



**CITY OF MELROSE**  
**PARK COMMISSION**  
**AGENDA • MARCH 9, 2015**

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Mt. Hood Clubhouse

Regular Meeting

7:00 PM

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**I. SIGNING OF WARRANTS**

**II. APPROVAL OF MINUTES**

1. Minutes February 19, 2015

**III. RECREATION DEPARTMENT REPORT**

1. Fall/Winter Programs Update
2. Spring/Summer Programs Update
3. School Department Updates
4. Concessions
5. FY15 Recreation Budget

**IV. MOUNT HOOD REPORT**

1. Report on Memberships
2. Mount Hood Outstanding Gift Certificate Report
3. Monthly Financial Reports
4. Report on requests for rental of club house
5. Marketing Plan Update
6. Report on Staffing Level
7. Maintenance Log, Monthly Certification, Dog Incidents Log
8. Report on General Operation of Golf Course
  - a. Heating System
  - b. Maintenance Lists/CIP - Considerations
    - i. Wells

- ii. Winter Damage Repairs
- c. Maintenance Lists/CIP Projects-Active
  - i. Building Maintenance Log
  - ii. Work Order List
  - iii. Cart Paths - Update
- 9. Mt Hood Budget
  - a. Mt Hood Truck-Tabled
  - b. Water Bills-Tabled
  - c. FY15 Mt Hood Budget
    - i. Trial Balance Report

## **V. PARK DEPARTMENT REPORT**

- 1. General Park Dept. Report
  - a. Snow Dump-Tennis Courts
  - b. Spring Season Field Updates
- 2. Playground Projects - Update
  - a. Franklin ECC
  - b. Common
  - c. Skateboard Park
- 3. FY15 Park Budget

## **VI. PUBLIC PARTICIPATION**

## **VII. ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING**