



NOTICE OF REGULAR MEETING

CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: October 8, 2024

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority – C.J. McCarthy building
MHA Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: Martin Corona, Executive Director

AGENDA

1. **Roll Call**
Declaration of a Quorum
2. **Minutes Pending Adoption**
 - (i) Minutes from September 10, 2024, MHA Regular Board meeting
3. **Tenant Association Representative Participation**
 - (i) Update on McCarthy & Steele Tenant Association Elections
4. **Communications**
5. **Report of the Executive Director**
 - a. State-Aided Elderly/Handicapped Programs (667-1/2)
Elderly/Family Housing (667/705)
 - (i) September 2024 Vacancy Report
 - Special Needs Housing Program (689)
 - b. Rental Assistance (Section 8/MRVP/AHVP/DMH)
 - (i) October 1, 2024, report
 - (ii) Section 8 Plan-Manette Donovan's Reply
 - c. Financial Administrator's Report
 - (i) Approval of Disbursements- August 2024
 - (ii) Review of Disbursements- September 2024
 - d. Personnel
 - (i) Northeast Vocational Coop Program
 - e. All Other Matters that May Be Present
 - (i) Meet with City of Melrose Director of Emergency Management/ Exercise Training
 - (ii) Board Member Training on 10/15/2024
 - (iii) MHAs' Participation at Mayor' Senior Resource Fair on 10/28/2024
 - (iv) IT Security Health Check (IT Disaster Recovery Plan)
6. **Report of the Maintenance Department**
 - (i) September 2024 report
7. **Report of Committees**
8. **Unfinished Business**
 - (i.) Approval of Annual Plan (Inclusion of Tenant Comments)
 - (ii) Approval of LPI Bulletin Contract with Requested Changes
 - (iii) Solar Credits Update
 - (iv) Approval of Energy Rate Contract



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9. New Business

- (i) PHN 2024-13 Notice Executive Director Salary Guidelines
- (ii) Request to Approve Budget Revisions and Submit to EOHLIC

10. Litigation or Possible Litigation

11. Adjournment

The next MHA Regular Public Board meeting is scheduled for Tuesday, November 12, 2024, at 7:30 p.m.