



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: September 21, 2021

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

(i) August 10, 2021 Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

5. Report of the Executive Director

a. State-Aided Elderly/Handicapped Programs (667-1/2)

Elderly/Family Housing (667/705)

(i) August 2021 Vacancy Report

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) September 1, 2021 report

(ii) 2022 FMR'S for Section 8 HCV program

c. Financial Administrator's Report

(i) Approval of Disbursements – July 2021

(ii) Review of Disbursements – August 2021

d. Personnel

e. All Other Matters that May Be Presented

(i) 919 Main St. Window & Door Replacements

6. Report of the Maintenance Department

(i) July 2021 report

7. Report of Committees

8. Unfinished Business

(i) Notice to Proceed- 919 Main St. Bathroom Renovation

(ii) Certificate of Substantial Completion- MDM Engineering

9. New Business

(i) MHA Annual Plan

10. Litigation or Possible Litigation

11. Adjournment

The next MHA Regular Public Board meeting is scheduled for Tuesday, October 12, 2021 at 7:30 p.m.