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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Human Rights Commission

MEETING DATE: Tuesday, February 11, 2025

TIME: 7:00 PM – 8:30 PM

MEETING LOCATION: Lower Conference Room, Basement, Melrose City Hall

REQUESTED BY: Bonnie Clapp, Chair

AGENDA

1. **Call to Order & Attendance**
2. **Reading of the Minutes**
3. **Public Comment** **Speakers during Public Comment must only address topics on the agenda for the meeting at which they speak. Individual speakers are limited to speak for a total of five (5) minutes per person.*
4. **Regular Business**
 - a. Chairperson's Administrative Report (BC)
 - i. Vacancies & Term Expirations
 - ii. Recruitment Efforts:
 1. Potential MHS Student Internships (JR)
 2. Recruitment Flyer (LB)
 - iii. City of Melrose Email & Website (LA & LB)
 - b. Treasurer's Report (LA)
5. **Updates**
 - a. MHRC Restructuring Plan



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b. Roles & Responsibilities

i. Partnerships & Collaborations

1. Collaboration Meeting with Melrose Public Schools Superintendent (TBD)
2. Collaboration Meeting with Mayor's Office (TBD)

ii. Advocacy

1. Support Resources & Contact Information (LB)
2. Data Collection/Incident Reports

iii. Communication & Community Awareness

1. Hotline (781-979-4140)
2. City of Melrose Email (melrosehrc@cityofmelrose.org)
3. [City of Melrose Webpage](#)
4. Social Media

6. Other and/or Unfinished Business **Issues or concerns which were unknown at the time this meeting was posted or unfinished business and general orders*

7. New Business

8. Adjournment

Note: The listed agenda items are those that are reasonably anticipated by the Chair to be discussed at the meeting. Not all items, in fact, may be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.