



# **CITY OF MELROSE**

## **PARK COMMISSION**

**AGENDA • JUNE 8, 2015**

---

**Mt. Hood Clubhouse**

**Regular Meeting**

**6:30 PM**

---

### **I. SIGNING OF WARRANTS**

### **II. APPROVAL OF MINUTES**

1. Minutes May 11, 2015

### **III. RECREATION DEPARTMENT REPORT**

1. Fall/Winter Programs Update
2. Spring/Summer Programs Update
3. School Department Updates
4. Concessions
5. FY15 Recreation Budget

### **IV. MOUNT HOOD REPORT**

1. Report on Memberships
2. Mount Hood Outstanding Gift Certificate Report
3. Monthly Financial Reports
4. Report on requests for rental of club house
5. Marketing Plan Update
6. Report on Staffing Level
7. Maintenance Log, Certifications, Dogs, Geese, Sluiceway
8. Report on General Operation of Golf Course/Clubhouse
  - a. Water Heater
  - b. Rekeyed Building
  - c. 2nd Fairway Well Pump

- d. Maintenance Lists/CIP - Considerations
- e. Maintenance Lists/CIP Projects-Active
  - i. Building Maintenance Log
  - ii. Work Order List
- 9. Mt Hood Budget
  - a. Mt Hood Truck-Tabled
  - b. Water Bills - Update
  - c. FY15 Mt Hood Budget
    - i. Trial Balance Report

## **V. PARK DEPARTMENT REPORT**

- 1. General Park Dept. Report
  - a. Playground Audits - 10K BOA
- 2. Playground Projects - Update
  - a. Franklin ECC - Grand Opening 8/27
  - b. Common - Grand Opening 6/6
  - c. Skateboard Park - Update
- 3. FY15 Park Budget

## **VI. PUBLIC PARTICIPATION**

## **VII. ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING**