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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: Tuesday, April 8, 2025

TIME: 7:30 PM

**MEETING LOCATION: 910 Main Street
Melrose, MA 02176**

REQUESTED BY: Martin Corona, Executive Director

AGENDA

1. Roll Call

- Declaration of a Quorum

2. Minutes Pending Adoption:

- Minutes from March 11, 2025, MHA Regular Board Meeting

3. Tenant Association and Public Comments:

4. MHA Program Management/Operations Report (Executive Director Report):

a. CHAMP Admission/Intake/Screening:

- Update on Applicant Processing (225 applicants)

b. State-Aided Elderly/Handicapped Programs (667-1)- Elderly/Family Housing (667/705):

- Rent Collection Report (March 2025)
- Vacancy Report (March 2025)

c. Maintenance Department:

- March 2025 Work Order Report
- Capital Improvement Projects Update
(McCarthy Window Replacement Update)
(Steele Community Room Roof Repair)
(EOHLC #178128: Electric System Engineering Services Withdrawal Notice)

d. Rental Assistance (Section 8/MRVP/AHVP/DMH):

Posted in accordance with the provisions of the Open Meeting Law under M.G.L. Chapter 30A, Sec. 18-25.



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- March 2025 Report
- HUD TYT and Projected Shortfall
- HUD-HCV Shortfall Meeting on April 16, 2025
- FSS Update- (Program Participants & Establish New Bank Account)
- HUD Recently Released 2025 FMRs

e. Financial Administrator's report:

- Approval of Disbursements- February 2025
- Review of Disbursements- March 2025

f. All Other Matters that May Be Presented:

- MassHealth Education @ Steele and McCarthy
- Mass Senior Action Council Presented @ Steele
- MHA Resident Meeting (Steele & McCarthy) Held on March 26, 2025

5. New Business

- Steele Bench Dedication to H.B., Former SCHTA President
- New MHA Logo
- Write-Offs/Collection Losses for 2024
- Automatic Laundry Contract Approval
- Smart Doorbell Policy (Shared with Tenant Associations)
- EOHLC PMR in May 2025
- Cleaning Contract and Landscaping Contract Discussion
- TJ, Steele Resident, 100th Birthday on 4/29/2025

6. Adjournment

**The next MHA Regular Public Board meeting is scheduled for Tuesday, May 13, 2025, at 7:30 p.m. at 910 Main Street, Melrose, MA. 02176*