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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: December 14, 2021

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

(i) November 9, 2021 Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

5. Report of the Executive Director

a. State-Aided Elderly/Handicapped Programs (667-1/2)

Elderly/Family Housing (667/705)

(i) November 2021 Vacancy Report

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) December 1, 2021 report

c. Financial Administrator's Report

(i) Approval of Disbursements – October 2021

(ii) Review of Disbursements - November 2021

d. Personnel

(i) Appointment of Notary Public

e. All Other Matters that May Be Presented

(i) State-Aided Housing Programs Property, Boiler & Machinery and Crime Insurance

(ii) Collection Losses

6. Report of the Maintenance Department

(i) November 2021 report

7. Report of Committees

8. Unfinished Business

(i) Solar Agreement- Todd Bard- Lee Energy Group

9. New Business

10. Litigation or Possible Litigation

11. Adjournment

The next MHA Regular Public Board meeting is scheduled for Tuesday, January 11, 2022 at 7:30 p.m.