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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: Tuesday, July 8, 2025

TIME: 7:30 PM

**MEETING LOCATION: 910 Main Street
Melrose, MA 02176**

REQUESTED BY: Martin Corona, Executive Director

AGENDA

1. **Roll Call**
 - Declaration of a Quorum
2. **Minutes Pending Adoption:**
 - Minutes from June 11, 2025, MHA Regular Board Meeting
3. **Tenant Association and Public Comments:**
4. **MHA Program Management/Operations Report (Executive Director Report):**
 - a. CHAMP Admission/Intake/Screening:
 - Update on Applicant Processing (225 applicants)
 - b. State-Aided Elderly/Handicapped Programs - Elderly/Family Housing:
 - Rent Collection Report (June 2025)
 - Vacancy Report (June 2025)
 - Recertification Report (July 2025)
 - c. Maintenance Department:
 - June 2025 Work Order Report
 - Capital Improvement Projects Update
 - d. Rental Assistance (Section 8/MRVP/AHVP/DMH):
 - June 2025 Report
 - Recertification Report (July 2025)
 - June Repayment Agreement Update
 - Update of HUD-HCV Shortfall Meeting scheduled for July 2025
 - Fuller/Gould House Rent Calculation Presentation
 - e. Financial Administrator's report:
 - Approval of Disbursements- May 2025
 - Review of Disbursements- June 2025
 - f. All Other Matters that May Be Presented:
 - ADA Improvement Grant Program Submitted on June 13, 2025
 - Helen Blinstraub Bench Dedication on 6/30/2025
 - 2026 Annual Plan Meetings (Monthly through October 2025)
 - MBI Retrofit Program
5. **New Business**
 - MHA Abandoned Unit Policy- (Review and Approval)



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6. Adjournment

**The next MHA Regular Public Board meeting is scheduled for Tuesday, July 8, 2025, at 7:30 p.m. at 910 Main Street, Melrose, MA. 02176*