



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: October 9, 2018

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

- (i) September 11, 2018 Regular Meeting Public Session Minutes
- (ii) June 12, 2018 Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

5. Report of the Executive Director

- a. State-Aided Elderly/Handicapped Programs (667-1/2)
Elderly/Family Housing (667/705)
 - (i) September 2018 Vacancy ReportSpecial Needs Housing Program (689)
 - b. Rental Assistance (Section 8/MRVP/AHVP/DMH)
 - (i) October 1, 2018 report
 - c. Financial Administrator's Report
 - (i) Approval of Disbursements – August 2018
 - (ii) Review of Disbursements – September 2018
 - d. Personnel
 - (i) Groundskeeper/Custodian/Mechanic II
 - e. All Other Matters that May Be Presented
 - (i) Civil Rights Certification
 - (ii) Steele House Elevators
- #### 6. Report of the Maintenance Department
- (i) September 2018 Report
- #### 7. Report of Committees
- #### 8. Unfinished Business
- (i) MHA Personnel Policy
 - (ii) Employee Assistance Program
- #### 9. New Business
- (i) Mike Guyder- Guyder Hurley, P.C.

10. Litigation or Possible Litigation

11. Adjournment

The next scheduled MHA Regular Public Board meeting is scheduled for Tuesday, November 13, 2018 at 7:30 p.m.



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