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NOTICE OF MEETING
CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: July 28, 2021

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. **Roll Call**
   Declaration of a Quorum
2. **Minutes Pending Adoption**
   (i) June 8, 2021 Regular Meeting Public Session Minutes
3. **Tenant Association Representative Participation**
4. **Communications**
5. **Report of the Executive Director**

a. State-Aided Elderly/Handicapped Programs (667-1/2)
Elderly/Family Housing (667/705)
(i) June 2021 Vacancy Report
Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)
(i) July 1, 2021 report

c. Financial Administrator's Report
(i) Approval of Disbursements – May 2021
(ii) Review of Disbursements – June 2021

d. Personnel

e. All Other Matters that May Be Presented
(i) McCarthy Transformer Resiliency FISH# 178130
(ii) 42/44 Otis St./70 East Wyoming Ave, #2 Oil Furnace Replacement FISH# 178128

6. **Report of the Maintenance Department**
   (i) June 2021
7. **Report of Committees**
8. **Unfinished Business**
   (i) 919 Main St. Bathroom Renovation / Contract Termination Letter- Paxor Construction
   (ii) McCarthy Roof Electrical Change Order Approval
9. **New Business**
   (i) Rent Collection Policy
   (ii) Capitalization Policy
   (iii) Credit Card Policy
   (iv) Juneteenth Independence Day Holiday
10. **Litigation or Possible Litigation**
11. **Adjournment**

The next MHA Regular Public Board meeting is scheduled for Tuesday, August 10, 2021 at 7:30 p.m.