



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Human Rights Commission

MEETING DATE: Tuesday, September 10, 2024

TIME: 7:00 PM – 8:30 PM

MEETING LOCATION: Lower Conference Room, Basement, Melrose City Hall

REQUESTED BY: Bonnie Clapp, Chair

AGENDA

1. **Call to Order & Attendance**
2. **Reading of the Minutes:** April 23, 2024 and May 28, 2024 (RC)
3. **Public Comment** **Speakers during Public Comment must only address topics on the agenda for the meeting at which they speak. Individual speakers are limited to speak for a total of five (5) minutes per person.*
4. **Regular Business**
 - a. Chairperson's Administrative Report (BC)
 - i. Vacancies & Term Expirations
 - ii. Recruitment Efforts:
 1. Coffee with a Commissioner - Online Request Form (BC)
 2. Potential MVMMS/MHS Student Internships (JR)
 3. Recruitment Email (ALL)
 - iii. FY25 Chair/City Council Liaison Interaction/Communication (BC)
 - b. Treasurer's Report (LA)
5. **Updates**



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- a. Partnerships & Collaborations
 - i. Upcoming Community Connection Meet-Ups:
 - 1. Melrose MLK Day of Service 2025 (BC)
 - ii. Upcoming Community Events:
 - b. MHRC Restructuring
 - i. FY25 Goals
 - ii. MHRC Roles & Responsibilities
 - c. Advocacy
 - i. Data Collection/Incident Reports
 - ii. Support Resources & Contact Information
 - d. Communication & Community Awareness
 - i. Hotline (BC)
 - ii. HRC Email Report (BC)
 - iii. HRC Social Media
 - iv. Mayor's Office The Week Ahead
 - v. HRC Hub Quarterly Newsletter
- 6. Other and/or Unfinished Business** **Issues or concerns which were unknown at the time this meeting was posted or unfinished business and general orders*
- 7. New Business**
- 8. Adjournment**

Note: The listed agenda items are those that are reasonably anticipated by the Chair to be discussed at the meeting. Not all items, in fact, may be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.