



NOTICE OF REGULAR MEETING

CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: July 2, 2024

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority – C.J. McCarthy building
MHA Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: Martin Corona, Executive Director

AGENDA

1. **Roll Call**
Declaration of a Quorum
2. **Minutes Pending Adoption**
3. **Tenant Association Representative Participation**
4. **Communications**
 - (i) Update on formation of tenants association- Martin Corona
5. **Report of the Executive Director**
 - a. State-Aided Elderly/Handicapped Programs (667-1/2)
Elderly/Family Housing (667/705)
 - (i) June 2024 Vacancy Report
Special Needs Housing Program (689)
 - b. Rental Assistance (Section 8/MRVP/AHVP/DMH)
 - (i) July 1, 2024, report
 - c. Financial Administrator's Report
 - (i) Approval of Disbursements- May 2024
 - (ii) Review of Disbursements- June 2024
 - d. Personnel
 - e. All Other Matters that May Be Present
 - (i) Martin Corona- Request to sign change orders/contracts
 - (ii) FY23 Audit- EFPR Group
 - (iii) Renewal of energy contract- Atlas Energy
 - (iv) Pet deposits
 - (v) EOHLIC / NAHRO discussion on reducing number of BOC meetings
 - (vi) Martin Corona- request to sign agreement with LPI Publishing
6. **Report of the Maintenance Department**
 - (i) June 2024 report
 - (ii) Scope of Services- FISH# 178144
 - (iii) Certificate of Substantial Completion/Certificate of Final Completion- FISH# 178133
7. **Report of Committees**
8. **Unfinished Business**
9. **New Business**
10. **Litigation or Possible Litigation**
11. **Adjournment**
The next MHA Regular Public Board meeting is scheduled for Tuesday, August 13, 2024, at 7:30 p.m.