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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: Tuesday, February 25, 2025

TIME: 7:30 PM

MEETING LOCATION: 910 Main Street, Melrose, MA 02176

REQUESTED BY: Martin Corona, Executive Director

AGENDA

1. Roll Call

- Declaration of a Quorum

2. Minutes Pending Adoption:

- Minutes from January 14, 2025, MHA Regular Board Meeting

3. Tenant Association and Public Comments:

4. MHA Program Management/Operations Report (Executive Director Report):

a. CHAMP Admission/Intake/Screening:

- Update on Applicant Processing

b. State-Aided Elderly/Handicapped Programs (667-1)- Elderly/Family Housing (667/705):

- Rent Collection Report (January 2025)
- Vacancy Report (January 2025)

c. Maintenance Department:

- January 2025 Work Order Report

d. Rental Assistance (Section 8/MRVP/AHVP/DMH):

Posted in accordance with the provisions of the Open Meeting Law under M.G.L. Chapter 30A, Sec. 18-25.



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- January 2025 Report
- HCV Shortfall Update

e. Financial Administrator's report:

- Approval of Disbursements- December 2024
- Review of Disbursements- January 2025

f. All Other Matters that May Be Presented:

- Approval of 2025 Municipal Cybersecurity Awareness Grant Program

5. New Business

- Approval of MHA & EOHLC's Contract for Financial Assistance (CFA) and Update authorized signatories for CFA
- Brittany Bezok, CBIZ Fee Accountant, FY2024 Year End Financial Reports and Approval

6. Adjournment

**The next MHA Regular Public Board meeting is scheduled for Tuesday, March 8, 2025, at 7:30 p.m. at 910 Main Street, Melrose, MA. 02176*