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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: Tuesday, September 9, 2025

TIME: 7:30 PM

**MEETING LOCATION: 910 Main Street
Melrose, MA 02176**

REQUESTED BY: Martin Corona, Executive Director

AGENDA

1. **Roll Call**
 - Declaration of a Quorum
2. **Minutes Pending Adoption:**
 - Minutes from August 19, 2025, MHA Regular Board Meeting
3. **Tenant Association and Public Comments:**
4. **MHA Program Management/Operations Report (Executive Director Report):**
 - a. CHAMP Admission/Intake/Screening:
 - Update on Applicant Processing
 - b. State-Aided Elderly/Handicapped Programs (667-1)- Elderly/Family Housing:
 - Rent Collection Report (August 2025)
 - Vacancy Report (August 2025) & Update on Vacancy Initiative
 - Recertification Report (August 2025)
 - Private Conferences Report (August 2025)
 - c. Maintenance Department:
 - August 2025 Work Order Report
 - Capital Improvement Projects Update
 - d. Rental Assistance (Section 8/MRVP/AHVP/DMH):
 - August 2025 Report
 - Recertification Report (August 2025)
 - Repayment Agreement Update (August 2025)
 - Update of OIG-HUD File Audit
 - e. Financial Administrator's report:
 - July 2025 Comparatives
 - Approval of Disbursements- July 2025
 - Review of Disbursements- August 2025
 - f. All Other Matters that May Be Presented:
 - Coffee with Mayor at McCarthy & Steele
 - CDSC Conflict Resolution Workshop @ McCarthy
 - New Laundry Equipment and Updated Laundry Room
5. **New Business**
 - Approval of MHA Capitalization Policy
 - Approval of MBI Grant-Steele Community
 - Approval of 2026 Annual Plan
6. **Adjournment**



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**The next MHA Regular Public Board meeting is scheduled for Tuesday, October 14, 2025, at 7:30 p.m. at 910 Main Street, Melrose, MA. 02176*