



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: May 14, 2019

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

(i) April 9, 2019 Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

(i) Notice of Public Hearing

5. Report of the Executive Director

a. State-Aided Elderly/Handicapped Programs (667-1/2)

Elderly/Family Housing (667/705)

(i) April 2019 Vacancy Report

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) May 1, 2019 report

(ii) Section 8 Management Assessment Program (SEMAP)

c. Financial Administrator's Report

(i) Approval of Disbursements – March 2019

(ii) Review of Disbursements – April 2019

d. Personnel

(i) Maintenance Mechanic

e. All Other Matters that May Be Presented

(i) Steele House Elevator Report

6. Report of the Maintenance Department

(i) April 2019 Report

7. Report of Committees

8. Unfinished Business

9. New Business

(i) Move-Out Procedures

(ii) FY20 Sustainability Initiative for Energy Savings Award

(iii) Cleaning Services for 667 1&2 Buildings

(iv) Verizon Proposal

10. Litigation or Possible Litigation

11. Adjournment

The next scheduled MHA Regular Public Board meeting is scheduled for Tuesday, June 11, 2019 at 7:30 p.m.