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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: February 14, 2023

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

(i) January 10, 2023, Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

5. Report of the Executive Director

a. State-Aided Elderly/Handicapped Programs (667-1/2)

Elderly/Family Housing (667/705)

(i) January 2023 Vacancy Report

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) February 1, 2023 report

(ii) January 1, 2023 report- revised

c. Financial Administrator's Report

(i) Approval of Disbursements – December 2022

(ii) Review of Disbursements - January 2023

d. Personnel

(i) HCV Coordinator Resignation/Request for payout of unused vacation time

e. All Other Matters that May Be Present

(i) MHA Office AC Replacement

6. Report of the Maintenance Department

(i) January 2023 report

7. Report of Committees

8. Unfinished Business

9. New Business

(i) FYE22 Financial Statements/Certificate of Compliance for State & Federal Lead Paint Laws/Top 5 highest compensated employees

(ii) McCarthy Transformer Pad Resiliency project

(iii) MHA Board vote of Treasurer

10. Litigation or Possible Litigation

11. Adjournment

The next MHA Regular Public Board meeting and Annual meeting is scheduled for Tuesday, March 28, 2023, at 7:30 p.m.