NOTICE OF MEETING
CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: May 12, 2020

TIME: 7:30 P.M.

MEETING LOCATION: **PLEASE CALL THE OFFICE PRIOR TO TUESDAY IF YOU WOULD LIKE TO PARTICIPATE IN THE VIRTUAL MEETING .**

REQUESTED BY: James Holt, Executive Director

AGENDA

PLEASE BE ADVISED DUE TO THE CORONA VIRUS, THIS MEETING WILL BE HELD BY VIRTUAL TELECONFERENCE.

1. **Roll Call**
   Declaration of a Quorum
2. **Minutes Pending Adoption**
   (i) March 10, 2020 Regular Meeting Public Session Minutes
   (i) April 14, 2020 Regular Meeting Public Session Minutes
3. **Tenant Association Representative Participation**
4. **Communications**
5. **Report of the Executive Director**

a. State-Aided Elderly/Handicapped Programs (667-1/2)
Elderly/Family Housing (667/705)
(i) April 2020 Vacancy Report
Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)
(i) May 1, 2020 report

c. Financial Administrator's Report
(i) Approval of Disbursements – March 2020
(ii) Review of Disbursements – April 2020

d. Personnel
(i) Separation Agreement

e. All Other Matters that May Be Presented
(i) COVID-19
(ii) Marcum Audit Engagement Letter
(iii) MHA Fee Accountant yearly Engagement Letter

6. **Report of the Maintenance Department**
   (i) April 2020 Report
   (ii) McCarthy Elevators
7. **Report of Committees**
8. **Unfinished Business**
9. **New Business**
   (i) Neighborhood Landscaping, Inc.
10. **Litigation or Possible Litigation**
11. **Adjournment**

The next scheduled MHA Regular Public Board meeting is scheduled for Tuesday, June 9, 2020 at 7:30 p.m.

Posted in accordance with the provisions of the Open Meeting Law under M.G.L. Chapter 30A, Sec. 18-25

RECEIVED
By Clerk at 3:50 pm, May 07, 2020