

MELROSE HISTORIC DISTRICT COMMISSION
MEETING MINUTES
Meeting and Public Hearing
Tuesday, November 12, 2019
6:15 PM
Cassidy Conference Room, City Hall, 562 Main Street

PRESENT: Brad Hutchinson, Justine Sterling, Michael Coleman, Kevin Erb, and Judith Sullivan

ABSENT: Robin Peevey and Charlene Marinelli

Emma Schnur, Senior Planner, was present.

The meeting was called to order at 6:18 PM by Mr. Hutchinson.

In accordance with the Open Meeting Law, Mr. Hutchinson inquired whether anyone would be making a video or audio recording of the meeting. No one in attendance indicated that they would be making such a recording.

I. APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

John Cognata, 523 Main Street (public hearing)

John Cognata was present to describe the signage proposed for Cogs Construction and Design at 523 Main Street. The Applicant is renting out a small office space within Ana Donohue Interiors and is interested in affixing a wooden sign to the Field Court/Eastern Plaza side of 523 Main Street.

The sign will be 48" wide and 24" high and will be centered on the existing wooden board above the storefront window. It will align with the Ana Donohue Interiors sign along the Main Street façade. There will be a matte black background and the logo, lettering, and border will be carved into the wood sign and painted with gold leaf. A member asked how the sign will be affixed to the building and the Applicant explained that it will be adhered with L-brackets and screws so it is flush against the building.

Mr. Hutchinson mentioned that the Melrose Zoning Ordinance only allows one sign in front of each business, though the Inspectional Services Department did not flag any issues with the proposed sign or its placement when they reviewed the Building Permit application. Other members said that they are not bothered by the two signs and that it works well since the column on the corner of the building provides a natural separation.

Ms. Sterling MADE a MOTION to issue the Certificate of Appropriateness for the signage proposed for 523 Main Street as described in the application. Ms. Sullivan SECONDED the MOTION. All members voted in favor. None were opposed.

II. MINUTES

Ms. Sullivan MADE a MOTION to approve the minutes from September 10, 2019 and October 1, 2019. Mr. Erb SECONDED the MOTION. All members voted in favor. None were opposed.

The meeting adjourned at 6:45 PM.