



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: October 13, 2020

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

PLEASE BE ADVISED DUE TO THE CORONAVIRUS, THIS MEETING WILL BE HELD VIA ZOOM. PLEASE CALL THE OFFICE PRIOR TO TUESDAY IF YOU WOULD LIKE TO PARTICIPATE IN THE MEETING.

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

(i) September 8, 2020 Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

5. Report of the Executive Director

a. State-Aided Elderly/Handicapped Programs (667-1/2)

Elderly/Family Housing (667/705)

(i) September 2020 Vacancy Report

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) October 1, 2020 report

c. Financial Administrator's Report

(i) Approval of Disbursements – August 2020

(ii) Review of Disbursements – September 2020

d. Personnel

e. All Other Matters that May Be Presented

(i) Receptionist Salary Allocation

(ii) Budget Revision #1

6. Report of the Maintenance Department

(i) September 2020 Report

7. Report of Committees

8. Unfinished Business

(i) MHA Annual Plan

9. New Business

(i) Updated MHA CORI policy

(ii) Executive Director Contract

10. Litigation or Possible Litigation

11. Adjournment

The next MHA Regular Public Board meeting is scheduled for Tuesday, November 10, 2020 at 7:30 p.m.