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## NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

**ORGANIZATION: Melrose Housing Authority**

**MEETING DATE: Wednesday, October 22, 2025**

**TIME: 7:30 PM**

**MEETING LOCATION: 1 Nason Drive  
Melrose, MA 02176**

**REQUESTED BY: Martin Corona, Executive Director**

### **AGENDA**

1. **Roll Call**
  - Declaration of a Quorum
2. **Minutes Pending Adoption:**
  - Minutes from September 9, 2025, MHA Regular Board Meeting
3. **Tenant Association and Public Comments:**
4. **MHA Program Management/Operations Report (Executive Director Report):**
  - a. CHAMP Admission/Intake/Screening:
    - Update on Applicant Processing
  - b. State-Aided Elderly/Handicapped Programs (667-1)- Elderly/Family Housing:
    - Rent Collection Report (September 2025)
    - Vacancy Report (September 2025) & Update on Vacancy Initiative
    - Recertification Report (September 2025)
    - Private Conferences Report (September 2025)
  - c. Maintenance Department:
    - September 2025 Work Order Report
    - Capital Improvement Projects Update  
(McCarthy Electric Panel and Window Project)
  - d. Rental Assistance (Section 8/MRVP/AHVP/DMH):
    - September 2025 Report
    - Recertification Report (September 2025)
    - Repayment Agreement Update (September 2025)
    - FSS Grant Award Update
  - e. Financial Administrator's report:
    - August 2025 Comparatives
    - Approval of Disbursements-August 2025
    - Review of Disbursements-September 2025
  - f. All Other Matters that May Be Presented:
    - Submission of RANGE Grant-McCarthy and Steele
    - Budget Preparation and Presentation at November 2025 Meeting
5. **New Business**
  - Approval of MBI Grant-Steele Community
  - Approval of Amendment to HCV/S8 Administrative Plan
  - Approval of 2024 Audit by EFPR
  - Approval of CFC for Fish #178130-Transformer
  - Approval of Change Order for FISH #178137-Generator



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### 6. Adjournment

*\*The next MHA Regular Public Board meeting is scheduled for Tuesday, November 18, 2025, at 7:30 p.m. at 910 Main Street, Melrose, MA. 02176*