



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: August 14, 2018

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

(i) July 10, 2018 Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

5. Report of the Executive Director

a. State-Aided Elderly/Handicapped Programs (667-1/2)
Elderly/Family Housing (667/705)

(i) July 2018 Vacancy Report

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) August 1, 2018 report

c. Financial Administrator's Report

(i) Approval of Disbursements – June 2018

(ii) Review of Disbursements – July 2018

(iii) Collection Write-Offs

d. Personnel

(i) Section 8 / FSS Coordinator

(ii) Maintenance Mechanic/Laborer

e. All Other Matters that May Be Presented

(i) Steele House Elevators

(ii) CIP 2019

6. Report of the Maintenance Department

(i) July 2018 Report

7. Report of Committees

8. Unfinished Business

(i) Action Energy

9. New Business

(i) Personnel Policy-Leaves

10. Litigation or Possible Litigation

11. Adjournment

The next scheduled MHA Regular Public Board meeting is scheduled for Tuesday, September 11, 2018 at 7:30 p.m.

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