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NOTICE OF REGULAR MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: February 27, 2024

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Interim Executive Director

AGENDA

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

(i) January 16, 2024, Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

(i) Tenant rep vacancy discussion

4. Communications

5. Report of the Executive Director

a. State-Aided Elderly/Handicapped Programs (667-1/2)

Elderly/Family Housing (667/705)

(i) January 2024 Vacancy Report

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) February 1, 2024, report

c. Financial Administrator's Report

(i) Approval of Disbursements – December 2023

(ii) Review of Disbursements - January 2024

d. Personnel

(i) Update on ED search

e. All Other Matters that May Be Present

(i) Steele House Generator Replacement- bid results

(ii) Steele House Generator Replacement- Compliance Reserve award

6. Report of the Maintenance Department

(i) January 2024 report

7. Report of Committees

8. Unfinished Business

9. New Business

(i) FY2023 Financials

10. Litigation or Possible Litigation

11. Adjournment

The next MHA Regular Public Board meeting and Annual meeting is scheduled for Tuesday, March 12, 2024, at 7:30 p.m.