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**Melrose High School Site Council Meeting Minutes  
December 3, 2024**

**Meeting Date:** 12/3/24

**Meeting Time:** 7:30AM-8:15AM

**Meeting Location:** Melrose High School Learning Commons (LC-5)

**Present:** Sumin Kang, Anthony DiBenedetto, Gerry Mroz, Jason Merrill, Kade Chapman, Meghan Chapman, Jeff Bentley,

**Absent:** Aliah Elbaz, Emma Karam, Manjula Karamcheti,

**Agenda:**

- Approval of Meeting Minutes from 11/12/24
- Brainstorm goals for 2 year cycle
- Miscellaneous

**Notes:**

- Principal met with Kade & Sumin prior to meeting for planning purposes
- Meeting Minutes approved with minor changes (unanimous)
- Student action team (substance abuse funded via health dept)
  - Grant awarded for to reinstate the action team
  - Part time position created under health dept
  - Funding for small teacher stipend (previously a guidance counselor)
  - Vaping, alcohol, healthy decisions, etc.
- Develop plan/structure for moving through the work for site council (exemplars from other schools)
- Brainstorm topics to cover and plan to go forward
- Covering the concept of open meeting law, certified training presented to the city clerk?
  - “The law includes any multi-member body created to advise or make recommendations to a public body, and also includes the governing board of any local housing or redevelopment authority, and the governing board or body of any authority established by the Legislature to serve a public purpose.” -[Open Meeting Law Guide and Educational Materials](#)
  - “If you are a public body member, the Open Meeting Law and Open Meeting Law Regulations require you to certify receipt of the following Open Meeting Law materials within 2 weeks of assuming office”- [Mass.gov](#)
  - [Certification Form](#) (ask Dianne to print out for next meeting, email out resources)
- Possible topics:
  - Revisiting unleveling of classes
    - How does this work with the budget vs allocation of resources
    - Reason behind the choices? Other options?
    - Big structural change
    - Start the conversation, include student, teacher voice
    - Looking at data to inform decisions
- More topics/ TBD
  - More vocational options at MHS?/College Career post high school readiness
  - Split up into groups in future meetings, decide on future goals