



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: December 12, 2017

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. Roll Call

Declaration of a Quorum

2. Minutes Pending Adoption

(i) November 13, 2017 Regular Meeting Public Session Minutes

3. Tenant Association Representative Participation

4. Communications

5. Report of the Executive Director

a. State-Aided Elderly/Handicapped Programs (667-1/2)
Elderly/Family Housing (667/705)

(i) November 2017 Vacancy Report

Special Needs Housing Program (689)

b. Rental Assistance (Section 8/MRVP/AHVP/DMH)

(i) December 1, 2017 report

c. Financial Administrator's Report

(i) Approval of Disbursements – October 2017

(ii) Review of Disbursements – November 2017

d. Personnel

e. All Other Matters that May Be Presented

(i) Rent Collection Policy & Procedures

6. Report of the Maintenance Department

(i) November 2017 Report

(ii) Extermination Prices

7. Report of Committees

8. Unfinished Business

9. New Business

(i) 2017 Capital Plan Submission

1. Certificate of Compliance for Federal and State Lead Paint Laws

10. Litigation or Possible Litigation

11. Adjournment

The next scheduled MHA Regular Public Board meeting is scheduled for Tuesday, January 19, 2018 at 7:30 p.m.