



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: January 8, 2019

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

(i) December 11, 2018 Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

5. Report of the Executive Director

a. State-Aided Elderly/Handicapped Programs (667-1/2)
Elderly/Family Housing (667/705)

(i) December 2018 Vacancy Report

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) January 1, 2019 report

c. Financial Administrator's Report

(i) Approval of Disbursements – November 2018

(ii) Review of Disbursements – December 2018

d. Personnel

e. All Other Matters that May Be Presented

(i) Steele House Elevators

(ii) Building Cleaning Contract

(iii) MHA Employee's Vacation/Sick Leave

6. Report of the Maintenance Department

(i) December 2018 Report

7. Report of Committees

8. Unfinished Business

9. New Business

10. Litigation or Possible Litigation

11. Adjournment

The next scheduled MHA Regular Public Board meeting is scheduled for Tuesday, February 12, 2019 at 7:30 p.m.