



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: November 13, 2019

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. **Roll Call**
 - a. Declaration of a Quorum
2. **Minutes Pending Adoption**
 - a. October 8, 2019 Regular Meeting Public Session Minutes
3. **Tenant Association Representative Participation**
4. **Communications**
5. **Report of the Executive Director**
 - a. State-Aided Elderly/Handicapped Programs (667-1/2)
 - b. Elderly/Family Housing (667/705)
 - i. October 2019 Vacancy Report
 - c. Special Needs Housing Program (689)
 - d. Rental Assistance (Section 8/MRVP/AHVP/DMH)
 - i. November 1, 2019 report
 - ii. MHA HCV Program Payment Standards & Utility Allowances
 - e. Financial Administrator's Report
 - i. Approval of Disbursements – September 2019
 - ii. Review of Disbursements – October 2019
 - f. Personnel
 - g. All Other Matters that May Be Presented
 - i. Steele House / McCarthy Elevator Report
6. **Report of the Maintenance Department**
 - a. October 2019 Report
7. **Report of Committees**
8. **Unfinished Business**
9. **New Business**
 - a. FY20 Budget- Rich Conlon
 - b. Sun Connect- Jerry McTall
10. **Litigation or Possible Litigation**
11. **Adjournment**

The next scheduled MHA Regular Public Board meeting is scheduled for Tuesday, December 10, 2019 at 7:30 p.m.