

**RECEIVED***By City Clerks Office at 7:19 am, Sep 12, 2025*

Board of Library Trustees
October 19, 2022 at 7:30 PM

A special meeting of the Board of Trustees was called to order at 7:35pm. Present were: Trustees Carol B. Hoffman (Vice Chair/Treasurer), Paul J. Fahey (Clerk), Nancy F. Kukura, Cathryn M. Mercier, Mark S. Robinson, and Director Linda C.W. Gardener.

A City warrant was approved, and trustee invoices were approved and paid. The minutes from the September 13, 2022 meeting were approved, as moved by Nancy Kukura and seconded by Paul Fahey.

The Trustees received a letter of resignation from Ed Waystack. A discussion was held regarding how to best acknowledge Mr. Waystack's 33 years of service and will be discussed further.

A copy of a memo from the Mayor to the City Council regarding the current financial status of the library renovation/addition project was received by the Trustees. The Trustees discussed the City's approach to filling a funding gap due to the construction bid coming in higher than budgeted, including the City's request that the Trustees commit an additional \$200,000 to the project. The construction contingency was discussed, and the uncertainty of how much of the contingency would be needed.

Paul Fahey made a motion to authorize the board to spend up to \$200,000 for the library renovation/addition project as needed, subject to contingency funds being depleted. Nancy Kukura seconded the motion, which passed unanimously.

The Director updated the Trustees further on the status of the interim library location at Beebe School. The West Emerson library is almost empty, with the assistance of DPW workers, and will be completely empty by the end of the week.



The contract has been awarded, and the building will be given over once the contract is fully signed.

The meeting was adjourned at 8:11pm.

The next meeting is scheduled for Tuesday, November 22, 2022. Looking ahead, meetings are scheduled for January 3, 2023; March 14, 2023; and May 2, 2023.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Paul J. Fahey', written in a cursive style.

Paul J. Fahey, Clerk