



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: February 19, 2020

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

(i) January 14, 2020 Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

(i) Solar Contract

5. Report of the Executive Director

a. State-Aided Elderly/Handicapped Programs (667-1/2)

Elderly/Family Housing (667/705)

(i) January 2020 Vacancy Report

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) February 1, 2020 report

c. Financial Administrator's Report

(i) Approval of Disbursements – December 2019

(ii) Review of Disbursements – January 2020

(iii) FY19 Year End Financials

(iv) Certificate of Year End Financial Statements / Reporting Requirements for Top 5 Highest Compensation / Certificate of Compliance for State & Federal Lead Paint Laws

d. Personnel

(i) Change in Job Title

e. All Other Matters that May Be Presented

(i) Steele House / McCarthy Elevator Report

(ii) Project Based Vouchers

1. PBV Admin Plan

2. Amendment to 5-year PHA plan

6. Report of the Maintenance Department

(i) January 2020 Report

7. Report of Committees

8. Unfinished Business

9. New Business

10. Litigation or Possible Litigation

11. Adjournment

The next scheduled MHA Regular Public Board meeting and MHA Annual Meeting is scheduled for Tuesday, March 10, 2020 at 7:30 p.m.



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