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NOTICE OF REGULAR MEETING
CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: January 16, 2024

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Interim Executive Director

AGENDA

1. **Roll Call**
   Declaration of a Quorum
2. **Minutes Pending Adoption**
   (i) December 19, 2023, Regular Meeting Public Session Minutes
3. **Tenant Association Representative Participation**
4. **Communications**
5. **Report of the Executive Director**

a. State-Aided Elderly/Handicapped Programs (667-1/2)
Elderly/Family Housing (667/705)
(i) December 2023 Vacancy Report
Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)
(i) January 1, 2023, report

c. Financial Administrator's Report
(i) Approval of Disbursements – November 2023
(ii) Review of Disbursements - December 2023

d. Personnel

e. All Other Matters that May Be Present
(i) Steele House Generator Replacement- advertisement to bid

6. **Report of the Maintenance Department**
   (i) December 2023 report
7. **Report of Committees**
8. **Unfinished Business**
9. **New Business**
10. **Litigation or Possible Litigation**
11. **Adjournment**

The next MHA Regular Public Board meeting is scheduled for Tuesday, February 13, 2024, at 7:30 p.m.