

MELROSE HISTORIC DISTRICT COMMISSION
MEETING MINUTES
Meeting and Public Hearing
Tuesday, December 3, 2019
7:00 PM
City Council Chamber, City Hall, 562 Main Street

PRESENT: Brad Hutchinson, Kevin Erb, Charlene Marinelli, Judith Sullivan, and Justine Sterling

ABSENT: Michael Coleman and Robin Peevey

Denise Gaffey, Director & City Planner, and Emma Schnur, Senior Planner, were present.

The meeting was called to order at 7:05 PM by Mr. Hutchinson.

In accordance with the Open Meeting Law, Mr. Hutchinson inquired whether anyone would be making a video or audio recording of the meeting. No one in attendance indicated that they would be making such a recording.

I. MINUTES

Ms. Sullivan MADE a MOTION to approve the minutes from September 10, 2019 and October 1, 2019. Mr. Erb SECONDED the MOTION. All members voted in favor. None were opposed.

I. APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Mark Carroll, 12-16 Essex Street

The Applicant's attorney, Bob Bell, was present to request the postponement of the public hearing scheduled for that night. The meeting was previously continued from September 10, 2019, when the public hearing opened. Mr. Bell requested that the hearing be continued once the Planning Board has had a chance to finish their Site Plan Review process. The Planning Board was supposed to discuss the 12-16 Essex Street case at their November 25, 2019 meeting, but there was not a quorum of members to vote on the Affordable Housing Incentive Program Special Permit. As such, the Planning Board's public hearing for this case will be continued to December 16, 2019.

Historic District Commission members agreed that it made sense to continue their public hearing for 12-16 Essex Street in the New Year. They agreed to hold the meeting on January 14, 2020 at 7:00 PM in the City Council Chamber, which will occur during the Historic District Commission's new monthly meeting time on the second Tuesday of the month. Jim Bennett from the Historical Commission was in the audience and made a comment about the public process.

Ms. Marinelli MADE a MOTION to continue the public hearing to January 14, 2020 at 7:00 PM. Ms. Sullivan SECONDED the MOTION. All members voted in favor. None were opposed.

The meeting adjourned at 7:20 PM.