



NOTICE OF REGULAR MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: November 13, 2023

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

- (i) October 10, 2023, Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

5. Report of the Executive Director

- a. State-Aided Elderly/Handicapped Programs (667-1/2)
 - Elderly/Family Housing (667/705)
 - (i) October 2023 Vacancy Report
 - Special Needs Housing Program (689)
 - b. Rental Assistance (Section 8/MRVP/AHVP/DMH)
 - (i) November 1, 2023, report
 - (ii) FY24 HCV Payment Standards
 - c. Financial Administrator's Report
 - (i) Approval of Disbursements – September 2023
 - (ii) Review of Disbursements - October 2023
 - d. Personnel
 - e. All Other Matters that May Be Present
- ### 6. Report of the Maintenance Department
- (i) October 2023 report
 - (ii) 90-day Vacancy Initiative Exemption
- ### 7. Report of Committees
- ### 8. Unfinished Business
- (i) Executive Director Resignation
 - a. Search Consultant proposals:
 - 1. D&V/Mainsail Associates- Rick Leco
 - 2. Attorney Patricia Ann Grace
 - b. PHN 2021-03-Guidelines for LHA hiring of Executive Director
- ### 9. New Business
- ### 10. Litigation or Possible Litigation
- ### 11. Adjournment

The next MHA Regular Public Board meeting is scheduled for Tuesday, December 12, 2023, at 7:30 p.m.