



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: March 12, 2019

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

(i) February 26, 2019 Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

(i) Notice of Public Hearing

5. Report of the Executive Director

a. State-Aided Elderly/Handicapped Programs (667-1/2)
Elderly/Family Housing (667/705)

(i) February 2019 Vacancy Report

(ii) Income Limits for State Aided Programs

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) March 1, 2019 report

c. Financial Administrator's Report

(i) Approval of Disbursements – January 2019

(ii) Review of Disbursements – February 2019

d. Personnel

(i) Groundskeeper/Maintenance Position

e. All Other Matters that May Be Presented

(i) McCarthy Roof Replacement

(ii) 919 Main St. Fire Alarm Panel Upgrade / Change Order

(iii) Steele House Elevator Report

(iv) Steele House Elevator Upgrades

6. Report of the Maintenance Department

(i) February 2019 Report

7. Report of Committees

8. Unfinished Business

(i) MHA Air Conditioner Policy

9. New Business

(i) MHA Maintenance Plan

(ii) FYE 12/31/2018 Audit Services

10. Litigation or Possible Litigation

11. Adjournment

The next scheduled MHA Regular Public Board meeting is scheduled for Tuesday, April 9, 2019 at 7:30 p.m.