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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: Tuesday, August 19, 2025

TIME: 7:30 PM

**MEETING LOCATION: 910 Main Street
Melrose, MA 02176**

REQUESTED BY: Martin Corona, Executive Director

AGENDA

1. **Roll Call**

- Declaration of a Quorum

2. **Minutes Pending Adoption:**

- Minutes from July 8, 2025, MHA Regular Board Meeting

3. **Tenant Association and Public Comments:**

4. **MHA Program Management/Operations Report (Executive Director Report):**

a. CHAMP Admission/Intake/Screening:

- Update on Applicant Processing (225 applicants)

b. State-Aided Elderly/Handicapped Programs - Elderly/Family Housing:

- Rent Collection Report (July 2025)
- Vacancy Report (July 2025)
- Recertification Report (August 2025)

c. Maintenance Department:

- July 2025 Work Order Report
- Capital Improvement Projects Update

d. Rental Assistance (Section 8/MRVP/AHVP/DMH):

- July 2025 Report
- Recertification Report (August 2025)
- July Repayment Agreement Update
- Update of HUD-HCV Shortfall Meeting

e. Financial Administrator's report:

- June 2025 Comparatives
- Approval of Disbursements- June 2025
- Review of Disbursements- July 2025

f. All Other Matters that May Be Presented:

- Update of 2026 Annual Plan Meetings (Monthly through October 2025). Adjournment

5. The next MHA Regular Public Board meeting is scheduled for Tuesday, September 9, 2025, at 7:30 p.m. at 910 Main Street, Melrose, MA. 02176



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