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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: April 11, 2023

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

(i) March 28, 2023, Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

5. Report of the Executive Director

a. State-Aided Elderly/Handicapped Programs (667-1/2)

Elderly/Family Housing (667/705)

(i) March 2023 Vacancy Report

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) April 1, 2023, report

c. Financial Administrator's Report

(i) Approval of Disbursements – February 2023

(ii) Review of Disbursements - March 2023

d. Personnel

(i) Change in job title- Paula Kinnon

e. All Other Matters that May Be Present

(i) Fee Accountant Services

(ii) Kone Elevator repairs

6. Report of the Maintenance Department

(i) March 2023 report

7. Report of Committees

8. Unfinished Business

9. New Business

(i) 28 Greenwood St. City Hall discussion- Ellen Connolly

10. Litigation or Possible Litigation

11. Adjournment

The next MHA Regular Public Board meeting is scheduled for Tuesday, May 9, 2023, at 7:30 p.m.