



CITY OF MELROSE
PARK COMMISSION
AGENDA • MARCH 11, 2014

Mt. Hood Clubhouse

Regular Meeting

12:00 AM

I. SIGNING OF WARRANTS

II. APPROVAL OF MINUTES

1. Minutes February 10, 2014
2. Minutes February 18, 2014

III. RECREATION DEPARTMENT REPORT

1. Fall/Winter Programs Update
 - a. Winter Festival - Feb 20
2. Spring/Summer Programs Update
 - a. Brochure Release - March 10
3. Staff
4. Concession Cart
 - a. Baseball Season
5. FY14 Recreation Budget
 - a. Health Benefits Invoice

IV. MOUNT HOOD REPORT

1. Report on Memberships
2. Mount Hood Outstanding Gift Certificate Report
 - a. Unredeemed Gift Certificates & Pro Shop Credits - Update
3. Monthly Financial Reports
4. Report on requests for rental of club house....
5. Marketing Plan Update

6. Report on Staffing Level
7. Maintenance Log, Monthly Certification, Dog Incidents Log
8. Report on General Operation of Golf Course
 - a. Maintenance List - Update
 - b. CIP Projects
 - c. Defibrillator
9. FY14 Mt Hood Budget
 - a. Trial Balance Report

V. PARK DEPARTMENT REPORT

1. General Park Dept. Report
 - a. Permits - Boot Camps
 - b. Animal Control Officer - Coral Hope
 - c. Farm Direct Co-op - Julie Pottier-Brown
 - d. Mowing & Maintenance - PTS Extension
 - e. Farmers Market - Cindy Chabot
2. FY14 Park Budget

VI. PUBLIC PARTICIPATION

VII. ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING