



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: May 9, 2017

TIME: 7:30 P.M.

MEETING LOCATION: Melrose Housing Authority Main Office
910 Main St. Melrose, MA 02176

REQUESTED BY: James Holt, Executive Director

AGENDA

1. **Roll Call**
 - Declaration of a Quorum
2. **Minutes Pending Adoption**
 - (i) April 11, 2017 Regular Meeting Public Session Minutes
3. **Tenant Association Representative Participation**
4. **Communications**
5. **Report of the Executive Director**
 - a. State-Aided Elderly/Handicapped Programs (667-1/2)
 - Elderly/Family Housing (667/705)
 - (i) April 2017 Vacancy Report
 - Special Needs Housing Program (689)
 - b. Rental Assistance (Section 8/MRVP/AHVP/DMH)
 - (i) May 1, 2017 report
 - (ii) Section 8 Management Assessment Program (SEMAP)
 - c. Financial Administrator's Report
 - (i) Approval of Disbursements – March 2017
 - (ii) Review of Disbursements – April 2017
 - d. Personnel
 - (i) Maintenance Summer Help 2017
 - e. All Other Matters that May Be Presented
 - (i) Certificate of Final Completion- Zander Corporation
 - (ii) Performance Management Review (PMR) Final Audit
6. **Report of the Maintenance Department**
 - (i) April 2017 Report
 - (ii) Mobile Inspection Work Order
7. **Report of Committees**
8. **Unfinished Business**
9. **New Business**
10. **Litigation or Possible Litigation**
11. **Adjournment**

The next scheduled MHA Regular Public Board meeting is scheduled for Tuesday, June 13, 2017 at 7:30 p.m.