



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: September 11, 2018

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

- (i) August 14, 2018 Regular Meeting Public Session Minutes
- (ii) August 14, 2018 Executive Session Minutes
- (iii) June 12, 2018 Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

5. Report of the Executive Director

- a. State-Aided Elderly/Handicapped Programs (667-1/2)
Elderly/Family Housing (667/705)
 - (i) August 2018 Vacancy ReportSpecial Needs Housing Program (689)
- b. Rental Assistance (Section 8/MRVP/AHVP/DMH)
 - (i) September 1, 2018 report
- c. Financial Administrator's Report
 - (i) Approval of Disbursements – July 2018
 - (ii) Review of Disbursements – August 2018
- d. Personnel
 - (i) Section 8 / FSS Coordinator
 - (ii) Director of Maintenance
 - (iii) Compensation Request
- e. All Other Matters that May Be Presented
 - (i) MHA Personnel Policy
 - (ii) Affirmative Action / EEO Policy
 - (iii) Steele House Elevators

6. Report of the Maintenance Department

- (i) August 2018 Report

7. Report of Committees

8. Unfinished Business

9. New Business

10. Litigation or Possible Litigation

11. Adjournment

The next scheduled MHA Regular Public Board meeting is scheduled for Tuesday, October 9, 2018 at 7:30 p.m.



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