate Report
3. Monthly Financial Reports
 - a. Reporting on Charities
4. Report on requests for rental of club house
 - a. Assault on Mt Hood - Dec 10
5. Marketing Plan Update
6. Course Maintenance & Staffing Log, Certifications

7. Building Maintenance Log
 - a. Roof Leak - Update
8. Report on General Operation of Golf Course
 - a. Kitchen Equipment
 - b. RFP Timeline
 - c. Well - Update Mike Ford
 - d. Maintenance Lists/CIP Projects- Considerations
 - e. Maintenance Lists/CIP Projects- Active
 - i. D&R - Driveway
 - ii. Work Order List
9. Mt Hood Budget
 - a. FY17 Mt Hood Budget
 - b. State Certified Free Cash Report - July 1, 2016

V. PARK DEPARTMENT REPORT

1. General Park Dept. Report
 - a. MBTA Staging Site - U10 Field
 - b. Fred Green Storage Building
2. Park Projects
3. FY17 Park Budget

VI. PUBLIC PARTICIPATION

VII. ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING