



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: December 8, 2020

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

PLEASE BE ADVISED DUE TO THE CORONAVIRUS, THIS MEETING WILL BE HELD VIA ZOOM. PLEASE CALL THE OFFICE PRIOR TO TUESDAY IF YOU WOULD LIKE TO PARTICIPATE IN THE MEETING.

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

(i) November 10, 2020 Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

(i) McCarthy Newsletter

5. Report of the Executive Director

a. State-Aided Elderly/Handicapped Programs (667-1/2)
Elderly/Family Housing (667/705)

(i) November 2020 Vacancy Report

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) December 1, 2020 report

c. Financial Administrator's Report

(i) Approval of Disbursements – October 2020

(ii) Review of Disbursements – November 2020

d. Personnel

(i) Employee Resignation

(ii) Maintenance Mechanic Posting

e. All Other Matters that May Be Presented

(i) Formula Funding Capital Improvement Plan FY2021

(ii) Massachusetts Housing Authorities Insurance Program

(iii) FY2021 Budget- Rich Conlon

6. Report of the Maintenance Department

(i) November 2020 Report

7. Report of Committees

8. Unfinished Business

(i) Scope of Services- Interior Flood-proofing at McCarthy

(ii) Executive Director's Contract- to be discussed in Executive Session

9. New Business

10. Litigation or Possible Litigation

11. Adjournment

The next MHA Regular Public Board meeting is scheduled for Tuesday, January 12, 2021 at 7:30 p.m.