



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: June 13, 2017

TIME: 7:30 P.M.

**MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176**

REQUESTED BY: James Holt, Executive Director

AGENDA

1. **Roll Call**
 - Declaration of a Quorum
2. **Minutes Pending Adoption**
 - (i) May 9, 2017 Regular Meeting Public Session Minutes
3. **Tenant Association Representative Participation**
4. **Communications**
 - (i) Board Member Resignation
5. **Report of the Executive Director**
 - a. State-Aided Elderly/Handicapped Programs (667-1/2)
 - Elderly/Family Housing (667/705)
 - (i) May 2017 Vacancy Report
 - Special Needs Housing Program (689)
 - b. Rental Assistance (Section 8/MRVP/AHVP/DMH)
 - (i) June 1, 2017 report
 - c. Financial Administrator's Report
 - (i) Approval of Disbursements – April 2017
 - (ii) Review of Disbursements – May 2017
 - (iii) Cost Comparatives
 - d. Personnel
 - e. All Other Matters that May Be Presented
 - (i) Key Charge
 - (ii) General Depository Agreement
 - (iii) Certificate of Final Completion- Edward Paige Corporation
6. **Report of the Maintenance Department**
 - (i) May 2017 Report
7. **Report of Committees**
8. **Unfinished Business**
 - (i) Mobile Inspection Work Order
9. **New Business**
 - (i) Affordable Access Initiative
 - (ii) Bid for kitchen & bath renovations at 37 & 446 Lebanon St.
10. **Litigation or Possible Litigation**
11. **Adjournment**

The next scheduled MHA Regular Public Board meeting is scheduled for Tuesday, July 11, 2017 at 7:30 p.m.