



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: February 23, 2021

TIME: 7:30 P.M.

MEETING LOCATION: REMOTE
Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

PLEASE BE ADVISED DUE TO THE CORONAVIRUS, THIS MEETING WILL BE HELD VIA ZOOM. PLEASE CALL THE OFFICE DURING NORMAL BUSINESS HOURS AT PRIOR TO TUESDAY IF YOU WOULD LIKE TO PARTICIPATE IN THE MEETING

1. Roll Call
2. Declaration of a Quorum
3. Minutes Pending Adoption
 - a. January 12, 2021 Regular Meeting Public Session Minutes
 - b. January 12, 2021 Executive Session Minutes
4. Tenant Association Representative Participation
5. Communications
6. Report of the Executive Director
 - a. State-Aided Elderly/Handicapped Programs (667-1/2)
 - b. Elderly/Family Housing (667/705)
7. January 2021 Vacancy Report
8. Special Needs Housing Program (689)
 - a. Rental Assistance (Section 8/MRVP/AHVP/DMH)
9. February 1, 2021 report
 - a. Financial Administrator's Report
10. Approval of Disbursements – December 2020
11. Review of Disbursements – January 2021
 - a. Personnel
12. Maintenance Mechanic New Hire
 - a. All Other Matters that May Be Presented
13. Report of the Maintenance Department
 - a. January 2021 Report
14. Report of Committees
15. Unfinished Business
16. New Business
 - a. 689 Bathroom Renovation Scope of Service
17. Litigation or Possible Litigation
18. Adjournment

The next MHA Regular Public Board meeting and the MHA Annual Board Meeting is scheduled for
Tuesday, March 9, 2021 at 7:30 p.m.